



**TVCS D Board of Director's Meeting Minutes**

**Date: Wednesday, September 13, 2017, 7 – 9 pm**

**Location: Tomales Town Hall, Tomales, California 94971     DRAFT**

**Board Members Present:** Dru Fallon O’Neill, President; Bill Bonini, Deborah Parrish

**Board Members Absent:** Donna Clavaud, Vice President, Peter MacLaird

**Also Present:** Venta Leon, Terry Duffy

**I. Call To Order**

Dru Fallon O’Neill called the meeting to order at 7:15 p.m.

**II. Open Communication** Time for community members and visitors to bring up items they wish to discuss and items that do not appear on the agenda. Added items will be included under Other Business.

Tomales resident, “Madam Zablosky” donated her proceeds (\$60.00) from the Founder’s Day event to the Park.

**III. Approval of September 13, 2017 TVCS D BOD Agenda**

Bill Bonini motioned to approve the TVCS D September 13, 2017 BOD meeting agenda. Deborah Parrish seconded the motion. M/S/C

**IV. TVCS D Board Member Reports**

Bill Bonini looked over the pond with Jose Ortiz and they will work out the specifications of the work to be done there.

Dru Fallon O’Neill read the letter from the Marin County Civil Grand Jury requesting a response to the report titled, “Overcoming Barriers to Housing Affordability (published April 12, 2017). Dru Fallon O’Neill will contact Ron Brown tomorrow, September 14, 2017, for district response.

**V. Approval of July 12, 2017 Meeting Minutes**

No corrections. TVCS D July 12, 2017 meeting minutes pass as is.

**VI. Financial Report (Melinda Bell)**

a. Accept check registers and approve expenditures:

Deborah Parrish motioned to accept check registers and approve expenditures. Bill Bonini seconded the motion. M/S/C

b. Financial Manager's report:

Bill Bonini motioned to approve the Financial Managers report. Deborah Parrish seconded the motion. M/S/C

c. Review and approve Financial Statements:

Bill Bonini motioned to approve the Financial Statements. Deborah Parrish seconded the motion. M/S/C

d. Management Discussion and Analysis (Audit for FY ending June 30, 2017):

Deborah Parrish motioned to approve the Management Discussion and Analysis. Bill Bonini seconded the motion. M/S/C

**VII. General Manager's Report**

General Manager's report was reviewed. No questions.

**VIII. NSU Report**

a. Review reports for June and July 2017:

No questions.

**IX. Committee Reports**

a. Financial Advisory Committee (FAC):

1. Reviewed and discussed TVCSD Priority Calendar for 2017/2018 presented by FAC.

b. Park Advisory Committee (PAC):

1. No meetings were held in July or August. No one has yet to bid on the Park projects. Jose Ortiz needs to spearhead and develop strategies on how to find contractors.

**X. Pending Business**

a. TVCSD Newsletter:

Newsletter to be postponed for one (1) month – was scheduled for October – moved to November.

**XI. Other Business**

None

**XII. New Business**

a. Resolution 17-5 (Bank signature forms):

Dru Fallon O'Neill read resolution 17-5 regarding new bank signature forms for the District.

Deborah Parrish motioned to accept Resolution 17-5. Bill Bonini seconded the motion. M/S/C

b. Bank signature card:

Members who were present signed the bank signature forms.

**XIII. Correspondence**

None

**XIV. Adjournment**

TVCS D September 13, 2017 Meeting was adjourned at 7:38 pm. No objections

*Dru Fallon O'Neill*

10/11/17

Approved by: Dru Fallon O'Neill, President

Date:

*Cynthia Hammond*

10/11/17

Attested by: Cynthia Hammond, Recording Secretary

Date:

**TVCS D MISSION STATEMENT:** *Enhance quality of life, with commitment to the health of the community, by providing dependable wastewater collection, treatment and reuse in an environmentally friendly manner; maintaining safe and reliable recreational park facilities while providing a welcoming forum for active community participation and input.*

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Board of Directors:

Dru Fallon O'Neill, President • Donna Clavaud, Vice President • Bill Bonini

Peter MacLaird • Deborah Parrish