1. **CALL TO ORDER:** The virtual meeting was called to order by President Cathy Osborn at 7:31 p.m. on the Zoom platform.

   **Board Members:**
   - President: Cathy Osborn  present
   - Vice-President: Matt Jacobs  present
   - Treasurer: Dan Lesso  present
   - Secretary: Kathleen Walter  present
   - Mayor’s Alternate: Amy Martin  absent
   - Superintendent’s Alternate: Lisa Tomaselli  present
   - Trustee: Rachel Feinmark  present
   - Trustee: Christa Folco  present
   - Trustee: Jeff Schlecht  absent

   **Ex-Officio Members:**
   - Library Director: Ellen O’Keefe  present
   - Friends of the Library Co-President: Joyce Stein  present

   **Other:**
   - Recording Secretary: Catherine Dodwell  present

2. **ADEQUATE NOTICE OF THE MEETING:** Cathy Osborn announced that all requirements of the Open Public Meetings Act have been fulfilled: the date, time, and access to this meeting have been advertised in the official newspapers; posted on the Library and Borough websites; and posted at the main entrance of the Library. The link for public access to the virtual format has been provided along with instructions for public participation.

3. **MINUTES:** Lisa Tomaselli moved to accept the minutes of the August 12, 2021 Regular Meeting as distributed. Second: Kathleen Walter. Motion carried.

4. **WELCOME TO VISITORS WITH INSTRUCTIONS ON WHEN TO ADDRESS THE BOARD:** Cathy Osborn announced that public participation and remarks are allowed and provided guidance for comment.

5. **PUBLIC COMMENTS:** none
6. **CORRESPONDENCE:** none

7. **DIRECTOR’S REPORT:**
   - Ellen O’Keefe reported there was a little bit of water in the boiler room following Tropical Storm Ida on September 1. Brian Baccaro from the DPW was able to remove it with a wet vac. She attributed the minimal damage to the routine cleaning of the gutters. Cathy Osborn noted this has been a long standing problem that can be addressed when the Library Construction Grant money has been awarded. The Library closed at 5 pm on Wednesday in anticipation of the storm and at 1 pm on Thursday as a result of being short staffed.
   - Ellen reported that the Friends are handling all the details of ordering the tote bags with the new Centennial logo and are undertaking this as a fundraiser.
   - The Annual Friends’ Breakfast scheduled for October 19 has been cancelled.
   - Ellen presented three options for the BCCLS budget to be voted upon at the October System Council Meeting. Two options increase the amount of spending on e-content and the third option is to develop and implement a new BCCLS mobile app. Ellen favors the third choice and the Board supports this as a forward move and the impact to our budget will not be significant.
   - Libby Norris started as the new Children’s Librarian on September 8 and has scheduled an outdoor story time for next week. Cathy Osborn encouraged everyone to stop in to meet her.
   - The reupholstery project is underway and a new door saddle was installed at the Rock Road entrance.

8. **TREASURER’S REPORT/SEPTEMBER BILLS TO BE PAID:**
   Matt Jacobs moved to accept the Treasurer’s Report as distributed. Second: Kathleen Walter. Motion carried.

   Lisa Tomaselli moved to pay the September Bills as presented. Second: Kathleen Walter. Motion carried.

   In response to a question about a payment to OCLC, Ellen O’Keefe replied that OCLC is the vendor supplying the software to integrate circulation of the Library of Things. This will be an annual charge.

9. **REPORT FROM THE FRIENDS OF THE LIBRARY:**
   - Joyce Stein reported that the next Friends meeting is scheduled for Monday, September 13.
   - Joyce indicated that nothing additional was needed from Anthony Tomaselli for the logo.
10. **FOR INFORMATION**: Ellen reported that the Friends of the Library and the Glen Rock Arts Council are co-sponsoring a reception for the exhibit in the Art Gallery. The date is Tuesday, October 5 from 5-7 pm and the rain date will be Friday, October 8 at the same time.

11. **FOR DISCUSSION**: none

12. **FOR ACTION**:
   a. Christa Folco moved to approve an increase to $17.50 per hour for the Pages who work on Summer Saturdays. Second: Matt Jacobs. Motion carried.
   b. Kathleen Walter moved to approve the 2022 Holidays and Closings as follows: January 1, New Year’s Day; January 3, New Year’s Day observed; January 17, Martin Luther King, Jr. Day; February 21, President’s Day; April 15, Good Friday; May 30, Memorial Day; July 4, Independence Day; September 5, Labor Day; November 23, Thanksgiving Eve Day/open 9-1; Thursday, November 24, Thanksgiving Day; November 25, Day after Thanksgiving; December 23, Christmas Eve Day observed; December 24, Christmas Eve Day; December 25, Christmas Day; December 26, Christmas Day observed; December 31, New Year’s Eve Day/open 9-1. Additional closings that do not set precedent: April 17 for Easter; Saturday (May 28) and Sunday (May 29) before Memorial Day and Saturday (Sept. 3) and Sunday (Sept 4) before Labor Day. Second: Christa Folco. Motion carried.
   c. Dan Lesso moved to amend the Tutoring Policy to include the sentence: “The Library reserves the right to block off tutor tables for its programs.” Second: Matt Jacobs. Motion carried.

13. **COMMITTEE REPORTS**:
   a. **Finance**: the discussion about consolidating the banks to get all the accounts in order is pending. A CD matures in November but Cathy Osborn shared her concern about the Connect One account.
   b. **Personnel**:
      - Kathleen Walter reported that the Union has requested information about the budget and staffing. She requested input from Ellen and Mary of what they would like to facilitate a smooth operation. The Shop Steward vacancies have not been filled.
      - Kathleen reiterated that the new Children’s Librarian has started and acknowledged that it is difficult finding new employees at this time.
c. **Buildings and Grounds:** Matt Jacobs referenced the previously reported storm water issue and the gap under the front door where the saddle was installed. This will be addressed by installing a “sweep.”

d. **Planning:** Christa Folco--no report

e. **Technology:** Matt Jacobs--no report

F. **Ad Hoc:**

  i. **Centennial Committee:** Caroline Lederer of the Friends has the information about the tote bags. Lisa Tomaselli asked for a copy of the Powerpoint when completed that highlights the Library’s history for distribution in the schools.

14. **OLD BUSINESS:** none

15. **NEW BUSINESS:** none

16. **ADJOURNMENT:** Matt Jacobs moved to adjourn the meeting at 8:08 p.m. Second: Lisa Tomaselli. Motion carried. The next meeting is scheduled for Thursday, October 14 at 7:30 p.m.

Respectfully submitted,

Catherine M. Dodwell
Recording Secretary