JTF/JCHESS Organizing Committee Joint Meeting

Wednesday, May 21, 2014

JACL

Minutes

Following are the highlights of the JTF / JOC Joint Meeting of Wed May 21 at Union Bank Community Room

Attendees:

Bob Hamaguchi, Robert Sakai, Sandy Mori, Glynis Nakahara, Greg Viloria, Judy Hamaguchi, Chikara Ushiki, Tomo Hirai, Beau Simon, Karen Kai, Paul Wermer, Caryl Ito, Michiko Yamada, Ben Kobashigawa, Alice Kawahatsu, Benh Nakajo, Mary Ishisaki, Rosalyn Tonai, Seiko Fujimoto, Mark Moriguchi, Rich Hashimoto, Greg Marutani

Handouts:
- DRAFT Design Guidelines
- DRAFT Purposes/Guidelines/3Yr Operating Plans
- JTF Board Nominations Bios

JTF Staff Reports

Japantown Merchants Assn Website Redesign (Greg V)
- Redesign being done with new logos consistent with the street banners and future brochures.
- A sample screenshot was shown.
- Rollout of the new site is expected Jun 1.
- Funding has been provided by Mayor's Office Econ Dev.

Business Watch Group (Bob)
- BWG is catching on. Now up to 22 members.
- Special thanks to Ray Vogelzong and Victor Lau for stepping up to be co-captains.
- Northern Station reports that crime including auto boosts is down for the month.

District Attorney Grant (Bob)
- JTF awarded $3000 for the business watch program.
- Funds will be utilized to pay SF SAFE to do a feasibility study for a surveillance system throughout the Japantown commercial area.

Draft Design Guidelines (Glynis)
- The draft is really more of an outline and certainly not a full draft.
- Outline is out to the Planning Department for review and comments.
- Special note page 3 - Principles.
- Process is that the Guidelines can be codified. Will require followup to keep enforced. Planning Dept is not diligent about enforcing.
- Enforcement procedures by the neighborhood should be set up in the Guidelines.
- It is anticipated that this be packaged up with NCD zoning.
- Property owners will need to be educated.
- PLEASE SEND COMMENTS TO THE DRAFT.
- Organize a property owner meeting to gain support.

**JTF Purposes / Guidelines / 3 Year Operating Plan (Bob)**

- This draft is a compilation of the previous efforts of this joint committee. The purposes and activities are from the exercises of prioritizing the JCHESS recommendations. The Guidelines are the word for word last version of the Implementation Discussion document developed by Paul Wermer and me. The 3 Year Plan is the best guess at what should be the operating objectives and budgeting needed.
- Budget: 2014-15 Funding is committed. OEWD $90,000, DA $3000, JMA $7200
- Board of Directors Selection: Bob's suggested process for voting.
Technically this joint committee is not a formal organization. JTF is the existing organization. Only JTF Board can formally elect new directors. JTF will respect the recommendations of the joint committee. Guidelines say the directors will be selected by the JTF and JOC.
First, the JTF Board should take an action to approve the Guidelines and accept a recommended slate of board nominees from the joint committee.
Second, conduct a poll by email of the JOC and JTF members on the slate. There should be a minimum number of those casting votes (50%) and the recommended slate is approved if there are 50% + 1 vote in favor of the slate. If approved the slate will be elected to the JTF Board and the exiting board members will resign.
Third, to recognize and respect those that are in attendance, member or not, there will be a straw vote held tonite. Those on the slate can vote on the nominations. They will be excused during tonite's discussion of the slate, but allow to vote in the straw vote.
Fourth, the results will be reported at the next JTF JOC meeting and sent onto the JTF Board for formal election.

**JTF Board Nominations (Sandy / Judy H / Glynis N)**

Process Recap - Sandy
- Guidelines were followed.
- Goal was 5 - 7 formation board
- Balance (gender and community representation)
- 6 committee meetings and countless hours of interviews.
Criteria - Glynis
- Guidelines - see Page 5 of Purposes/Guidelines/3Yr. Plan
- In addition, stakeholder matrix was followed (Page 6)
- Listener, drill down on issues, speak clearly, build consensus, sound judgement
- Avoid personal agendas, attract other candidates.demonstrated commitment.
Outreach - Judy
- Was not easy, it is hard for someone to commit.
- 25 contacted; there are 11 people that 'maybe' but not now.
- Full slate should be considered as a whole and not pulled apart.
- JCCNC: we have outreached to and will be presenting at the June Board.
- **NLF:** we have a candidate that is a strong maybe.

General discussion;
- Email from Bob Rusky: major point is lack of people from JCHESS. Too few with the background and details of JCHESS. There are certain people that promised to come to Org Comm meetings that didn’t come. Does not support the slate.
- A lot of work was done behind the scenes in support and did not actively participate or attend meetings.
- All candidates have been told of the absence policy that is in the By Laws and that they will be enforced.
- Not all candidates were interviewed.
- The committee was looking for new faces and expertise.

**Straw Vote:**
A motion was made to approve the slate recommended by the Nomination Committee. Result was: 15 in favor of the nominations, 1 opposed, and 1 abstained.

Meeting was adjourned at 7:50

**Subsequent to the meeting:** The JTF Board met and approved the board of directors selection procedure in the Purpose/Guidelines/3Yr Plan, and approved that they would accept the board of director nominations of the joint committee.