

Rutland Youth Theatre's Annual Holiday Fair Guidelines

Merchandise Requirements

- All items for sale must be authentically made by the vendor or offered as part of an approved direct sales consultant program (e.g., Tupperware, Pampered Chef, etc.).
- Merchandise must be crafted, handmade, personalized, repurposed, or part of an approved direct sales consultant program. Items that are mass-produced, factory-made, or not substantially altered by the vendor are not permitted unless part of an approved direct sales consultant program.
- The craft fair staff reserves the right to prohibit any merchandise that is questionable in nature or does not meet these criteria.

Prohibited Items

- Vendors may not sell any items that are destructive, potentially dangerous, or harmful.
- Merchandise must not contain offensive language, imagery, or symbols.
- Items with derogatory, discriminatory, or otherwise inappropriate content are strictly prohibited.

Family-Friendly Environment

- All merchandise must be suitable for a family audience, including children of all ages.
- Vendors are encouraged to create a welcoming and positive atmosphere at their booths.

Vendor Responsibilities

- Vendors are responsible for the setup, operation, and cleanup of their booths. Volunteers from the Youth Theatre will be available to assist with loading and unloading during setup and takedown times.
- One 8-foot table will be set up at each booth location when vendors arrive. Vendors are responsible for arranging their merchandise and booth setup around this provided table.
- Vendors may bring their own stands but must place a carpet or mat underneath to protect the flooring.
- Please bring any materials you may need, such as extension cords, tape, or other supplies.
- If using glitter, sparkles, or similar materials, vendors are kindly asked to assist with cleanup to ensure the space remains tidy.
- No tents are allowed, and nothing adhesive should be placed on the flooring.
- Two chairs per table will be provided upon request; vendors must specify their need for chairs during registration.
- All booths should be neat, safe, and well-maintained throughout the event.
- Vendors must remove any materials or debris generated by their booth during the event. General cleaning of the court space after the fair will be handled by the Recreation Department.

Fair Management Discretion

- The Recreation Department will provide tables for all vendor booths.
- The craft fair staff reserves the right to remove any vendor or merchandise that does not comply with these rules or that is deemed inappropriate.