Research Associate – Program Coordinator

School: Johns Hopkins Bloomberg School of Public Health
Department name: International Health
Supervisors: Rosemary Morgan & David Peters

General summary/purpose:
Assist with the coordination and implementation of the Monitoring & Action for Gender & Equity (MAGE) Project.

Project Description
The MAGE Project is a partnership with Johns Hopkins University (JHU) and the Global Financing Facility for Women, Children and Adolescents (GFF), a multi-stakeholder partnership housed at the World Bank. The overall aim of the MAGE project is to advance and strengthen the capacity and execution of gender- and equity-intentional monitoring and evaluation and support use of data to improve gender equality and reproductive, maternal, newborn, child and adolescent health and nutrition (RMNCAHN) outcomes for women, children, and adolescents in GFF partner countries.

Specific duties & responsibilities:
Specific duties and responsibilities include, but are not limited to, the following.

- Coordination activities include:
  - Organize MAGE leadership, JHU-GFF, Steering Committee, and Advisory Committee meetings
  - Plan, attend and take notes on relevant MAGE meetings
  - Liaise between MAGE Task teams to keep track of progress
  - Help to keep the MAGE project on track to meet its deliverables and results

- Scholarly product development and activities include:
  - Content development and content-specific strategic planning
  - Develop of tools to assist gender and equity intentional monitoring and evaluation for RMNCAHN
  - Assist in the development of manuscripts for peer-reviewed publications
  - Plan and coordinate development of brief reports for lay audiences summarizing work of MAGE
  - Communicate with and grow strategic partnerships GFF and GFF country teams
  - Conduct and write up literature reviews
  - Maintain reference libraries
  - Prepare progress reports for donors

Minimum qualifications (mandatory): Master’s degree in related field.

Preferred qualifications: At least 1-2 years of related experience. Additional education may substitute for required experience, to the extent permitted by the JHU equivalency formula.

Special knowledge, skills, and abilities: The candidate should have an interest in and be familiar with gender in relation to health and should be able to express how health equity is affected by issues in this
area. Experience with Microsoft Word and referencing software. An interest in and/or experience with monitoring and evaluation is preferred but not mandatory.

**How to apply:** Applicants should send a statement of interest, curriculum vitae, and names of three references to MAGE@jh.edu.

**Deadline:** The application deadline is Feb. 11, 2022.

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*Applications should include a brief statement of demonstrated commitment to the principles of inclusion, diversity, anti-racism, and equity (IDARE) in scholarship, research and practice activities, and ways to continue to uplift these principles as a member of the Bloomberg faculty.*