

TITLE 3

Public Safety

Chapter 1	Law Enforcement
Chapter 2	Fire Prevention
Chapter 3	Fire Prevention Code
Chapter 4	Lost, Abandoned and Surplus Property
Chapter 5	Emergency Government

CHAPTER 1

Law Enforcement

Sec. 3-1-1	Records and Reports
Sec. 3-1-2	General Powers of Police Officers
Sec. 3-1-3	Responsibilities of Chief of Police
Sec. 3-1-4	Rules and Policies for the Police Department
Sec. 3-1-5	Maintenance of Personnel Records and Performance Evaluations
Sec. 3-1-6	Police Chiefs Responsibility for Training
Sec. 3-1-7	Civilians to Assist

SEC. 3-1-1 RECORDS AND REPORTS.

- (a) MONTHLY REPORTS: The Chief of Police shall submit a written monthly report to the Village Board, of all activities and transactions of the department during the preceeding month.
- (b) POLICE RECORDS: There shall be kept by the department, a suitable record in which shall be entered the name of every person arrested in the Village, the name of the person making the arrest, the date and cause of the arrest, the Court from which the warrant was issued, the disposition made of the case, the amount of fine and costs paid and to whom paid, bond posted and all complaints in full.

SEC. 3-1-2 GENERAL POWERS OF POLICE OFFICERS.

Every member of the Police Department shall:

- (a) Familiarize himself with the ordinances of the Village and the State Statutes and attend to the enforcement of such ordinances by all lawful means.
- (b) Help prevent crimes, misdemeanors and violations of Village ordinances and protect the health, safety, public peace and order of the Village and its inhabitants.
- (c) Report all street and sidewalk obstructions, unlighted street lamps, unlawful street signs or signals and defective or dangerous streets and sidewalks to the appropriate person or organization **responsible** for their repair or service.
- (d) Assist the Fire Department in maintaining order at the scene of a fire or any other fire response within the Village.
- (e) See that the necessary permits and licenses issued by the State or Village are in the possession of or properly displayed by any person engaged in an activity or business within the Village for which such permit or license is required and that the terms of such permits or licenses are complied with.

- (f) Perform such other lawful duties as ordered by the Chief of Police or his authorized representative.

SEC. 3-1-3 RESPONSIBILITIES OF CHIEF OF POLICE.

- (a) DUTIES. In addition to the duties imposed upon him by Section 2-3-5, the Chief of Police shall:
 - (1) Cause to be maintained accurate records of complaints, crimes, traffic accidents, ordinance violations, arrests, summons, incidents and calls for police service and shall provide a system of periodic summary and analysis to ensure the most efficient and effective deployment and use of the Department's resources. He shall submit or cause to be submitted to the various agencies such reports and summaries as are required by State Statutes or ordinances and shall participate in voluntary programs designed to improve law enforcement and public safety.
 - (2) Submit such reports and comply with such procedures as may be prescribed by the Village President relative to fiscal and administrative matters.
 - (3) Have exclusive control of the assignment, hours of duty and transfer of all members of the Department.
 - (4) Plan, organize, staff, direct and control all of the human and material resources of the Department for the most effective and efficient discharge of its duty to protect persons and property, preserve the peace, protect the rights of citizens and enforce the Wisconsin Statutes and the ordinances of the Village as are within its jurisdiction. He shall supervise the preparation and presentation of annual reports and budgets for the Police Department. He shall be required to certify to the correctness of all bills incurred by the Department.
 - (5) Strive to maintain suitable, productive relationships with other Village departments and with other governmental agencies and private organizations concerned with law enforcement, crime prevention, administration of justice and public safety. He shall cooperate and exchange information with other Village departments in matters relating to their various functions.
 - (6) Plan and execute programs designed to prevent and repress crime, apprehend and prosecute offenders, recover property and regulate non-criminal conduct, giving highest priority in the allocation of resources to crime and other offenses most hazardous to life and property.
- (b) CUSTODY OF DEPARTMENT EQUIPMENT. The Chief of Police shall be the custodian of all Village property, equipment and supplies under the control of, or used by, the Police Department, and shall be responsible for the care, maintenance, safeguarding and accurate records of such property, equipment and supplies.
- (c) CUSTODY OF DEPARTMENT PROPERTY. The Chief of Police shall be the custodian of all property and shall be responsible for the safekeeping, lawful disposition and accurate record of the same. He shall see that all property is returned to its lawful owner or otherwise disposed of according to the applicable statutes.

