## Business Associate – Business and Human Rights

<table>
<thead>
<tr>
<th>Department:</th>
<th>Traidcraft India</th>
<th>Salary:</th>
<th>Competitive</th>
<th>Role Type:</th>
<th>Contractual (6 months)</th>
<th>Location:</th>
<th>National Capital Region</th>
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</thead>
<tbody>
<tr>
<td>Reports to:</td>
<td>Manager – Business and Human Rights</td>
<td>Hours of Work:</td>
<td>Full Time, Flexible</td>
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### Role Purpose:
To coordinate engagement with various stakeholders (including informal workers, national and local CSOs, and worker organisations) in order to understand and address perspectives of informal workers and inform the development of technologically enabled transparency tools that uphold business and human rights principles; to advance the incorporation of a business and human rights (BHR) approach within programme management and contribute to its embedment in relevant programme designs, by developing and applying worker-centred, result-oriented processes. To support with programme management including monitoring, reporting and documentation.

### Role Aims:
- To coordinate community and supply chain stakeholder engagement from a BHR lens
- To support in development of actionable monthly plans and partake in team review and reflection processes
- To work in close coordination with the Business and Human Rights Manager
- To carry out other duties, which may or may not be related to the job, as reasonably requested by management.

### Person Specification:

**You will be:**
A self-driven and dedicated professional with demonstrated ability of worker-centred research and/or programmatic initiatives in the National Capital Region or similar geographies. You will be passionate about communicating ground-level concerns to a range of stakeholders including businesses and consumers, both within India and overseas. You will be open to learning more about issues affecting informal workers and willing to work constructively yet sensitively to address them, even in the context of diverse interests.

- A good understanding of labour rights and human rights frameworks and their application within the UN Guiding Principles of Business and Human Rights and other related national and international standards, both established and emergent
- Ability to apply these frameworks in an agile way to the real-world constraints of challenging supply chain settings
- An interest in both primary and secondary research and its application to promote fairer representation of and for workers
- A commitment to target community ownership of processes of change in the context of multi-stakeholder programmatic interventions
- An awareness of dynamics of social exclusion and the challenges they present to practitioners as well as within community-settings
- Proven experience in working in the field of business and human rights and/ or women’s economic empowerment
- Strong interpersonal, project coordination and administrative skills
- Ability to coordinate and to collaborate with different stakeholders including CBOs, NGOs, TUs, businesses and government
- Effective communication skills including through use of social media
- Excellent English language writing, reading and speaking skills
- Fluency in written and spoken Hindi
- Willingness to travel extensively as required by the nature of project work

**You may have:**
- A graduate (or recognized equivalent) qualification in Sustainability, Sociology, Social Sciences, Social Work or other recognised discipline
- 3-5 years of experience working with civil society organisations
- An interest in financial inclusion, responsible banking and sustainable finance, especially as they relate to issues of workers and producers

### Other:
Responsibility for day to day management and oversight of all aspects of Traidcraft Services India Private Limited.