

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were Commissioner Donna Iannone, Commissioner Darlene Fenton, Chief Clerk Francine Doyle, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Prothonotary Kellie Carpenter, Sheriff Bob Montgomery, Children and Youth Director Lisa Wilcox, and Michael Hokkanen from the Sullivan Review.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Iannone made a motion to approve the minutes of the May 5, 2020 Commissioners' Meeting. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to proclaim May 20, 2020 as EMS For Children Day. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to proclaim May 17-23, 2020 as EMS Week. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve the County Human Services Plan, Fiscal Year 2020-2021 Assurance of Compliance. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve the 5- year grant agreement for the state food purchase program for 2020-2021. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve the county application and agreement for the Cares Act Grant. Grant funds are for reimbursement of expenditures that were used to prevent, prepare for, and respond to the Coronavirus for the 2020 federal election cycle. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve the county application and agreement for the HAVA Grant. Grants funds are to be used for activities to improve the administration of elections for federal office, including to enhance election technology and make election security improvements, as authorized under specific sections of HAVA. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve Ordinance No. 1-2020, Ordinance of the County of Sullivan, Commonwealth of Pennsylvania, amending and supplementing the Sullivan County tax collection policy for the year 2020. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve the Needs-Based Plan/Budget Amendment FFY 2019-2020. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to sign a letter of engagement with Larson, Kellett & Associates for the 2019 financial audit of Sullivan County. The motion was seconded by Commissioner Fenton and unanimously carried.

Upon the recommendation of PEMA, Commissioner Fenton made a motion to sign a letter of engagement with MaherDuessel for the audit of the Sullivan County 911 programs financial statements for years ended December 31, 2019 and 2018. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve a camp use agreement between Sullivan County and Five Rivers Council for the use of Camp Brule on August 12, 2020 for Camp F.L.E.A. This agreement also includes Bradford County Children and Youth as a co-organizer. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve an agency service agreement between PayGOV.US LLC and The County of Sullivan for electronic payment processing services in the Sullivan County Treasurer's Office, effective

when all parties have signed the agreement. This agreement is on a month by month basis and at no cost to the county. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve a proposal from McClure Company for the installation of a HVAC roof top unit on the Sullivan County Medical Center at a cost of \$14,810.00. McClure Company is a Co-Stars (Cooperative Purchasing) supplier. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve a proposal from NRG Controls North, Inc. for installation of controls and wiring as described to power the HVAC roof top unit to be installed at the Sullivan County Medical Center at a cost of \$11,455.00. NRG Controls North Inc. is a Co-Stars (Cooperative Purchasing) supplier. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to acknowledge District Attorney Leonard Simpson's attendance at the DA annual summer meeting held in Farmington, PA in July, 2020 at an estimated cost of \$2,118.86. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Fenton made a motion to accept the resignation of Assistant Librarian Ellie McCarty effective May 6, 2020. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to acknowledge the hiring of Joseph Longmore as part-time deputy sheriff effective May 12, 2020. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to pay current bills in the amount of \$78,878.69. The motion was seconded by Commissioner Iannone and unanimously carried.

Sheriff Bob Montgomery presented the Sheriffs' reports for March and April.

The Commissioners expressed their gratitude to all EMS providers of Sullivan County.

There being no addition business to discuss, Commissioner Iannone made a motion to adjourn the meeting at 10:22 a.m.

Sullivan County Commissioners

Attest:

Brian Hoffman, Chair

Francine Doyle, Chief Clerk

Donna Iannone, Vice Chair

Darlene Fenton, Commissioner