

Tomales Park Committee meeting minutes		
Monday, January 23, 2017 Meeting began @ 6:35 pm		
Margaret Graham chaired the meeting.		
Walter Earle served as note taker.		
Present for meeting were: David Judd, Beth Koelker, Patty Oku, Susan Alvarez Bill Bonini		
Agenda:		
Open Communication		
Committee Chair & Secretary elections- Action		
Approve the RFP's for 3 Park Projects- Action		
Project Manager- Redefine Scope for Board		
Sign's for: Funding and Donation Board, Park Regulations and Rules		
Beth's Donation Box		
Adjourn		
<u>Agenda Item</u>	<u>Discussion</u>	<u>Action</u>
Open Communication	Native bulbs, grasses and Iris were planted by the bathrooms in honor and with gratitude for the \$100 donation by the Girl Scouts.	We recommend the TVCSD Board send a thank you letter to the Girl Scouts. Patty/Walter- Passed
Committee Chair & Secretary elections	Bill Bonini was selected to chair the meetings, Susan Alvarez will be Secretary. Walter will send out the agendas and work with Susan on the transition. Margaret will hand over the park binder to Bill at the next meeting.	Patty made a motion to select Bill and Susan as office holders. Margaret seconded. Passed
Approve RFP's for 3 Park Projects	It was mentioned that that the RFP's were accepted by the TVCSD Board at the January meeting. They are currently posted on the TVCSD website as well as the plans for the Gazebo.	A motion was made to formally accept the final RFP. Bill/Patty- Passed
Project Manager- Redefine Scope for Board	The scope for the project manager position was defined in the October 2016 Park minutes. We reviewed them and forwarded them to Ted Anderson and Jose Ortiz.	
Sign's for: Funding and Donation Board, Park Regulations and Rules	The sign noting that funding from the Land and Water Conservation fund has been installed by the bathrooms. Patty will talk to Kevin Wright to find out about wording for noting Measure A funds. Beth can update the existing sign. Park Rules and Regulations are to be updated and Walter will take the information to Barber Sign's in Petaluma to have new signs made. See Attached	
Beth and Bishop's Donation Box	Beth is still working on decorating the box. David will install it on the day he and Bill are working on the water fountain.	
Meeting adjourned at 7:30 pm.		Motion to adjourn: Patty/Bill
Date:		