



TVCSB Board of Director's Meeting Minutes

Date: Wednesday, February 13, 2019 7 – 9 pm

Location: Tomales Town Hall, Tomales, California 94971 DRAFT

Board Members Present: Dru Fallon O'Neill, President; Donna Clavaud, Vice President; Bill Bonini

Board Members Absent: Deborah Parrish, Peter MacLaird

Also Present: Walter Earle, Park Committee Chair; Beth Koelker

I. Call To Order

Dru Fallon O'Neill called the meeting to order at 7:03 p.m.

II. Open Communication Time for community members and visitors to bring up items they wish to discuss and items that do not appear on the agenda. Added items will be included under Other Business
None

III. Approval of February 13, 2019 TVCSB BOD Agenda

Donna Clavaud motioned to accept the February 13, 2019 TVCSB agenda as is. Bill Bonini seconded the motion. M/S/C

IV. TVCSB Board Member Reports

Donna Clavaud and Melinda Bell met with TVCSB CSDA representative last week to go over membership benefits.

V. Approval of January 9, 2019 TVCSB BOD minutes

Donna Clavaud motioned to approve the TVCSB January 9, 2019 minutes. Bill Bonini seconded the motion. M/S/C

VI. Committee Reports

a. Park Advisory Committee

1. Review January 28, 2019 PAC meeting minutes

Minutes were reviewed.

2. Status of Park bids

In Jose Ortiz General Manager's report; posting the Notice to Bidders for the Park projects was delayed due to the amount of rain in January. The deadline will still be met as the permit expires in late June 2019.

b. Financial Advisory Committee (FAC)

- 1.) Review January 23, 2019 FAC meeting minutes

Donna Clavaud reported FAC met January 23, 2019 and reviewed all line items for income and expenses. FAC recommends \$500 for the TVCSB newsletter, \$2,500 for legal and \$5,000 for consultants.

TVCS D investment plan is almost complete; Melinda Bell will be transferring \$20,000 to LAIF.

FAC will review CSDA Sample Policy Handbook to identify policies TVCS D should consider drafting and set a timeline to develop them

TVCS D By-Laws will be redrafted and submitted to CSDA's legal team for review.

VII. Financial Report (Melinda Bell)

a. Accept check registers and approve expenditures:

Donna Clavaud motioned to accept check registers and approve expenditures. No objections.
M/S/C

b. Financial Manager's report:
Financial Manager's report was reviewed.

c. Review and Approve Financial Statements:

Donna Clavaud motioned to approve financial statements. Bill Bonini seconded the motion.
M/S/C/

VIII. General Manager's Report

General Manager's report was reviewed.

CCTV inspection of the sewer system will be reviewed; based on the findings; the current CIP will be amended. Bill Bonini would like to see a wet weather and a dry weather inspection.

IX. NSU Report

a. Review December 2018 NSU report
Report was reviewed.

X. Pending Business

a. Status/Discussion of TVCS D Newsletter
The newsletter is currently being trimmed. Further discussion will be a free, outside visual inspection and a community field trip to the plant.

XI. Other Business

Donna Clavaud reported the idea of electronic signage for road status on Dillon Beach road at the Fire Department.

Donna Clavaud reminded the Board of a community meeting on February 21, 2019 at the Dance Palace to hear the findings/recommendations of the impacts of tourism, garbage and public restrooms in West

Marin.

XII. New Business

None

XIII. Old Business

a. Status update on website revisions.

Donna Clavaud asked Walter Earle to meet with her to go over the TVCSD website and to make recommendations for updating it.

XIV. Correspondence

None

XV. Adjournment

Meeting was adjourned at 7:22 pm. No objections.

Next TVCSD BOD Meeting, March 13, 2019, 7 pm at Tomales Town Hall



3.13.19

Approved by: Dru Fallon O'Neill, President

Date:



3/13/19

Attested by: Cynthia Hammond, Recording Secretary

Date:

TVCSD MISSION STATEMENT: *Enhance quality of life, with commitment to the health of the community, by providing dependable wastewater collection, treatment and reuse in an environmentally friendly manner; maintaining safe and reliable recreational park facilities while providing a welcoming forum for active community participation and input.*

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Board of Directors:

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