

Venice Arts PUBLIC PROGRAMS INTERNSHIP

Supported by the Getty Multicultural Internship Program

Venice Arts' mission is to ignite, expand, and transform the lives of Los Angeles' low-income youth through photography and film education, and use our participatory storytelling practices to amplify the voices of underrepresented communities around the world.

DESCRIPTION

The Public Programs Intern will gain experience in all aspects of coordinating and implementing exhibitions and public programs focused on contemporary photography, documentary film, and new media. The intern's primary project will be coordinating a solo exhibition of new work by photographer Dotan Saguy, *Venice Beach: The Last Days of a Bohemian Paradise*. Opening in August 2018, the exhibition corresponds with the publication of a monograph by the same name from the German photo book publisher Kehrer Verlag. In this series, Saguy captures the endangered culture of Venice Beach through compassionate, meticulously composed black-and-white photographs. The intern will assist the Associate Director/ Gallery & Public Programs Director with all aspects of producing the exhibition and surrounding programs, including curating, producing written materials and signage, developing complementary public programs and screenings, and implementing marketing. In addition to the primary exhibition, the Public Programs Intern will also work closely with the Associate Director on planning, curation, and design of our 25th Anniversary Exhibition and publication, to be launched in the fall.

This is a ten-week, full-time (40 hours per consecutive week) position, taking place between June 4 and August 24, 2018. The pay is \$5,500 for the summer (\$550 per week). The workweek will be Monday–Friday.

DUTIES AND RESPONSIBILITIES

The intern's duties and responsibilities will include:

1. Provide staff support by assisting the Gallery & Public Programs Director with our exhibitions, public programs, film screenings, and other community engagement strategies
2. Provide exhibition and gallery support to Gallery & Public Programs Director including curating, installation, and marketing for upcoming exhibitions
3. Provide staffing support for exhibition openings and other public programs related to gallery exhibitions
4. Provide assistance with set-up and breakdown for documentary film screenings
5. Conduct research in preparation for upcoming exhibitions, screenings, and public programs
6. Provide support with implementing communications and marketing strategies, including press releases, calendar listings, mailings, e-blasts, web features, and social media
7. Maintain our archive of public programs and gallery exhibitions materials, including photographs and video of events

PRIMARY PROJECT:

The Public Programs Intern's primary project for the summer of 2018 will be assisting with all aspects of Venice Arts' summer exhibition of work by photographer Dotan Saguy, *Venice Beach: The Last Days of a Bohemian Paradise*, and its surrounding public programs. The intern will also work with the Associate Director / Gallery & Public Programs Director on developing our 25th Anniversary Exhibition, programs, and publication to be launched in fall 2018.

In addition to working with the Gallery & Public Programs Director to curate the exhibitions, the intern will also assist with marketing and implementation of our complementary documentary film screening programs and other community engagement programs. The intern's tasks will include assistance with curating, installation, and exhibition/event documentation. In addition to assisting in producing these exhibitions and programs, the Public Programs Intern will help with aspects of marketing in both traditional and digital media, community outreach, and sponsorship.

QUALIFICATIONS

The ideal intern is an art history, art practice (photography, filmmaking, or media arts) or marketing student with experience working digitally. She or he is well-organized, motivated, and comfortable working in a community-based setting. Proficiency on Macintosh computers required. General experience with Photoshop and InDesign preferred. Must be familiar with popular social media sites and some blogs/new media trends; skilled at making relevant posts to the various sites. Must have good written communication skills and attention to detail.

ELIGIBILITY

The J. Paul Getty Multicultural Internship Program requires the following for a student to be eligible for this internship:

Internships are intended for members of groups underrepresented in professions related to museums and the visual arts, including, but not limited to, individuals of African American, Asian, Latino/Hispanic, Native American, and Pacific Islander descent. Intern candidates can be sought from all areas of undergraduate study and are not required to have demonstrated a previous commitment to the visual arts. In addition, each intern candidate must meet the following eligibility criteria: (1) s/he must be a currently enrolled undergraduate and have completed at least one semester of college by June 2018; and (2) s/he must be a resident of or attend college in Los Angeles County. Please note that students who have previously served as Getty Multicultural Undergraduate summer interns at your organization are not eligible for consideration. Finally, staff members and relatives of staff or board members are not eligible.

TO APPLY

Please send your resume with contact information for two references, and a cover letter describing relevant experience and interests, as well as how you meet the eligibility requirements described above for the Getty Multicultural Internship Program to:

Elysa Voshell, Associate Director / Gallery & Public Programs Director
elysa@venicearts.org

Applications will be accepted until May 1, 2018, or until an intern is hired. Please no phone calls or walk-ins.