# Cancer Research Endowment (CARE) Authority Board Meeting Agenda

**Wednesday, October 25, 2017, 2:00—6:00 PM (PST)**

**Location**: Seattle Children’s Research Institute, 818 Stewart St., Suite 216, Seattle, WA  
**Call-in Information**: U.S. Toll-Free Access: 1-719-867-1571; **Access Code**: 607493#

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| 2:00 – 2:10 | Welcome – Roll Call of Board & Introduce Guests                      | Dr. Appelbaum             | • 8/23 meeting minutes  
• 7/13 meeting minutes                                     | • Approve minutes                                                   |
| 2:10 – 2:20 | Approve July and August Board Meeting Minutes                     | Dr. Appelbaum             | • 8/23 meeting minutes  
• 7/13 meeting minutes                                     | • Process for input on application revisions before next cycle opens  
• Process to approve award agreement                      |
| 2:20 – 2:35 | Update on Distinguished Researcher Program                  | Sarah Lyman               | • Summary of Applications  
• Draft DR Award Agreement                                  | • Approve vendor selection for banking and investment management  
• Consider cash flow projections (for future decision and discussion) |
| 2:35 – 2:45 | Board Development and ED Search Update                         | Sarah Lyman               |                                                                            |                                                                        |
| 2:45 – 2:55 | Legislative Update                                             | Thomas Bates              |                                                                            |                                                                        |
| 2:55 – 3:20 | CARE Banking and Investment Management                          | Dave Luhn/Sarah Lyman   | • RFP Scorecard  
• Bessemer Proposal  
• Cashflow/Budget Projections                              | • Approve dates for: grant deadlines, board meetings, board retreat |
| 3:20 – 3:35 | Break                                                         |                           |                                                                            |                                                                        |
| 3:35 – 4:15 | Non-State Match, Allowable Cost, and Intellectual Property Policy Discussion | Sarah Lyman           | • CARE Board Considerations Document                                      | • Develop CARE Policies                                                |
• Application Template  
• Budget Template  
• Draft Comm/Outreach Plan                                  | • Identify next steps to launch program                            |
| 5:40 – 6:00 | Review Timeline of Meetings and Key Dates                        | Sarah Lyman               | • Draft Timeline                                                        |                                                                        |
| 6:00      | Adjourn                                                          | Dr. Appelbaum             |                                                                            |                                                                        |