

**UNDERSTANDING AND AGREEMENT
CONCERNING MOVING AND DELIVERY PROCEDURES**

**Renaissance on Turtle Creek Condominium Association, Inc.
("Association")**

This Understanding and Agreement Concerning Moving and Delivery Procedures (this "Agreement") is required by the Association for Move In/Move Out and Other Moves pursuant to Section 1.14 and Section 1.5(m) of the Amended and Restated Rules and Regulations for The Renaissance on Turtle Creek Condominium, recorded in the Official Public Records of Dallas County, Texas as on April 3, 2017 as Document No. 201700092227, as may be amended and supplemented (the "Rules"). This Agreement applies to and includes, without limitation, any: (i) Move In/Move Out, (ii) Other Moves, (iii) the move or delivery of items such as furniture, art, appliances, equipment, or other large, heavy, bulky or other type items which may require, need or utilize, for any reason whatsoever, the assistance of persons, equipment and/or use of an elevator for purposes of transport to, from, between and among Units; (iii) requirements which arise from Section 1.5, Section 1.14, any other applicable Section of the Rules, the Posted Rules or any Governing Document (whether now or hereafter established); and (iv) fees and costs established in connection with, arising out of, or resulting from any of the foregoing items and matters in (i) – (iii), including, without limitation fees and costs for elevator preparation and use, time spent by management staff for elevator use, and for the administration, documentation, and procedures required in connection with the foregoing items and matters in (i) – (iii). Any capitalized terms used in this Agreement which are not defined herein shall have the meaning given to such term in the Rules.

I, or we, _____ (whether one or more, the "Responsible Party") am the Owner, Tenant or Occupant (**Please circle status**) of Unit(s) _____ (whether one or more, the "Unit") in The Renaissance on Turtle Creek Condominium ("Condominium"), for which Unit I am entering into this Agreement. I have engaged

_____, a Moving Company, Delivery Company, Contractor, or other professional company or persons (individually, each a "Professional", and collectively, "Professionals"). In the event Responsible Party determines to conduct any Move In/Move Out, Other Move or other move or delivery contemplated hereunder without using Professionals, such party, and any persons assisting Responsible Party (collectively, "Self-Movers"), must comply with this Agreement and are subject to the same requirements as Professionals, unless otherwise expressly provided herein. Responsible Party has full knowledge of, accepts, will comply with, and will ensure Professionals' compliance with, this Agreement, the Rules, Posted Rules and any other Governing Documents which may be applicable. Responsible Party will furnish a copy of this Agreement to each Professional for each such Professional's signature.

Move/Delivery Date: The ____ day of _____, 20__ from _____ **a.m./p.m.** to _____ **a.m./p.m.**
(Circle applicable time of day)

Please provide a description of the Move In/Move Out, Other Move or other move or delivery of Responsible Party to which this Agreement applies and is intended to occur on the Move/Delivery Date:

