Attendees: David Takashima, Seiko Fujimoto, Richard Hashimoto, Sandy Mori, Benh Nakajo, Jeremy Chan, Coco Tando
Staff: Lauren Nosaka
Guests: Tomo Hirai, Karen Kai

The meeting was called to order at 5:40 p.m. by David Takashima

I. Approval of December 3, 2018 Meeting Minutes
   It was moved by Jeremy Chan and seconded by Sandy Mori to approve the December 3, 2018 minutes.
   No public comment.
   The motion passed unanimously.

II. Update on Cultural District Legislation
   Sandy Mori reported on the following items regarding the Cultural District Legislation.
   • Proposition E passed by 76%, allowing the Cultural District Legislation to set aside funding for arts and culture every year from the hotel taxes.
   • 1.5 million dollars will be distributed to Cultural Districts, individual artists, and artist entities through an application process.
   • A suggestion was made to invite Brian Cheu to the upcoming February CHC meeting to explain what kind of applications would be eligible for receiving funding.
   • A coalition of representatives from each Cultural District will be meeting every 2-3 months. Sandy Mori is currently representing Japantown, but would like to have a CHC member to represent Japantown when the coalition begins to meet on a regular basis.
   • The coalition will be working closely with Brian Cheu, Director of Community Development from the Mayor's Office of Housing and Community Development.
   • There is currently a deficit of around $10K from the Proposition E campaign efforts. Each Cultural District is currently being asked to donate $800.

III. FY 18-19 Budget of $7K for Cultural Programming
   Sandy Mori reported on the following items:
   • In FY18-19 Budget, there is a line item of $7K allocated for cultural programming.
   • Staff and Sandy Mori are currently in communication with Brenda Aoki and Mark Izu to put together a cultural program.
   • The smaller working group will be meeting on January 17th to share and brainstorm ideas for cultural programming.

IV. Kinmon Gakuen to be designated a historic building by the Historic Preservation Commission on February 6, 2019
   Richard Hashimoto reported on the following items:
   • Kinmon Gakuen is currently in the process of becoming designated as a historical landmark.
   • A feasibility study estimated that Kinmon Gakuen would need around 8 million dollars to renovate the facility to meet building regulations and requirements. If the school is rebuilt,
It is estimated to cost around 15 million dollars.

- There will be a public hearing on Kinmon Gakuen at the Historical Preservation Commission meeting on Wednesday, February 6th. Kinmon Gakuen Board is asking support from JTF and the Japantown community through a letter supporting Kinmon Gakuen to be listed as a landmark designation.
- Landmark designation would help Kinmon Gakuen apply for state and federal funds.
- A recommendation was made to bring Kinmon Gakuen’s request to the rest of the JTF Board. Richard Hashimoto will invite the Kinmon Gakuen Board to the January JTF Board Meeting, and then the JTF Board would decide if they will support Kinmon Gakuen to be listed as a landmark designation.
- A comment was made that the everyone on the Kinmon Gakuen Board should be fully educated on the landmark application process to avoid any confusion that may lead to conflicts.

It was moved by Benh Nakajo and seconded by Jeremy Chan to recommend to the full board to support Kinmon Gakuen to be listed as a landmark designation.

No public comment.
The motion passed unanimously.

V. Set monthly date, time, place of the meeting
- 1st Monday of every month from 6:00pm at the JACL building.

VI. Peace Plaza Status
- The next Peace Plaza Committee Meeting is held on Tuesday, January 22nd at the Union Bank Hospitality Room at 5:00pm.
- The next Peace Plaza Community Meeting is scheduled in March.
- The Peace Plaza project will not be within the scope of CHC's work, since the Peace Plaza Committee will be covering this project.

VII. Other Business
Friends of the Japanese Tea Garden:
- The Japanese Tea Garden in the Golden Gate Park would like to have JTF’s support by having JTF endorse the activities of the Friends of the Japanese Tea Garden.
- Friends of the Japanese Tea Garden is a part of the park alliance under SF Recreation & Parks. It is a non-profit entity that allows donors to have their donations assigned to specifically support the Japanese Tea Garden, instead of SF Rec & Park lands as a whole.
- A suggestion was made to meet with representatives from the Friends of the Japanese Tea Garden at the February CHC meeting.

VIII. Public Comment
No public comment.

IX. Next Meeting
The next meeting will be held on Monday, February 4th from 6:00pm at the JACL building.

The meeting was adjourned by David Takashima at 7:10pm.