

Uncharted Shores Academy Minutes
Regular Meeting of the USA Governing Board
Wednesday, April 26, 2017, at 4:30 PM
330 E Street, Crescent City, CA 95531

I. General Business

- Call to order: 4:35
- Verification of members present: Shari, Jonathan, Margie, April, Rod
- Approval of March Minutes: Shari motioned and Jonathan seconded. Unanimous

II. Informational Report by Directors Concerning Education and Operations:

- Student enrollment to date for next school year: 167
- Safety report – Shari attended an office of emergency services meeting to report concerning our request for grant money. Our school was recommended for our total funding for our emergency items request. The staff is doing a better job of reporting minor playground accidents.
- School events: Honor students field trip to Tall Ships. Trips for college day, wildflower show, and Coast Guard Water Safety.

III. Governance:

- New Facility for 6th – 8th grade: Discussion concerning four different options. Margie and Shari reported data concerning enrollment and space available, then presented the dozen or so locations which were researched in looking for an additional facility. Margie showed plans for four locations which could be a possibility, and the pros and cons for each. Parents expressed concerns and administration answered questions. The Board deliberated concerning the options. Not expanding, but rather not admitting additional students was the other option. Shari motioned to move forward with the use permit, analyzing the budget, and, if it is feasible, sign the contract for the facility on the corner of Northcrest and Washington. April seconded. Unanimous.
- New staff position: teacher/site administrator at new facility if contract is signed; Jonathan motioned, Rod seconded position of site administrator & salary approval contingent upon getting the facility. Board discussed that the teachers moving to the new facility were not interested in taking on site administrator duties, so someone outside was hired. Unanimous.
- Retirement Account for Non-STRS employees. Shari reported concerning the retirement account, with a cost break down. Margie motioned to offer to all employees who do not have a STRS retirement fund a match of up to 3% in a 403B plan retirement fund after at least one year of employment. April seconded. Four in

favor. Shari and Rod recused themselves due to a conflict of interest.

- Charter Renewal Progress: Superintendent requested that we re-submit the charter document to the district rather than to the county. He said the district board wanted the school to continue and succeed, and he expected the new charter to be accepted in May.
- Energy Grant Progress: The energy audit has finally been approved by the Catholic Church (our landlord) and they are setting up a time for the audit now.
- Local Control Accountability Plan Discussion continued next month

IV. Business Report

- Second Interim Report. Jonathan noted a possible discrepancy that needs to be addressed. Margie agreed to talk to the accountant about it. Shari moved that we accept the budget with the caveat that the accountant explain or correct the discrepancy, so that we can report everything correctly to the county board.

V. Agenda Items Requested for a Future Board Meeting: Final LCAP revisions in May and open meeting for LCAP in June

VI. Adjournment & Confirmation of next meeting. Meeting adjourned at 8 PM.

VII. The next regularly scheduled meeting is on Wednesday, *May 24, 2017*, at 4:30 PM at the school offices, 330 E Street, Crescent City, CA 95531.