SEC. 3-1-4 RULES AND POLICIES FOR THE POLICE DEPARTMENT.

The Chief of Police shall establish and promulgate, Rules of Conduct, Directives and Policies and Procedures and prescribe such duties for individual members as he may deem necessary for the effective and efficient command and operation of the Department; provided no such Rules of Conduct, Directive or Policy Procedure duties or assignment shall be in conflict with the statutes or ordinances or with any rules approved by the Village Board.

SEC. 3-1-5 MAINTENANCE OF PERSONNEL RECORDS AND PERFORMANCE EVALUATIONS.

The Chief of Police shall cause to be maintained adequate personnel records of employment, assignment, promotions, attendance, performance and training for all members of the Department. He shall also comply with all provisions of the Law Enforcement Standards Board in regard to background investigations. He shall keep himself adequately informed of the activities of the Department and be assured that the duties of his subordinates are properly discharged. He shall formulate procedures for recognizing outstanding performance by Department members, for investigating complaints of misconduct by any Department member and for taking appropriate disciplinary action subject to the provisions of the applicable statutes and Rules of the Department.

SEC. 3-1-6 POLICE CHIEF'S RESPONSIBILITY FOR TRAINING.

The Chief of Police is responsible for the training of all members of the Department. He shall cause adequate and progressive programs of training to be organized and conducted to prepare Department members in the knowledge, procedures and techniques of their duties and responsibilities. He will insure that, within budgetary limitations, members of the Department attend training courses, seminars and conferences necessary to maintain and improve their job skills and professional knowledge. He shall encourage Department members to further their education in Law Enforcement through study, special courses, college attendance, extension programs and independent readings.

SEC. 3-1-7 CIVILIANS TO ASSIST.

All persons in the Village, when called upon by any police officer or peace officer, shall promptly aid and assist him in the execution of his duties and whoever shall neglect or refuse to give such aid or assistance shall be subject to the general penalty as provided in Title I of this Code of Ordinances.

CHAPTER 2

Fire Prevention

- Sec. 3-2-1 Fire Department Officially Recognized
- Sec. 3-2-2 Impeding Fire Equipment Prohibited
- Sec. 3-2-3 Police Power of the Department; Investigation of Fires
- Sec. 3-2-4 Damaging Fire Hose Prohibited
- Sec. 3-2-5 Firemen May Enter Adjacent Property
- Sec. 3-2-6 Duty of Bystanders to Assist
- Sec. 3-2-7 Vehicles to Yield Right-of-Way
- Sec. 3-2-8 Interference with Use of Hydrants Prohibited
- Sec. 3-2-9 Equipment of Department v
- Sec. 3-2-10 Open Burning
- Sec. 3-2-11 Outdoor Burning Device

SEC. 3-2-1 FIRE DEPARTMENT OFFICIALLY RECOGNIZED.

- (a) RECOGNITION. The Iron Ridge Volunteer Department is hereby officially recognized and the duty of conducting the Fire Department is hereby delegated to such organization, and its organization and internal regulations shall be governed by the constitution and bylaws of that organization, insofar as they do not conflict with the provisions of this Chapter.
- (b) BYLAWS. The Iron Ridge Volunteer Department is hereby authorized and directed to adopt bylaws for the control, management and government and for the regulation of business and proceedings of the Department.
- (c) CONTRACT. The Village Board will appropriate an amount of funds through a signed contract to help defray operational expenses. However, in return the Village Board expects the contracted Fire Dept. to maintain efficiency, annual financial responsibility, and properly protect life and property from fire.
The Village Board or its appointed committee shall first try to negotiate a fire contract in good faith with the Iron Ridge Volunteer Fire Department for the fire protection of its residents. However, if the Village Board feels that a contract cannot be reached the Village Board may feel it necessary to take further action. 12-96
- (d) COMPENSATION. The officers and members of the Fire Department shall receive such compensation from the Village as may from time to time be fixed by the Village Board.