1. PRIOR TO THE ABOVE MOVE/DELIVERY DATE, RESPONSIBLE PARTY HEREBY ACKNOWLEDGES AND AGREES TO THE FOLLOWING:

- (a) **SCHEDULING:** Responsible Party shall have scheduled the Move/Delivery Date with the Condominium Manager for a Move In/Move Out by providing at least forty-eight (48) hours prior written notice; or, for an Other Move or delivery or move of items as contemplated hereunder, at least twenty-four (24) hours' prior written notice of such date. **If use of an elevator is desired, necessary or required in connection with a Move In/Move Out, Other Move or any other move or delivery contemplated by this Agreement; then, the notice given for the Move/Delivery Date must include a request for use of an elevator.** Due to limitations on elevator availability in each Building in the Condominium, any such requests for elevator use may be denied, in which case, an alternate Move/Delivery Date must be established. Professionals are permitted only to use the elevator designated by the Manager or other authorized representative of the Association for the Move/Delivery Date.
- (b) **PERMITTED TIMES:** A Move In/Move Out, Other Move or other move or delivery contemplated by this Agreement is permitted from 9:00 a.m. and 4:00 p.m. Monday through Saturdays. No Move In/Move Out, Other Moves and other move or delivery contemplated by this Agreement is permitted to occur on Sundays or on any United States bank holiday. Each Move In/Move Out, Other Move or other move or delivery contemplated by this Agreement must commence and be complete during the permitted time frames.
- (c) **FEE AND DEPOSIT:** Responsible Party is hereby required to pay a non-refundable fee in connection with the Move In/Move Out, Other Move or other move or delivery contemplated by this Agreement in the amount of **\$125.00** (the "Move/Delivery Fee") and a refundable deposit in the amount of **\$500.00** the ("Move/Delivery Deposit") to the Association in immediately available funds on the same day as Responsible Party delivers notice of the Move/Delivery Date as provided in Section 1 of this Agreement. **The Move/Delivery Fee and Move/Delivery Deposit shall be made payable to The Renaissance on Turtle Creek Condominium Association, Inc. and delivered to the Manager at the Management Office.** Any move/delivery which will utilize an elevator for less than 30 minutes will be exempt from paying the Move/Delivery Fee and Move/Delivery Deposit; provided, however, the Responsible Party will be liable for all costs and expenses associated with Damages, as hereafter described.
- (d) **DAMAGES:** The Move/Delivery Deposit will apply to costs and expenses incurred by the Association for all damage, repair, cleaning, loss and liabilities, including, without limitation, damage to elevators, hallways, and any other portion of the Common Elements or other areas of the Condominium which result from Responsible Party's Move In/Move Out, Other Move or other move or delivery contemplated hereunder (collectively, "Damages"). **Responsible Party accepts total responsibility for the cost and expenses of Damages that exceed the amount of the Move/Delivery Deposit.** If no Damages occur, the Move/Delivery Deposit will be refunded to Responsible Party, and delivered to the address provided to the Association by the Responsible Party within ten (10) business days after the Move/Delivery Date. If Damages do occur as a result of a move/delivery, the Association will refund and deliver to the address provided to the Association by the Responsible Party within thirty (30) days after the Move/Delivery Date, the remaining portion of the Move/Delivery Deposit after all costs and expenses have been deducted from such deposit for the Damages, if any. If the cost and expenses incurred by the Association for Damages exceeds the amount of the Move/Delivery Deposit, the Responsible Party will be responsible to pay, in full, all of such excess amounts to the Association immediately upon the Association's request.

(e) **Move/Delivery Fee:** \$ 125.00

Move/Delivery Deposit: \$ 500.00

Date Paid: _____

Form of Payment: _____

Received by Manager: _____

(Manager Representative must Sign to acknowledge receipt of the above listed fee and deposit)

Address for Responsible Party _____

to receive any refundable _____

Move/Delivery Deposit amounts:

If any Move In/Move Out, Other Move or other move or delivery contemplated by this Agreement is either not scheduled with the Manager in accordance with the Rules and this Agreement, or is not completed on the Move/Delivery Date during the requisite time frame, then Responsible Party will be subject to an additional fee in an amount of at least \$250.00, or such greater amount as may be determined by the Board of Directors.

(f) **INSURANCE:** Responsible Party will ensure the Manager has been provided a copy of the Professionals' current Certificate of Liability and Worker's Compensation Insurance in the form, or a form substantially the same as that attached hereto as Exhibit 1 (individually and collectively, the "Insurance Certificates") at least at least one (1) business days prior to the Move/Delivery Date, or, where only twenty-four (24) hours prior written notice of the Move/Delivery Date is provided per Section 1(a) above, on the date such Move/Delivery Date is scheduled. **The Insurance Certificates must name The Renaissance on Turtle Creek Condominium Association, Inc., and such other parties listed on Exhibit 1 as additional insureds through an additional insureds endorsement.** The additional insureds information will be located in the Certificate Holder box at the bottom of the insurance certificate form. The Insurance Certificates can either be personally delivered to the Management Office, or mailed or faxed to the attention of The Renaissance on Turtle Creek Condominium Association, Inc., c/o FirstService Residential, Attn: General Manager, 3225 Turtle Creek, Dallas, Texas 75219 or Fax No. 214-765-6184. ***The Association reserves the right to require any other insurance it deems necessary with regard to the move/delivery of Responsible Party.***

Waiver of Insurance Requirements: In the sole discretion of the Board of Directors of the Association, or the Manager where authorized by the Board, certain insurance requirements may be waived or modified on a case by case basis prior to the Move/Delivery Date, which waiver shall be provided in written form to Responsible Party. If no written waiver is provided, the insurance obligations in this Section 1(f) shall be unaltered and shall remain in full force and effect.

(g) **EXECUTED AGREEMENT:** Responsible Party shall have delivered a fully executed copy of

this Agreement to the Manager.

- (h) **DISCLOSURE OF RULES:** Responsible Party shall have provided to each Professional a copy of this Agreement and informed such parties of the rules and requirements pertaining to moving and deliveries set forth in the Rules.

