YOUTH VOLUNTEER ADDITIONAL PAPERWORK REQUIREMENTS

Today’s date: _____/_____/_______

For youth completing court-ordered community service, these forms are not required.

For youth volunteering by choice

Those currently under 15 years of age and under:
- Complete the top portion of the Employer’s Request for Child Labor* form
- Take this form to your school’s Guidance Office, with proof of birthdate (birth certificate, etc.)
- They will issue you a Youth Employment Certificate
- Return the Youth Employment Certificate to UpReach prior to being able to volunteer
- If you are a home-schooled student, your district’s SAU office will issue the Certificate
- If you are an out-of-state Youth Volunteer, this form (with proof of birth date) can be taken to the SAU office, 11 School Street, Goffstown, NH 03045

Those currently under 16 and 17 years of age:
- Complete the Parental Permission for Employment* form and return to UpReach prior to being able to volunteer.

For youth volunteering for a school requirement or program, these forms are not required. UpReach will coordinate with your school for the paperwork required. You will need to provide contact name/information for your school.

Your Name: ____________________________________________________________
             (First)                                                      (Middle Initial) (Last)

School Requirement (i.e. senior project, transition program, community service hours for graduation, etc.):
________________________________________________________________________

School Name: ____________________________________________________________

Staff Name: ___________________________________________ Title: _________________________________

Phone: ___________________ Email: ________________________________

QUESTIONS? CONTACT: Operations Manager, Kath Conway at 603.497.2343 or kath@upreachtec.org

*Youth Volunteers are expected to comply with the same requirements as Youth who are employed.
STATE OF NEW HAMPSHIRE  
DEPARTMENT OF LABOR  
PO BOX 2076  
CONCORD, NH 03302-2076  

EMPLOYER'S REQUEST FOR CHILD LABOR  

Please issue a NH Youth Employment Certificate to:  

NAME OF MINOR  
SOC. SEC. NUMBER (optional)  

AGE  
DATE OF BIRTH  
SEX  

That he/she may be legally employed, in accordance with Revised Statutes Annotated 276-A as amended, by  

UpReach Therapeutic Riding Center  
(Show corporation or trade name, if any)  
FED. ID #  
22-3213867  

153 Paige Hill Rd, PO Box 358  
Goffstown, NH 03045  
(STREET & NUMBER)  
(CITY, STATE, ZIP)  

TEL. #  
(603) 477-2343  

Industry of Employer  
Non-profit, human services, equine-assisted activities  

Volunteering in therapeutic riding/driving lessons, barn chores, office tasks  
NATURE OF EMPLOYMENT — BE SPECIFIC  
Volunteer  

With this application the minor must present a Birth Certificate or other evidence of date of birth, to the School Department, and the certificate will be issued there. The certificate must be kept on file for your records.

Katherine King  
(employer's signature)  

(603) 477-2343  

Exec. Dir.
STATE OF NEW HAMPSHIRE  
DEPARTMENT OF LABOR  
PO BOX 2076  
CONCORD, NH 03302-2076  

EMPLOYER’S REQUEST FOR CHILD LABOR  

Please issue a NH Youth Employment Certificate to:  

<table>
<thead>
<tr>
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<td>DATE OF BIRTH</td>
</tr>
</tbody>
</table>

That he/she may be legally employed, in accordance with Revised Statutes Annotated 276-A as amended, by  

**UpReach Therapeutic Riding Center**  
FED. ID # 22 - 3213867  
153 Paige Hill Rd, PO Box 355  
Goffstown, NH 03045  
(603) 471 2399  
Non-profit, human services, equine-assisted activities  
INDUSTRY OF EMPLOYER  
Volunteering in therapeutic riding/driving lessons, barn chores, office tasks  
NATURE OF EMPLOYMENT – BE SPECIFIC  
VOLUNTEER, NOT FOR PAY  

With this application the minor must present a Birth Certificate or other evidence of date of birth, to the School Department, and the certificate will be issued there. The certificate must be kept on file for your records.  

**Kwontlerseheg**  
603.497.2343  
Employer’s Signature/Telephone Number  

**Exec. Dir**  

REVISED 09/2017  LK
EMPLOYER'S REQUEST FOR CHILD LABOR

Please issue a NH Youth Employment Certificate to:

Name of Minor ___________________________________________  Social Security Number (optional) ____________________________

Age ___________ Date of Birth ___________________________ Gender ___________________________

That he/she may be legally employed, in accordance with Revised Statutes Annotated 276-A as amended, by:

(Corporation or Trade Name, if any) ___________________________  (Federal Identification Number) ____________________________

Street Address ___________________________________________  City, State, Zip ____________________________

Industry of Employer ________________________________________

Nature of Employment – BE SPECIFIC ___________________________

With this application and a Birth Certificate or other evidence of date of birth, the School Department or a parent or legal guardian, may issue the certificate. The certificate must be kept on file.

Employer's Signature ______________________________________  Telephone Number ____________________________

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