SEC. 3-2-2 IMPEDING FIRE EQUIPMENT PROHIBITED.

No person shall impede the progress of the fire engine or fire truck or other fire apparatus of the Fire Department along the streets or alleys of such Village at the time of a fire or when the Fire Department of the Village is using such streets or alleys in response to a fire alarm or for practice.

SEC. 3-2-3 POLICE POWER OF THE DEPARTMENT; INVESTIGATION OF FIRES.

- (a) POLICE AUTHORITY AT FIRES.
 - (1) The Chief and assistants or officers in command at any fire are hereby vested with full and complete police authority at fires. Any officer of the department may cause the arrest of any person failing to give the right-of-way to the fire department in responding to a fire.
 - (2) The Fire Chief may prescribe certain limits in the vicinity of any fire within which no persons, excepting firemen and policemen and those admitted by order of any officer of the Department, shall be permitted to come.

- (3) The Chief shall have the power to cause the removal of any property whenever it shall become necessary for the preservation of such property from fire or to prevent the spreading of fire or to protect the adjoining property, and during the progress of any fire he shall have the power to cause the removal of all wires or other facilities and the turning off of all electricity or other services where the same impedes the work of the department during the progress of a fire.
- (b) FIRE INSPECTION DUTIES.
- (1) CHIEF TO BE INSPECTOR. The Chief of the Fire Department shall hold the office of Fire Inspector, with power to appoint one or more deputy fire inspectors, who shall perform duties and have the same powers as the Fire Inspector.
 - (2) FIRE PREVENTION INSPECTIONS. The Chief of the Fire Department shall be responsible for having all public buildings and places of employment inspected for the purpose of ascertaining and causing to be corrected any conditions liable to cause fire, or any violations of any law or ordinance relating to fire hazards or to the prevention of fires.
 - (3) REMOVAL OF HAZARDS. Whenever or wherever in the Village any inspection by the Fire Chief or deputies reveals a fire hazard, the Chief or deputies shall serve a notice in writing upon the owner of the property giving said owner a reasonable time in which to remove the hazard. If the fire hazard is not removed within the time allowed, it shall be deemed a public nuisance. The Fire Chief or deputy may have the same removed by the Village, and cost of such removal shall be recovered in an action by the Village against the owner of the property.
 - (4) RECORDS AND REPORTS. The Chief shall keep a written record of each property inspected which shall conform to the requirements of the Wisconsin Department of Commerce.
 - (5) RIGHT TO ACCESS. No person shall deny the Chief or deputies free access to any property within the Village at any reasonable time for the purpose of making fire inspections. No person shall hinder or obstruct the fire inspectors in the performance of their duty or refuse to observe the lawful direction given by them.
 - (6) DISCLAIMER ON INSPECTION. The purpose of inspections under this section is to comply with the fire inspections of the State Codes. The inspections and the reports, findings, and orders issued after such inspection are not intended as, nor are they construed as, a guarantee. The findings of the inspections are intended to report conditions of noncompliance with Code provisions that are readily apparent at the time of inspection. The inspection does not involve a detailed examination of the mechanical systems or the closed premises. The Village makes no warranty or representation, expressed or implied, that its inspection of the property has discovered all fire code violations or all fire hazards or that the report contains a complete list of all fire code violations existing on the property inspected.
Adopted July 2019
- (c) PENALTY PROVISIONS
- (1) GENERAL PENALTY. Except as otherwise provided in this code, any person who shall violate any of the provisions of this code shall, on conviction of such violation, forfeit the sum of \$100.00, together with the costs of prosecution.
 - (2) CONTINUED VIOLATION. Each violation and each day a violation continues or occurs shall constitute a separate offense. Nothing in this code shall preclude the Village from maintaining any appropriate action to prevent or remove a violation of any provision of this code.
 - (3) EXECUTION AGAINST DEFENDANT'S PROPERTY. Whenever any person fails to pay any forfeiture and costs of prosecution on the order of any Court for violation of any ordinance of the Village, the Court may, in lieu of ordering imprisonment of the defendant, or after the defendant has been released from custody, issue an execution against the property of the defendant for such forfeiture and costs.
Adopted July 2019

State Law Reference: Section 101.14(2), Wis. Stats.

