

FINANCIAL ADVISORY COMMITTEE

TOMALES VILLAGE COMMUNITY SERVICES DISTRICT

MONDAY, MARCH 5, 2018

PRESENT: Melinda Bell, Chairperson; Deborah Parrish, Board Member; Donna Clavaud, Board Member; Venta Leon, Community Member

ABSENT: Chick Petersen, Community Member

AGENDA

1. TVCSD By-laws:

Work continues to re-write By-laws before presenting changes to Board. We will then have CSDA legal services review them.

2. Budget Preparations:

Park Budget- PAC has revised the 2017-18 Budget slightly for upcoming expenditures. They will be working on the 2018-19 Park Budget during March for presentation at the April Board meeting. It seems they have increased project costs for the RDA Ramps and the Gazebo, but at this time we have no details to justify the increases. We have just updated the RFPs and they do not reflect these increases. We recommend discussion at the March Board meeting to clarify. We also recommend that Jose oversee project development.

Sewer Budget- In order to work on a balanced budget for the next fiscal year, it will be necessary to clarify CIP line items, decide where SCADA and Telstar go, and clarify expenses for maintenance. We agree we want to break out all the operational line items so we can track expenses. We agree that Melinda will discuss this with Jose and invite him to our March 28 FAC meeting. We hope to present a draft budget at the April Board Meeting.

The next FAC meeting will be Wednesday, March 28 at 6:30pm.

The meeting was adjourned at 7:30pm.

Signed: Donna Clavaud
Dated: 3-14-18