



TVCS D Board of Director's Meeting Minutes

Date: Wednesday, June 13, 2018 7 – 9 pm

Location: Tomales Town Hall, Tomales, California 94971 DRAFT

Board Members Present: Dru Fallon O'Neill, President; Donna Clavaud, Vice President; Bill Bonini, Peter MacLaird, Deborah Parrish

Board Members Absent: None

Also Present: Cynthia Hammond, TVCS D Recording Secretary; Walter Earle, Venta Leon

I. Call To Order

Dru Fallon O'Neill called the meeting to order at 7:02 p.m.

II. Open Communication Time for community members and visitors to bring up items they wish to discuss and items that do not appear on the agenda. Added items will be included under Other Business.

None

III. Approval of June 13, 2018 TVCS D BOD Agenda

Bill Bonini motioned to approve the June 13, 2018 TVCS D agenda as is. Deborah Parrish seconded the motion. M/S/U

IV. TVCS D Board Member Reports

Dru Fallon O'Neill reported she had a conversation with Shoreline Unified School District (SUSD) Superintendent, Bob Raines, regarding the SUSD needs assessment, which include anticipated repairs and facilities improvements for the SUSD district. Estimated costs for these projects are \$40 million. The SUSD Board is considering placing a Bond Measure on the November 2018 ballot. Prior to making that decision, the SUSD Board is requesting input from as many community members as possible. The projected annual rate of this bond would be \$60 per \$100,000 of a properties taxable value and would need voter approval. A letter from the SUSD Board of Director's was mailed to box holders within the district.

V. Approval of May 9, 2018 TVCS D BOD minutes

Donna Clavaud motioned to approve the TVCS D May 9, 2018 minutes as received. Deborah Parrish seconded the motion. M/S/U

VI. Conduct Public Hearing to Receive Comment on the Proposed Sewer Service Rate for Fiscal Year 2018/2019.

No comments from the public were made.

VII. Committee Reports

a. Park Advisory Committee (PAC)

- 1.) No PAC meeting was held in May 2018.

Walter Earle reported there wouldn't be a PAC meeting for a while due to Margaret Graham being out of town through mid July.

b. Financial Advisory Committee (FAC)

- 1.) No FAC meeting was held in May 2018.

2.) Adopt Resolution 18-4. Set Levy 4 Assessment for 2018/2019 and maintain the current connection fee of \$10,000 for 2018/2019 per equivalent unit.

Deborah Parrish motioned to adopt Resolution 18-4. Set Levy 4 Assessment for 2018/2019 and maintain the current connection fee of \$10,000 for 2018/2019 per equivalent unit. Donna Clavaud seconded the motion. M/S/U

- 3.) Adopt Resolution 18-5. Set sewer rate of \$81.90 per month per equivalent unit, effective July 1, 2018.

Deborah Parrish motioned to Adopt Resolution 18-5. Set sewer rate of \$81.90 per month per equivalent unit, effective July 1, 2018. Donna Clavaud seconded the motion. M/S/U

VIII. Financial Report (Melinda Bell)

a. Accept check registers and approve expenditures:

Deborah Parrish motioned to accept the check registers and approve expenditures. Bill Bonini seconded the motion. M/S/U

b. Financial Manager's report:

Financial Manager's report was reviewed.

c. Review and Approve financial statements:

Bill Bonini motioned to approve the financial statements. Deborah Parrish seconded the motion. M/S/U

IX. General Manager's Report

a. Adopt Resolution 18-6. Approve and Certify TVCSD Sewer Management Plan, June 2018.
Donna Clavaud spoke to Jose Ortiz and he has been very busy with the Sewer Management Plan, which needs to be approved by the Regional Water Quality Control Board. Jose Ortiz is meeting with NSU to finalize the Sewer Management Plan today.

Deborah Parrish Motioned to Adopt Resolution 18-6. Approve and Certify TVCSD Sewer Management Plan, June 2018.

Donna Clavaud said TVCSD wouldn't be able to take action on Resolution 18-6 until July 11, 2018 and until the Regional Water Quality Control Board approves the Sewer Management Plan. Deborah Parrish withdrew her motion.

X. NSU Report

a. Review reports for April 2018.
Reports were reviewed.

XI. Pending Business

None

XII. Other Business

None.

XIII. New Business

None

XIV. Correspondence

None

XV. Adjournment

Meeting was adjourned at 7:16 pm. No objections.

Next TVCSD BOD Meeting, July 11, 2018, 7 pm at Tomales Town Hall



7/11/18

Approved by: Dru Fallon O'Neill, President

Date:



7/11/2018

Attested by: Cynthia Hammond, Recording Secretary

Date:

TVCSD MISSION STATEMENT: Enhance quality of life, with commitment to the health of the community, by providing dependable wastewater collection, treatment and reuse in an environmentally friendly manner; maintaining safe and reliable recreational park facilities while providing a welcoming forum for active community participation and input.

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Board of Directors:

Dru Fallon O'Neill, President • Donna Clavaud, Vice President • Bill Bonini • Peter MacLaird • Deborah Parrish