SEC. 3-2-4 DAMAGING FIRE HOSE PROHIBITED.

No person shall willfully injure in any manner, any hose, hydrant or fire apparatus belonging to the Village, and no vehicle shall be driven over any unprotected hose of the Fire Department when laid down on any street, private driveway or other place, to be used at any fire or alarm of fire, without the consent of the Fire Department official in command.

SEC. 3-2-5 FIREMEN MAY ENTER ADJACENT PROPERTY.

It shall be lawful for any fireman while acting under the direction of the Fire Chief or other officer in command to enter upon the premises adjacent to or in the vicinity of any building or other property then on fire for the purpose of extinguishing such fire and in case any person shall hinder, resist or obstruct any firemen in the discharge of his duty as is hereinbefore provided, the person so offending shall be deemed guilty of resisting firemen in the discharge of their duty.

SEC. 3-2-6 DUTY OF BYSTANDERS TO ASSIST.

Every person who shall be present at a fire shall be subject to the orders of the Fire Chief or officer in command and may be required to render assistance in fighting the fire or in removing or guarding property. Such officer shall have the power to cause the arrest of any person or persons refusing to obey said orders.

SEC. 3-2-7 VEHICLES TO YIELD RIGHT-OF-WAY.

Whenever there shall be a fire or fire alarm, or the Fire Department shall be out for practice, every person driving or riding in a motor or other vehicle shall move and remain to the side of the street until the fire engine and fire truck and other fire apparatus shall have passed.

SEC. 3-2-8 INTERFERENCE WITH USE OF HYDRANTS PROHIBITED.

No person shall occupy any portion of such streets or alleys with a motor or other vehicle between such fire engine or fire truck or other fire apparatus or any hydrant to which a fire hose may be, or may be about to be attached.

SEC. 3-2-9 EQUIPMENT OF DEPARTMENT.

- (a) The Fire Chief shall have control of all apparatus used by the Department and shall be responsible for its proper maintenance. Emergency repairs may be authorized by the Chief.
- (b) No apparatus shall be used for any purpose except for fire fighting within the Village limits, or in training therefor, except pursuant to an agreement approved by the Village Board after the Chief has given his recommendations on such use. With the approval of the Chief such apparatus may be used for emergency purposes other than fire fighting within the Village. A written report of all such uses shall be made quarterly to the Village Board.

SEC. 3-2-10 OPEN BURNING. (Ord. 1-2002)

- (a) **OPEN BURNING PROHIBITED.** No person, firm or corporation shall build or maintain any outdoor fire within the corporate limits of the Village of Iron Ridge except as set forth in subsection of this section. This prohibition on burning includes burning of construction waste and debris at construction sites and any yard waste or household garbage, including any item that may commonly be recycled.
- (b) **EXCEPTIONS.** The following are limited exceptions to the restrictions on open burning:
 - (1) Outdoor cooking over a fire contained in a device or structure designed for such use.
 - (2) Controlled burning of grass or similar vegetation for environmental management purposes, with the prior written approval of the Fire Chief.
 - (3) Ceremonial campfires or bonfires, with the prior written approval of the Fire Chief.
 - (4) All recreational fires shall be in a below ground fire pit with a minimum depth of four (4) inches and a maximum diameter of three (3) feet: or, in a portable (Weber-type) device that is placed upon a non-combustible surface and secured. The fire may not extend more than four (4) feet above the ground at any time. Burning materials must be contained within the fire pit enclosure at all times. All below ground fire pits shall be surrounded on the outside, above ground, by a non-combustible material such as concrete block, rock or metal. Fire pits and portable devices shall be located a minimum twenty-five (25) feet from any structure or fifteen (15) feet from a lot line.
 - (5) Whenever approval and special permit are granted by the Fire Chief under subsection (b) (2) and (3) of this section, the permit may specify and be conditioned on observance of safety restrictions set forth therein.
- (c) **CHIEF MAY PROHIBIT.** The Fire Chief is permitted to prohibit any or all bonfires when atmospheric conditions or local circumstances make such fires hazardous.
- (d) **BURNING ON STREETS.** No materials may be burned upon any street, curb, gutter or sidewalk.
- (e) **LIABILITY.** Persons utilizing and maintaining out door fires shall be responsible for any liability resulting from damage caused by his fire.
- (f) **PENALTIES.** Failure to comply with the provisions of this Section shall be regarded as violation and any person who commits such violation shall be liable to a forfeiture of not less than Twenty-five (\$25.00) dollars or not more than Five Hundred (\$500.00) dollars plus the costs of prosecution.