2. Move/Delivery Trucks; Parking. The maximum length of any truck to be utilized by a Professional or Responsible Party needing access and use of the parking garage and loading dock areas of the Condominium is twenty (20) feet, and the maximum height is _____ feet. Any truck exceeding such height and length requirements will not be permitted use of such areas of the Condominium, and alternate arrangements must be made through the Management Office. Parking of moving/delivery vehicles at the front of the Condominium, or on any driveway on the Property, is prohibited at all times. Moving/delivery trucks may only be parked in the areas designated by the Manager. If there are any questions or concerns about the locations where move/delivery trucks may be located or parked on the Move/Delivery Date, please contact the Manager at **214-765-6155** prior to the Move/Delivery Date for instructions. **ARRIVAL AND DEPARTURE TIME OF MOVING/DELIVERY TRUCKS ON THE MOVE/DELIVERY DATE MUST BE CONFIRMED WITH THE MANAGER.**

3. Identification of Professionals on Move/Delivery Date. Upon the arrival of a Professional to the Condominium, such Professional must notify the Manager. Professional parties may be asked to leave individual driver's licenses with the Manager during the Move In/Move Out, Other Move or other move or delivery contemplated hereunder while on the Property. Upon completion of the Move In/Move Out, Other Move or other move or delivery contemplated hereunder, all drivers' licenses will be returned to the respective Professionals.

4. Condominium Etiquette. Responsible Party will ensure that all Professionals keep hallways, elevators and other portions of the Condominium and Buildings clean and free from trash, discarded materials, dirt, and debris. No loud playing of radios, music, or loud or vulgar talk, or similar disturbing noises shall be permitted at any time inside or outside of the Condominium. There is no portion of the Condominium outside of the Unit of Responsible Party available for use by any Professional parties for breaks or rest during the move/delivery. The Condominium is a smoke free environment. Professional parties shall observe the no smoking rule at all times. Professional parties are not permitted to ask any Owners, Occupants, or Tenants in the Condominium for favors (i.e. telephone, bathroom facilities, etc.). Lobby level bathrooms are not available for Professionals' use. Professionals shall dress in appropriate clothing for entering and leaving the Condominium; for example, no tank tops or sleeveless undershirts are permitted when present in the lobby areas.

5. Elevator Coverings; Elevator Keys. **PROTECTIVE COVERING FOR THE ELEVATOR CAB WALLS MAY BE REQUIRED DURING THE MOVE IN/MOVE OUT, OTHER MOVE OR OTHER MOVE OR DELIVERY CONTEMPLATED BY THIS AGREEMENT. IT IS THE RESPONSIBILITY OF THE PROFESSIONAL AND RESPONSIBLE PARTY TO ENSURE THAT THESE PROTECTIVE COVERINGS ARE IN PLACE PRIOR TO COMMENCEMENT OF SUCH MOVE/DELIVERY. NO MOVE IN/MOVE OUT, OTHER MOVE OR OTHER MOVE OR DELIVERY CONTEMPLATED BY THIS AGREEMENT WILL BE PERMITTED, AND CAN BE STOPPED BY ANY MANAGER OR OTHER REPRESENTATIVE OF THE ASSOCIATION AT ANYTIME IF THE PROTECTIVE COVERINGS ARE NOT FULLY IN PLACE ON THE DESIGNATED ELEVATOR. CEILINGS MAY NOT BE REMOVED FROM ANY ELEVATOR.** If elevators are permitted to be held at one floor during the subject move or delivery, the Manager will provide the Professional with an elevator key. The elevator key will allow a Professional to hold the elevator at point of entry. **If the elevator key is lost or misplaced, the Responsible**

Party must pay all costs and expenses incurred by the Association for re-keying, including any necessary replacement of cylinders in the respective elevator.

6. Professional Walk-Through with Manager. Prior to commencement of a Move In/Move Out, Other Move or other move or delivery contemplated by this Agreement, Manager will accompany Professionals on an initial walk-through inspection from the point of entry to the applicable Building in the Condominium, to the designated elevator, and to the applicable Unit or Units. During this initial walkthrough, existing damage will be documented on a “checklist”, or such other form as may be provided by the Association, which will be signed by both the Manager performing the walkthrough inspection and the appropriate representative of Professional. When the move/delivery is completed, the walkthrough inspection will be repeated and any Damages which have occurred as a result of the Move In/Move Out, Other Move or other move or delivery contemplated hereunder will be noted on the same checklist, or other form used, and will be acknowledged by the additional signatures of both Manager and the Professional representative. Refusal of any Professional to sign the checklist or other form at any time for any inspection WILL NOT relieve such Professional and the Responsible Party of any liability or obligation to pay for the costs and expenses which may be incurred by the Association for such Damages.

