



TVCS D Board of Director's Meeting Minutes

Date: Wednesday, May 8, 2019 7 – 9 pm

Location: Tomales Town Hall, Tomales, California 94971 DRAFT

Board Members Present: Dru Fallon O'Neill, President; Donna Clavaud, Vice President; Bill Bonini, Deborah Parrish

Board Members Absent: Peter MacLaird

Also Present: Walter Earle, Park Committee Chair; Cynthia Hammond, TVCS D Recording Secretary; Venta Leon; Kevin Arnold, CEO & Founder of Noise Pop

I. Call To Order

Dru Fallon O'Neill called the meeting to order at 7:02 p.m.

II. Open Communication Time for community members and visitors to bring up items they wish to discuss and items that do not appear on the agenda. Added items will be included under Other Business.

Walter Earle reported the May 4, 2019 annual clean-up party at the Park was a success; new bark needs to be ordered; this item will be added to the May 2019 Park agenda and the Park Work Plan. Donna Clavaud will contact Tomales High School to recruit students for 2020 Park clean up.

Kevin Arnold of Noise Pop, a concert/event promoter, introduced himself. Noise Pop is working in tandem with Ted Wilson, of the William Tell, to explore the idea of staging a small-scale music festival in Tomales in the fall of 2019. Kevin Arnold drafted a sample rental agreement to rent the Park for the weekend of the festival and emailed the draft to Dru Fallon O'Neill. The tentative date for the festival is the weekend of October 19 & 20, 2019 with a back up date in September. Kevin Arnold said 800 tickets would be sold; there would be three different stages; the Park, the Tomales Town Hall & the William Tell; Tomales High School would be used for parking. Kevin Arnold proposed renting the Park for ½ day on Friday, full day on Saturday and Sunday for a rental fee of \$2,500. Dru Fallon O'Neill asked Kevin Arnold if there were for any comments regarding non-support. Kevin Arnold said camping was the main concern as well as concerns for "changing Tomales".

Donna Clavaud asked what the TVCS D board thought about the process of renting the Park. Deborah Parrish asked if a Park committee member would handle the contract and suggested Kevin Arnold contact Melinda Bell in regards to the contract. After Melinda Bell's review of the contract, Melinda Bell would present the contract to the TVCS D Board.

III. Approval of May 8, 2019 TVCSD BOD Agenda

Bill Bonini motioned to approve the May 8, 2019 TVCSD Agenda. Deborah Parrish seconded the motion. M/S/C

IV. TVCSD Board Member Reports

None

V. Approval of April 10, 2019 TVCSD BOD minutes

Donna Clavaud motioned to approve the TVCSD April 10, 2019 minutes. Bill Bonini seconded the motion. M/S/C

VI. Committee Reports

a. Park Advisory Committee

1. No Pac meeting was held in April due to May 4th Annual Park Clean-up Volunteer Day
2. Status of Park bids

Donna Clavaud reported no bids have been received as of Monday, May 4th 2019 and the extended permit expires June 27th, 2019. Jose Ortiz will try to extend the permit for a second time. If a new permit is required, Jose Ortiz will ask that the fees be waived. Deborah Parrish and Donna Clavaud suggested keeping the bid process open regardless of the permit status. Deborah Parrish feels the process is grinding to a halt. Bill Bonini explained that contractors are busy building very expensive homes due to the North Bay fires and a small project like the gazebo, with extensive government paperwork, is a deterrent. Donna Clavaud suggests forming a committee to work with the General Manager to outreach to contractors. Bill Bonini suggests engaging Melinda Bell to prepare the paperwork. Donna Clavaud and Walter Earle agreed to be on the committee.

Donna Clavaud motioned to create a committee to assist in securing a contractor for the construction projects in the park. Deborah Parrish seconded the motion. M/S/C

b. Financial Advisory Committee (FAC)

- 1.) Review April 24, 2019 meeting minutes

Minutes were reviewed.

2.) Review and Approve Measure A Work Plan & Park Budget for 2019/2020

Deborah Parrish motioned to approve Measure A Work Plan & Park Budget for 2019/2010. Bill Bonini seconded the motion. M/S/C

3.) Review and Adopt Preliminary Sewer Budget for 2019/2020

Deborah Parrish motioned to Adopt Preliminary Sewer Budget for 2019/2020. Bill Bonini seconded the motion. M/S/C

VII. Financial Report (Melinda Bell)

a. Accept check registers and approve expenditures:

Deborah Parrish motioned to accept check registers and approve expenditures. Bill Bonini seconded the motion. M/S/C

b. Financial Manager's report:

Financial Manager's report was reviewed.

c. Review and Approve Financial Statements:

Deborah Parrish motioned to approve the financial statements. Bill Bonini seconded the motion. M/S/C

VIII. General Manager's Report

Donna Clavaud said the maintenance projects proposed by the CEO's from Elemental Excelaretor cancelled.

Donna Clavaud requested plant maintenance be added to the June 2019 Agenda. Deborah Parrish requested plan for staff reviews also be added to the June 2019 agenda.

IX. NSU Report

a. Review February 2019 NSU report
NSU report was reviewed.

X. Pending Business

None

XI. Other Business

None

XII. New Business

None

XIII. Old Business

None

XIV. Correspondence

None

XV. Adjournment

Meeting was adjourned at 7:55 pm. No objections.

Next TVCSD BOD Meeting, June 12, 2019, 7 pm at Tomales Town Hall



6-12-19

Approved by: Dru Fallon O'Neill, President

Date:



6/12/2019

Attested by: Cynthia Hammond, Recording Secretary

Date:

TVCS D MISSION STATEMENT: Enhance quality of life, with commitment to the health of the community, by providing dependable wastewater collection, treatment and reuse in an environmentally friendly manner; maintaining safe and reliable recreational park facilities while providing a welcoming forum for active community participation and input.

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Board of Directors:

Dru Fallon O'Neill, President • Donna Clavaud, Vice President • Bill Bonini • Peter MacLaird • Deborah Parrish