SEC. 3-2-11 OUTDOOR BURNING DEVICES. (Ord. 2-2004)

All outdoor burners for the purpose of heating any structures or incinerating are prohibited within the Village of Iron Ridge.

CHAPTER 3

Fire Prevention Code

- Sec. 3-3-1 Adoption of State Codes
- Sec. 3-3-2 Cost of Extinguishing Fires Involving Hazardous Materials
- Sec. 3-3-3 Fire Call Charges

SEC. 3-3-1 ADOPTION OF STATE CODES.

The following Orders, Rules, and Regulations of the Department of Industry, Labor and Human Relations, all of which are set forth in the Wisconsin Administrative Code as from time to time amended, are incorporated herein by reference and adopted as part of this Fire Prevention Chapter:

- (a) Wis. Adm. Code Ch. IND 1; Safety.
- (b) Wis. Adm. Code Ch. IND 5; Explosives and Blasting Agents.
- (c) Wis. Adm. Code Ch. IND 7; Cleaning and Dyeing
- (d) Wis. Adm. Code Ch. IND 8; Flammable and Combustible Liquids
- (e) Wis. Adm. Code Ch. IND 9; Liquified and Petroleum Gases.
- (f) Wis. Adm. Code Ch. IND 20; Dust, Fumes, Vapors and Gases.
- (g) Wis. Adm. Code Ch. IND 21; Spray Coating.
- (h) Wis. Adm. Code Ch. IND 35; Safety in Construction
- (i) Wis. Adm. Code Ch. IND 43; Anhydrous Ammonia Code.
- (j) Wis. Adm. Code Ch. IND 50; Administration and Enforcement.
- (k) Wis. Adm. Code Ch. IND 51; Definitions and Standards.
- (l) Wis. Adm. Code Ch. IND 52; General Requirements.
- (m) Wis. Adm. Code Ch. IND 53; Structural Requirements.
- (n) Wis. Adm. Code Ch. IND 54; Factories, Office and Mercantile Buildings.
- (o) Wis. Adm. Code Ch. IND 55; Theatres and Assembly Halls.
- (p) Wis. Adm. Code Ch. IND 56; Schools and Other Places of Instruction.
- (q) Wis. Adm. Code Ch. IND 57; Apartment Buildings, Hotels, and Correctional Facilities.
- (r) Wis. Adm. Code Ch. IND 58; Health Care, Detention and correctional Facilities.
- (s) Wis. Adm. Code Ch. IND. 59; Hazardous Occupancies.
- (t) Wis. Adm. Code Ch. IND. 60; Child Day Care Facilities.
- (u) Wis. Adm. Code Ch. IND. 61; CBRF
- (v) Wis. Adm. Code Ch. IND 62; Specialty Occupations.
- (w) Wis. Adm. Code Ch. IND 64; Heating, Ventilating, and Air Conditioning.
- (x) Wis. Adm. Code Ch. IND 65; Fire Prevention.
- (y) Wisconsin Electrical Code

SEC. 3-3-2 COST OF EXTINGUISHING FIRES INVOLVING HAZARDOUS MATERIALS.