7. **THE FINISH ON THE HALLWAY WALLS AND THE HALLWAY CARPETS ARE EASILY DAMAGED AND EXPENSIVE TO REPAIR. Carpet Protection Film will be required to be placed on all carpet areas leading from the Unit to the designated elevator prior to the commencement of any move/delivery.** Professionals must measure all large items being moved/delivered to ensure such items will fit through standard door openings, in the designated elevator and around tight corners in the Condominium hallways and lobby areas. In the event an elevator panel is damaged in the move/delivery contemplated hereunder, and such Damage results in any replacement panel which will be of different color or character than the existing undamaged panels, then all elevator panels will require replacement, the cost of which replacement will be the sole responsibility of Responsible Party.

Elevator dimensions are:

DOOR: _____' _____" Width x _____' Height.

CAB: _____' _____" Width x _____' Depth x _____' Height.

UNDER NO CIRCUMSTANCES MAY FURNITURE, EQUIPMENT, APPLIANCES OR ANY OTHER ITEMS AND BELONGINGS BE STAGED, STORED, OR PLACED ON, OR LEANED OR PLACED AGAINST ANY WALLS OUTSIDE OF A UNIT, IN HALLWAYS, LOBBIES, THE PARKING GARAGE OR LOADING DOCK, OR ANY OTHER PORTION OF THE CONDOMINIUM. NO FURNITURE, EQUIPMENT, APPLIANCES OR ANY OTHER ITEMS AND BELONGINGS MAY BE DRAGGED ACROSS THE HALLWAY FLOORS, CARPETS, OR ANY ENTRY OR LOBBY AREA FLOORS. ITEMS BEING MOVED OR DELIVERED MUST BE HAND CARRIED OR TRANSPORTED ON DOLLIES OR HAND TRUCKS AT ALL TIMES. THE ASSOCIATION AND MANAGER WILL NOT BE RESPONSIBLE FOR PROVIDING ANY SUCH MOVING, DELIVERY OR TRANSPORT EQUIPMENT TO PROFESSIONALS OR RESPONSIBLE PARTY.

8. Trash Disposal. Litter, garbage, refuse, discarded furniture or any other item or personal property, and all waste materials generated by or resulting from a Move In/Move Out, Other Move or other move or delivery contemplated by this Agreement shall be removed, in its entirety, by the Responsible Party and/or Professionals thereof from all portions of the Condominium upon the completion of same. Responsible Party and Professional(s) shall also ensure the hallways and elevator used by such persons are clear of trash, debris, and all move and delivery related materials. All moving and delivery related boxes, cartons, carriers, cases, and enclosures must be flattened before being deposited in any dumpster, and no such materials or other packaging, padding and packing materials, or discarded furniture, equipment, or item of property which would

be removed from a Unit in a typical Move In/Move Out or Other Move may be disposed in the dumpsters, loading dock, parking garage, trash chutes, trash rooms, or other portion of in the Condominium. A Responsible Party or its Professional(s) who disregard the requirements of this Section 8 will be subject to a minimum charge of **\$250.00**, which charge represents a fair estimation of costs to be incurred by the Association to remove and properly dispose of such materials and items.

9. THE UNDERSIGNED RESPONSIBLE PARTY AND PROFESSIONAL(S) HEREBY ACKNOWLEDGE AND AGREE TO INDEMNIFY AND HOLD HARMLESS THE ASSOCIATION, THE BOARD OF DIRECTORS, MEMBERS, THE MANAGER, AND EACH OF THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, REPRESENTATIVES, AGENTS, ASSIGNS, AND SUCCESSORS (COLLECTIVELY, THE "INDEMNIFIED PARTIES") FROM AND AGAINST ANY AND ALL CLAIMS, ACTIONS, SUITS, JUDGMENTS, DAMAGES, LOSSES, COSTS AND EXPENSES (INCLUDING ATTORNEY FEES AND COURT COSTS) OF ANY KIND OR NATURE WHATSOEVER, INCLUDING WITHOUT LIMITATION, MENTAL ANGUISH, EMOTIONAL DISTRESS AND DEATH) AND ANY OTHER LOSS OR DAMAGE TO UNITS, ANY PORTIONS OF THE CONDOMINIUM AND PROPERTY, AND TO ANY PERSON OR PERSONAL PROPERTY SUFFERED OR INCURRED DURING OR AS A RESULT OF A MOVE IN/MOVE OUT, OTHER MOVE OR ANY OTHER MOVE OR DELIVERY CONTEMPLATED BY THIS AGREEMENT WHETHER CAUSED OR ALLEGEDLY CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE, GROSS NEGLIGENCE, OR WILLFUL MISCONDUCT OF THE INDEMNIFIED PARTIES. THIS INDEMNITY SHALL SURVIVE THE COMPLETION OF ANY MOVE IN/MOVE OUT, OTHER MOVE OR OTHER MOVE OR DELIVERY CONTEMPLATED BY THIS AGREEMENT FOR A PERIOD OF NOT LESS THAN ONE (1) CALENDAR YEAR FROM AND AFTER THE MOVE/DELIVERY DATE.

