

MEAL EXCHANGE

JOB TITLE: Meal Exchange Chapter Coordinator

ANTICIPATED START DATE: early June 2018

LOCATION: Humber College, Mount Saint Vincent University, University of New Brunswick, University of Toronto

Position Overview

Meal Exchange is looking for a passionate, motivated and organized student to join us as Chapter Coordinator at each of the campuses listed above. This exciting position will help to build the Meal Exchange Chapter on campus, connect with the local community and contribute to the national student food movement. Chapter Coordinators provide a home and coordinator to support Meal Exchange's goals: increase **Real Food** on campus by 20% and decrease student food insecurity by 20% by 2020.

Major Responsibilities

The **Meal Exchange Chapter Coordinator** will work with the Meal Exchange national network and their campus community to build a more just and sustainable food system. Students will connect with a variety of stakeholders on campus and from across Canada. This position will contribute to meaningful change on campus and inspire Meal Exchange chapter work for the year ahead.

Key Roles:

- Support Meal Exchange Chapter development and/or implementation on campus
- Develop a fundraising strategy for the coming year to find institutional support for Campus and Meal Exchange National work
- Plan and support Meal Exchange programs (e.g. Trick or Eat, Good Food Challenge coalition building, Student Food Insecurity research and Campus Garden Network)
- Identify and create connections with key stakeholders on campus
- Support in the creation of educational resources, event plans and toolkits to build the student food movement
- Contribute to Meal Exchange communications on campus and national-scales
- Manage recruitment, training, and succession of new student leaders
- Support specific on-campus projects

Desired Experience/Skills:

- Preference given to students who have volunteered with Meal Exchange in 2017/2018 year
- Knowledge of food systems
- Highly organized, motivated and detail-oriented
- Able to work both independently and collaborate with others
- Ability to manage volunteers
- Excellent interpersonal, self-management, organizational skills, communication skills
- Ability to take initiative and engage in active learning
- Openness to new perspectives and desire to do solutions-focused work with a diverse group of stakeholders
- Previous experience with event organizing an asset

About Meal Exchange

Meal Exchange is a national registered charity that empowers post-secondary students to take an active role in improving their local food system. Through research, educational activities and connecting with

MEAL EXCHANGE

campus and community stakeholders, our programs support post-secondary students to build more just and sustainable food systems on campuses and with local communities.

Our vision is a country where everyone has access to affordable, healthy, sustainable and socially just food. Our national office, based in Toronto, provides support, resources and mentorship to students on 40 campuses across Canada.

HOURS:

- 35 hours/week for 8-12 weeks [**exact hours dependent on funding**]

WAGE:

- Minimum wage in your region [**dependent on funding**]

To apply

Please send a combined Cover Letter and CV to summer@mealexchange.com with the subject "**Humber Chapter Coordinator application**". Applications will be received on a rolling basis until April 20, 2018.

Meal Exchange is committed to having a team that reflects the diversity of the issues and communities we work with. We welcome the wide range of experiences and viewpoints that researchers may bring, including those based on race, ethnicity, sexual orientation, gender identity and expression, ability, age and religion. We welcome both lived and academic experience, and encourage applicants to note this in their application. In our inclusive workplace, we work to assure everyone the right of equitable, fair, and respectful treatment.

Funding for this position is available for students returning to campus in the fall, under the age of 30 and eligible to work in Canada.