- (a) Every person, firm or corporation using, storing, handling or transporting flammable or combustible liquids, chemicals, gases or other hazardous materials shall comply with the requirements of Wis. Adm. Code Chapter IND 8 as the same is now in force and may hereafter from time to time be amended.
- (b) Every person, firm or corporation using, storing, handling or transporting (whether by rail or on the highways) flammable or combustible liquids, chemicals, gases or other hazardous materials shall be liable to the Village for the actual cost of labor and materials associated with the use of any specialized extinguishing agent, chemical, neutralizer or similar material or equipment employed to extinguish, confine or clean up any such hazardous material which is involved in any fire or accidental spill or in the threat of any fire or accidental spill

SEC. 3-3-3 FIRE CALL CHARGES

- (a) The charge for fire calls caused by fire, rescue, first aid, damage to property, or for whatever reason the Fire Dept. bills the Village for said fire call. Is the sole responsibility of the property owner, renter or person or persons believed to be liable for this fire call.
- (b) If the payment for the fire call is not payed to the Village in full within 120 days, the charges will then be added to that persons property tax or retrieved through regular collection procedures.

CHAPTER 4

Lost, Abandoned and Surplus Property

- Sec. 3-4-1 Disposal of Surplus Village Property
Sec. 3-4-2 Lost and Abandoned Property

SEC. 3-4-1 DISPOSAL OF SURPLUS VILLAGE PROPERTY.

- (a) DEFINITIONS.
- (1) "Surplus Village Property" is that property which is owned by the Village of Iron Ridge, Wisconsin, and which has no further usefulness to the Village of Iron Ridge. An item of property shall be considered to have no further usefulness when:
 - a. The item or its function has been totally replaced by other Village property and no probable future function exists for it; or
 - b. The Village no longer performs the service for which the item was purchased and no other service can reasonably be provided by the item; or
 - c. The item is no longer able to reliably or economically perform the work required of it.
 - (2) Surplus property as defined in this Chapter shall not include land or buildings but shall include fixtures and such salvage as may be taken from a building without structural damage when such fixtures and salvage are not part of a demolition contract. Surplus Village property shall not include property which is obtained by the Village as a result of abandonment or loss by the property's original owner. Surplus Village property shall not include items of property which are traded in for newer items. Surplus Village property shall not include library materials used by the public library for lending purposes.
- (b) DETERMINATION OF SURPLUS VILLAGE PROPERTY.
- (1) Whenever an item of Village property is determined to be surplus Village property on the basis that the Village no longer performs the service for which the item was purchased, the Village Board shall determine whether or not the item is surplus Village property.
 - (2) Whenever the fair market value of the item is more than Five Thousand (\$5,000.00) Dollars, the Village Board shall determine whether or not the item is surplus Village property.
- (c) DISPOSITION OF SURPLUS VILLAGE PROPERTY.
- (1) Whenever the Village Board determines that an item of property is surplus Village property, it shall dispose of such property as it determines.
 - (2) Whenever the fair market value of an item is more than Five Hundred (\$500.00) Dollars and the Village Board has determined, pursuant to the previous sub-section, that the item is surplus Village property, the department head responsible for the items shall dispose of the property by:
 - a. Donation to a nonprofit organization within the Village or to a governmental agency; or
 - b. Public auction; or
 - c. Sale by sealed bid.
 - (3) In the event of a public auction or sale by sealed bid, the item will be sold in as is condition to the person submitting the highest bid provided, however, that a lower bid submitted by a nonprofit organization or governmental agency may be accepted by the Village Board. The department head responsible for the item shall determine the time in which the successful bidder must remove the item. In the event the item is not removed within that time, the item shall revert to

- the Village and the amount of the bid shall be forfeited to the Village. In the event no bids are received, the item shall be disposed of as directed by the Village Board.
- (4) No public auction or awarding of bids shall occur under this Chapter unless a description of the item to be sold and an advance notice of the time and place for such auction or bid submission is first published as a Class 2 notice in the official Village newspaper.
 - (5) Whenever the fair market value of an item is Five Hundred (5500.00) Dollars or less and the Village Board has determined, pursuant to the previous section, that it is surplus Village property, the item shall be either disposed of as set forth in Subsection (c)(2) above or destroyed.
- (d) DETERMINATION OF FAIR MARKET VALUES. Whenever this Chapter requires a determination of the fair market value of an item of property, that determination shall be made by the department head responsible for the property, whose decision shall be final
- (e) AUTHORITY TO DISPOSE OF PROPERTY.
- (1) Except for library materials used by the public library for lending purposes, only the Village Board may dispose of Village property *which* is not surplus Village property.
 - (2) Whenever this Section provides for an auction or other disposition of any property, the Village Board shall be authorized to hire an auctioneer or take such other action as is necessary to properly dispose of the property provided, however, that the fees of such auctioneer and all such costs, other than those for Village labor and the use of Village property, do not exceed the payment received by the Village from the auction or sale of the property.

