

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. The meeting was conducted both in person and via teleconference. The teleconference access was implemented to permit public participation in the meeting due to citizen travel restrictions imposed under the Covid-19 virus declared public health emergency. Attending in person were Commissioner Brian Hoffman, Commissioner Donna Iannone, Commissioner Darlene Fenton, Chief Clerk Francine Doyle, Solicitor Kenneth Levitzky and Treasurer Katrina Wilkins. Participants via teleconference were Director of Emergency Services Joseph Carpenter, Kristin McLaughlin of Seda Cog, and Michael Hokkanen from the Sullivan Review. No members of the public acknowledged being on the teleconference other than the above mentioned or offered public comment.

A Moment of Silence for Corey Richmond, Sullivan County Erosion & Sedimentation Technician. Corey was the pillar at the conservation district for many years and will be greatly missed.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Iannone made a motion to approve the minutes of the April 21, 2020 Commissioners' Meeting. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to acknowledge the Designation of Agency Resolution, DR-4506 which was signed on April 23, 2020 by the Commissioners. This resolution authorizes Joseph Carpenter, Department of Emergency Services Director, to execute for and on the behalf of Sullivan County as to the Covid-19 emergency. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to acknowledge the Designation of Agency Resolution, DR-4408 and DR-4506 which was signed on April 23, 2020 by the Commissioners. This resolution authorizes Mark Haas, Director of Planning, to execute for and on the behalf of Sullivan County as to the 2018 Flooding and Covid-19 emergency. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to sign the North Central Pennsylvania Task Force (NCTF) Mutual Aid and the Intergovernmental Cooperation Agreement between Bradford, Clinton, Columbia, Lycoming, Montour, Northumberland, Potter, Sullivan, Tioga and Union Counties. Director of Emergency Services Joseph Carpenter stated that three counties were being added to this task force; Columbia, Montour and Northumberland. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve a three- year contract between River Valley Internet and Sullivan County for internet services for the Sullivan County Courthouse and Department of Emergency Services at a monthly cost of \$450.00/month. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve an agreement between Long Brook Resources and Sullivan County to mow the county line and Veterans Memorial Bridge properties for 2020 at a cost of \$40.00 per site, per mowing. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to sign a Notice of Intent – Requesting Election Security Grant Funds and Notice of Intent – Requesting CARES Act Grant Funds. Funding is based on voter registration numbers in each county with a minimum grant of \$3,750.00 for each grant. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve an agreement between Optical Storage Solutions, Inc. and Sullivan County from June 1, 2020 through May 31, 2021 for licensing and support for the Records Office at a cost of \$10,700.00. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Fenton made a motion to approve the Request for Quotes for Professional Engineering Services for Forksville Borough Demolition Project through CDBG. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve the Request for Quotes for Professional Engineering Services for Mildred Sewer System Improvements, Village of Mildred, Cherry Township through CDBG. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve the Children and Youth 2nd quarter expenditure recap FY 2019-2020. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to hire Jonathan Clementi as Assistant Planner /GIS Specialist effective June 15, 2020. This is a full- time position with benefits, after the successful completion of a 60 probationary period, in accordance with the Sullivan County personnel policy. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to pay current bills in the amount of \$219,566.46. The motion was seconded by Commissioner Iannone and unanimously carried.

INFORMATION:

The Commissioners held three teleconferences with Sullivan County business owners who had questions and/or concerns regarding meeting the requirements necessary to reopen when permitted. All questions were forwarded to the Governors outreach team for answers.

The Commissioners also have a proposed Ordinance which will be proposed for vote on May 19, 2020 which extends the county tax face payment period until December 31, 2020 and eliminates the penalty period for tax year 2020. Municipalities will follow their own steps in regards to their portion of the tax bill.

There being no addition business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:23 a.m.

Sullivan County Commissioners

Attest:

Brian Hoffman, Chair

Francine Doyle, Chief Clerk

Donna Iannone, Vice Chair

Darlene Fenton, Commissioner