

**Uncharted Shores Academy Agenda**  
**Regular Meeting of the USA Governing Board**  
**Wednesday, *September 21*, at 4:30 PM**  
**330 E Street, Crescent City, CA 95531**

**I. General Business**

- Call to order: 4:55 PM
- Verification of members present: Margie Rouge, April Brock, Jonathan Townley, Rod Martindale, Shari Smithson
- Approval of Minutes: Shari motioned and Johnathan seconded. Unanimous.

**II. Opportunity for members of general public to speak (see notice #1 below)**

**III. Informational Report by Directors Concerning Education and Operations:**

- Student enrollment to date - 152
- Staff – Staff of 22 (20 employees, plus an unpaid volunteer and the special education teacher paid through the district).
- Safety report – electrical fire from the light in room 6 last week; everyone evacuated quickly; firemen checked the building; electrician took care of problem.
- School events – 20 students in co-ed soccer. (including 3 from other schools who we have invited to play with us). First game yesterday. Multiple class field trips: Klamath jet boats, beach, pet store. More have been planned for Sept & Oct. Veterans' Day Assembly being planned. Shari is trying to get the Veterans' Hall to do the assembly.
- Parent teacher conferences coming up in October.

**IV. Governance:**

- Energy Grant and SmartWatt (Action requested). Rod motioned that we contract with SmartWatt to complete the Energy Grant requirements, April seconded. Unanimously approved.
- Parent handbook and Employee Manual (Action requested). Shari suggested we fix the errors in the Board section of the Parent handbook, read them over carefully, and update as needed, then bring it back next month.
- SELPA update: Margie reported meeting with the Director of the Humboldt-Del Norte SELPA and that she indicated that we could be released to move to the El Dorado Charter SELPA should we choose to do so. She also said that there was a Sonoma charter SELPA which we might look into, and that she would be bringing our concerns to the Del Norte School District to see if they could serve us better than going alone as our own LEA.

**V. Business Report**

- Reports to be submitted to County/State: Unaudited Actual Report. Jonathan motioned and Rod seconded the report be accepted. Unanimously approved.
- Shari reported that all our debit card receipts are accounted for in September.

**VI. Agenda Items Requested for a Future Board Meeting:** Reaffirm employee manual and Parent Manual. Debit card receipts for October. First interim report.

**VII. Adjournment & Confirmation of next meeting.**

The next regularly scheduled meeting is on Wednesday, *October 19*, at 4:30 PM at the school offices, 330 E Street, Crescent City, CA 95531. Adjourned 6:43 PM.