10. Entire Agreement; Amendment. No prior or present agreements or representations regarding a Move In/Move Out, Other Move or other move or delivery contemplated by this Agreement shall be binding on the Association, the Board of Directors, Manager or any of their respective directors, officers, employees, agents and representatives unless expressly included in this Agreement. No amendments, modifications or changes to this Agreement shall be valid or binding unless approved in writing prior to the Move/Delivery Date by the Board of Directors, and executed by Responsible Party and Professionals. In the event of a conflict with this Agreement and the Rules related to any Move In/Move Out, Other Move or any other move or delivery and any matters, procedures, fees, and costs in connection therewith, the terms of this Agreement shall govern such conflict. It is the intent of the Association to ensure (i) the Move In/Move Out, Other Move or other move or delivery contemplated hereunder and the Responsible Party and its Professionals comply with the Rules, and other Governing Documents, (ii) that property and persons in the Condominium and on the Property be properly protected during, and that the Association have the ability to cover costs it incurs as a result of, the Move In/Move Out, Other Move or other move or delivery contemplated by this Agreement or the actions of Responsible Party or its Professionals during the conduct thereof; and (iii) that Responsible Party be individually held accountable for its duties and obligations hereunder.

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AUTHORIZED SIGNATURES

to

Understanding and Agreement concerning Moving and Delivery
The Renaissance on Turtle Creek Condominium

Responsible Party:

By: _____
Printed Name: _____
Date of Signature: _____
Contact Phone No. _____

Responsible Party:

By: _____
Printed Name: _____
Date of Signature: _____
Contact Phone No. _____

Professional:

By: _____
Printed Name: _____
Date of Signature: _____
Contact Phone No. _____
Company Address: _____

Professional Party:

By: _____
Printed Name: _____
Date of Signature: _____

Professional Party:

By: _____
Printed Name: _____
Date of Signature: _____

Acknowledgement of Receipt by Manager:

By: _____
Printed Name: _____
Date Received: _____

**Exhibit 1
to**

UNDERSTANDING AND AGREEMENT CONCERNING MOVING AND DELIVERY PROCEDURES

The Renaissance on Turtle Creek Condominium Association, Inc. (the "Association")

INSURANCE REQUIREMENTS

RESPONSIBLE PARTY AND PROFESSIONALS SHALL NOT COMMENCE ANY MOVE OR DELIVERY UNTIL INSURANCE IS OBTAINED, AND EVIDENCE THEREOF IS PROVIDED IN COMPLIANCE WITH THE FOLLOWING REQUIREMENTS:

COVERAGE AND LIMITS

For purposes of any move/delivery identified in the Agreement to which this Exhibit is attached, Professional, at its own expense, will purchase and maintain (with companies licensed to do business in the State of Texas and having rates of *Best's Insurance Guide A/VII*, or better) insurance coverages and amounts as set forth below:

TYPE	AMOUNTS	OTHER REQUIREMENTS
1. Workers' Compensation and Employer's Liability	Statutory Limits, if state has no statutory limits then: \$1,000,000 each accident \$1,000,000 policy limit bodily injury by disease \$1,000,000 each employee, bodily injury by disease	1. Waiver of subrogation in favor of Insured Parties (hereafter defined). 2. No "alternative" forms of coverage will be permitted. 3. Insured Parties will be named as an "alternate employer".
2. Commercial General Liability (Occurrence Basis)	\$1,000,000 per occurrence \$2,000,000 general aggregate \$2,000,000 product-completed operations aggregate limit. \$1,000,000 personal and advertising injury limit \$50,000 fire legal liability \$5,000 medical expense limit	1. ISO form CG 0001 0196, or equivalent 2. Insured Parties will be named as "additional insureds" on ISO Form CG 2026 1185, or equivalent 3. Waiver of subrogation in favor of Insured Parties 4. Aggregate limit of insurance (per project) endorsement ISO CG2503 1185, or equivalent 5. Deletion of exclusions for liability assumed under Agreement (personal and advertising injury) 6. No modification which would make Consultant's policy excess over or contributory with Owner's liability insurance 7. This insurance will be maintained in identical coverage, form and amount, including required endorsements, for at least one (1) year following the completion of the move/delivery 8. Defense will be provided as an additional benefit and not included within the limit of liability