SEC. 3-4-2 LOST AND ABANDONED PROPERTY.

- (a) VILLAGE CUSTODY OF LOST OR ABANDONED PROPERTY.
- (1) Property which appears to be lost or abandoned, discovered by officers or turned in to the Police Department by citizens, shall be disposed of according to this Section.
 - (2) Lost and abandoned property will be examined by the Police Department for identifying marks in an attempt to determine the owner. If identifying marks are present, they shall be used by the Police Department to attempt to contact the owner to return the property. If no identifying marks are present, the property shall be turned over to the Police Department's property custodian.
 - (3) No police officer shall keep for his or her own use property found in the course of duty, nor take possession of property during off-duty hours when the discovery was made while on duty.
 - (4) The Police Department shall permit citizens to claim lost property if they can provide sufficient proof that they are rightful owners.
 - (5) No member of the Police Department or any other Village employee shall receive any lost, stolen, abandoned or other unclaimed property from the Police Department, unless that person receives a written receipt signed by the Chief of Police, a copy of which shall remain at the Police Department.
- (b) DISPOSAL PROCEDURES.
- (1) Classes of Property. All property which has been abandoned, lost or remained unclaimed for a period of thirty (30) days after the taking of possession of the same by the Village shall be disposed of as follows, except that if the property is usable for Village operations, the property need not be sold at auction, but may become the property of the Village.
 - a. Vehicles: Vehicles shall be disposed of as set forth in the applicable provisions of Title 8, Chapter 4 of this Code of Ordinances.

Lost, Abandoned and Surplus Property

- b. Intoxicating Liquor and Fermented Malt Beverages: Intoxicating Liquor and Fermented Malt Beverages shall be destroyed or sold by sealed bids only to persons holding respectively Class B Liquor or Class B Fermented Malt Beverage Licenses.
 - c. Firearms, Ammunition and Explosives: Firearms or ammunition shall be returned to their rightful owner, destroyed, or transferred to the State Crime Laboratory, the division of law enforcement services of the Department of Justice, the Federal Bureau of Investigation or the Alcohol, Tobacco and Firearms Bureau of the U.S. Department of Treasury. Any explosive, flammable, or other material proving a danger to life or property may be disposed of immediately upon taking possession thereof. The Chief of Police and the Fire Chief are hereby authorized to determine the disposal procedure, provided, however, that any such procedure will attempt to return to its rightful owner any such material which appears to have been stolen.
 - d. Other Property with a Fair Market Value of One Hundred (\$100.00) Dollars or Less: An item of property with a fair market value of One Hundred (\$100.00) Dollars or less shall be destroyed or sold at public auction. Perishable property which deteriorates, to a fair market value of less than One Hundred (\$100.00) Dollars, shall be destroyed.
 - e. Other Property with a Fair Market Value of Over One Hundred (\$100.00) Dollars: An item of property with a fair market value more than One Hundred (\$100.00) Dollars shall be sold at public auction or by sealed bid.
 - f. Illegal Property. Property which cannot be legally possessed shall be destroyed.
- (2) Disposal by Auction or Sealed Bid.
- a. Whenever any property under this Section is sold by public auction or sale by sealed bid, such auction or the awarding of bids shall be preceded by a Class 2 notice describing the property and arranging the time and place for the auction or bid submission, such notice shall be published in the official Village newspaper. The property auctioned or sold by sealed bid shall be sold in as is condition to the highest bidder. No sale or auction shall occur until the Chief of Police has determined that the property has no value to any probable investigation or legal proceeding. The department head responsible for the property shall determine the time in which the successful bidder shall remove the property. In the event the property is not removed within that time, the property shall revert to the Village and the amount of the bid be forfeited to the Village.
 - b. Any Village official selling property under this Section shall maintain for two (2) years an inventory of any property not disposed of by auction or sale by sealed bid and shall include a record of the date and method of disposal, any payment received for the property, and the name and address of the person acquiring the property.
- (3) Lost Property. Property which is found by persons and delivered to the Village Police Department for the purpose of locating the former owner shall not be considered abandoned or unclaimed under this ordinance until thirty (30) days after mailing to the person finding the property a notice that he may claim ownership of said property. The Chief of Police shall determine what portion, if any, of the property or its value shall be given the finder. This provision shall not apply to any Village employee finding property in the regular course of his employment.
- (4) Payment to Village Treasury. All sums received from the sale of property under this Section shall be paid to the Village Treasury.