3. Umbrella Liability (Occurrence Basis)	\$2,000,000	1. Written on an umbrella basis above the coverage referenced above 2. Same inception and expiration dates as commercial general liability insurance 3. Aggregate limit of insurance per project endorsement
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OTHER REQUIREMENTS

Any aggregate limit which is reduced below 75% of the limit required by this Agreement because of losses incurred must be reinstated by Professional. No deductible or self-insured retention in excess of \$10,000 is permitted without the prior written approval of the Association. The maximum liability limits shall be available for the Association and Condominium.

EVIDENCE OF INSURANCE REQUIRED BEFORE SERVICES BEGIN

PROFESSIONALS SHALL NOT COMMENCE ANY MOVE OR DELIVERY UNTIL ALL INSURANCE REQUIREMENTS CONTAINED IN THIS EXHIBIT 1 HAVE BEEN COMPLIED WITH, AND A CURRENT CERTIFICATE OF INSURANCE HAS BEEN PROVIDED TO THE MANAGER. **The "ACORD Form 25-S Certificates of Liability Insurance" or another pre-approved substitute is the required form in all cases where reference is made herein to a "Certificate of Insurance".** The Certificate of Insurance must specify the additional insured status and waivers of subrogation, state the amounts of all deductibles and self-insured retentions, set forth notice requirements for cancellation, material change, or non-renewal of insurance and be accompanied by copies of all required endorsements, including, without limitation, the additional insureds endorsement in favor of the Association included below. The phrases "endeavor to" and "but failure to mail such notice will impose no obligation or liability of any kind upon Company, its agents or representative" must be deleted from the cancellation provision on the Certificate of Insurance and the following express provision added: ***"This is to certify that the policies of insurance described herein have been issued to the Insured for whom this certificate is executed and are in force at this time. In the event of cancellation, non-renewal, or material reduction of coverage affecting the certificate holder, 30-days' prior written notice will be given to the certificate holder by certified mail or registered mail, return receipt requested."*** If requested in writing by Manager, Professionals shall provide Manager or Association a certified copy of any or all insurance policies and endorsements required under this Exhibit 1.

INSURANCE REQUIRED FOR MOVE/DELIVERY DATE AND DURATION OF MOVE/DELIVERY

Any and all insurance required by this Exhibit 1 shall be maintained during the entire move or delivery, including any extensions thereto.

MANDATORY 30-DAY NOTICE OF CANCELLATION

Manager and Association shall, without exception, be given not less than thirty (30) days' notice prior to cancellation for other than non-payment of premium. Non-payment of premium shall require ten (10) days' prior notice of cancellation. Confirmation of this mandatory notice of cancellation shall appear on the Certificate of Insurance and on any and all insurance policies required by this Exhibit 1.

ADDITIONAL INSURED STATUS

Each insurance policy described in this Exhibit 1 shall be endorsed, using an additional insured endorsement, to name as additional insureds The Renaissance on Turtle Creek Condominium Association, Inc., the Board of Directors, all Association Members, Manager, and each of their respective officers, directors, employees, agents, and representatives (collectively, the "Insured Parties").

The coverage afforded the additional insureds shall be primary insurance. If any additional insureds have other insurance applicable to a loss, such other insurance shall be on an excess or contingent basis and shall apply only to such additional insureds.

Renaissance on Turtle Creek

Move In/ Out Authorization and Agreement

Inspection- Prior to Move

The following areas have been inspected and any pre-existing damage is appropriately noted:
Area Damaged

By For the Renaissance	For the Resident of Unit _____
_____ Print Name	_____ Print Name
_____ Signature	_____ Signature
_____ Date	_____ Date

Inspection- After Move

The following areas have been inspected and any damage is appropriately noted:
Area Damaged

By For the Renaissance	For the Resident of Unit _____
_____ Print Name	_____ Print Name
_____ Signature	_____ Signature
_____ Date	_____ Date