State Law Reference: Section 66.28, Wis. Stats.

CHAPTER 5

Emergency Government

Sec. 3-5-1	Emergency Government Coordinator
Sec. 3-5-2	Deputy Emergency Government Coordinator
Sec. 3-5-3	Utilization of Existing Services and Facilities
Sec. 3-5-4	Declaration of Emergencies
Sec. 3-5-5	Emergency Regulations

SEC. 3-5-1 EMERGENCY GOVERNMENT.

The Emergency Government Coordinator of Dodge County shall also hold the office of Coordinator of Emergency Government for the Village of Iron Ridge, Wisconsin. The Dodge County Emergency Government Coordinator may appoint Deputy Emergency Government Coordinators in villages and municipalities to perform the functions under Section 1 of the Dodge County Board of Supervisors ordinance on Civil Defense and the Wisconsin Statutes.

SEC. 3-5-2 DEPUTY EMERGENCY GOVERNMENT COORDINATOR.

The Coordinator shall be the executive Head of the Village Emergency Government organization and shall have direct responsibility for the organization, administration and operation of the organization, subject to the direction and control of the Village President and the Village Board. In addition to such powers and responsibilities as may be imposed on him from time to time by the Village Board, he shall have the authority and it shall be his duty to:

- (a) Coordinate all activities for Civil Defense and Emergency Government within the Village.
- (b) Maintain liaison and cooperate with Emergency Government agencies and organizations of the Village and present such plan to the Village Board for approval.
- (c) Participate in county and state civil defense activities upon request.
- (d) Prepare a comprehensive general plan for responding to emergencies in the Village and present such plan to the Village Board for approval.
- (e) Subject to the approval of the Village Board, enter into mutual aid agreements with other political subdivisions and file copies of any such agreements with the State Director of Emergency Government.
- (f) Upon the declaration of an emergency, issue all necessary proclamations as to the existence of such state of emergency and such disaster warnings or alerts as shall be required in the civil defense plan.

SEC. 3-5-3 UTILIZATION OF EXISTING SERVICES AND FACILITIES.

In preparing and executing the emergency government plan, the Director shall utilize the services, equipment, supplies and facilities of the existing departments and agencies of the Village to the maximum extent practicable. When the Village Board has approved the plan, it shall be the duty of all municipal agencies and departments of the Village to perform the duties and functions assigned by the approved plan.

SEC. 3-5-4 DECLARATION OF EMERGENCIES.

The emergency government organization shall take action in accordance with the civil defense plan only after the declaration of an emergency and issuance of official disaster warnings. Declaration of emergency shall be made by the Governor, the Village Board, the Village President, or in his absence, by the Director. Such state of emergency shall continue until terminated by the issuing authority, provided that any declaration not issued by the Governor may be terminated by the Village Board.

SEC. 3-5-5 EMERGENCY REGULATIONS.

Whenever necessary to meet a civil defense emergency for which adequate regulations have not been adopted by the Village Board, the Village President and, in his absence, the Director of Emergency Government, may proclaim, promulgate and enforce orders, rules and regulations relating to the conduct of persons and the use of property which are necessary to protect the public peace, health and safety, and preserve lives and property, and to insure cooperation in emergency government activities. Such proclamations shall be posted in three (3) public places and may be rescinded by resolution of the Village Board.

