

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were Commissioner Donna Iannone, Commissioner Darlene Fenton, Chief Clerk Francine Doyle, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Director of Planning Mark Haas, Kristin McLaughlin of Seda Cog, Mike Hokkanen of the Sullivan Review, and Coy Gobble of the Daily Review.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Iannone made a motion to approve the minutes of the May 19, 2020 Commissioners' Meeting. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to give authority to the county's insurance broker, Benecon, to transfer monies from Sullivan County's reserve account with PCHIP to pay the 2019 deficit in the amount of \$50,897.00. In 2019, the County had a loss ratio of 138.03% which left this deficit. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve an agreement between the County of Sullivan and Fairfield Computer Services, LLC for an online dog licensing system for an initial 2- year term, with automatic renewals for 3 consecutive one year terms. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve an agreement between Bradford and Sullivan County Joinder, hereinafter referred to as County, on behalf of the Bradford County Human Service Agency, operator of Bradford/Sullivan County Mental Health/Intellectual Disability Programs (MH/ID) and Bradford/Sullivan Single County Authority, located at 220 Main Street, Unit 1 Towanda, PA 18848, and Community Solutions, Inc. May 1, 2020 and ending June 30, 2020. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to adopt the Sullivan County Information Technology Policy effective June 2, 2020. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to adopt the Sullivan County Open Records Policy effective June 2, 2020. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve the CDBG Budget Revision Certification FFY 2016, moving \$21,874.39 from Sullivan County Dental Clinic/Medical Center to the Forksville blight removal project. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve the Professional Service Agreement with SEDA-COG FFY 2019. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to hire Frank Fredericks as part-time Security Officer I, effective May 20, 2020. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to hire Ted Ottenheimer as a dispatcher for Sullivan County 911 on an as- needed basis. The motion as seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to pay current bills in the amount of \$45,378.53. The motion was seconded by Commissioner Fenton and unanimously carried.

The Prothonotary April Report was available for review.

Under Information:

The Commissioners thanked Proctor & Gamble for the donation of surgical masks, hand sanitizer and disinfecting cleaner to Sullivan County Department of Emergency Services. Thank you to the Lycoming County United Way serving Lycoming, Sullivan and Tioga Counties for their contacts and relationship with P & G for making this possible.

The Commissioners, with the help of the Sullivan County Broadband Task Force, are excited to announce that Comcast has made the decision to expand its infrastructure into Sullivan County.

Commissioner Hoffman recessed the meeting until 2:30 p.m. due to a computer networking issue within the Courthouse.

Commissioner Hoffman reconvened the meeting at 2:30 p.m.

Engineering quotes for the blight removal project in Forksville Borough through the CDBG program were opened.

Mctish-Kunkel, 1500 Sycamore Road, Suite 320, Montoursville, PA 17754 \$9,200.00
R K Webster, LLC, 513 Jordan Avenue, Montoursville, PA 17754 \$7,800.00
KPI Technology, 200 South 2nd Street, Sunbury, PA 17801 \$5,850.00
Hunt EAS, 1 Elizabeth Street, Suite 12, Towanda, PA 18848 \$26,345.00
CES Engineering, 7910 Sunrise Camp Road, Huntingdon, PA 16652 \$7,500.00
Nittany Engineering, 2836 Earlstown Road, Suite 1, Centre Hall, PA 16828 \$11,700.00
Mid-Penn Engineering Corporation, 2049 West Market Street, Lewisburg, PA 17837 \$5,000.00
Bassett Engineering Inc., 1440 Broad Street, Montoursville, PA 17754 \$16,540.00
HRG, 776 Bull Run Crossing, Suite 200, Lewisburg, PA 17837 \$8,150.00

Engineering quotes for the Mildred sewer project through the CDBG program were opened.

Stiffler-McGraw, 5 Lombard Street, Towanda, PA 18848 \$26,028.00
Larson Design Group, 1000 Commerce Park Drive, Suite 201, Williamsport, PA 17701 \$87,000.00
Chip Adams, Sewer & Drain Cleaning, P O Box 540, Bloomsburg, PA 17815 \$22,500.00
CES Engineering, 7910 Sunrise Camp Road, Huntingdon, PA 16652 \$71,500.00
Barry Isett & Associates, 1170 Highway 315, Suite 3, Wilkes Barre, PA 18702 \$78,508.00
JHA Companies, 466 South Main Street, Montrose, PA 18801 \$49,250.00
Mid-Penn Engineering Corporation, 2049 West Market Street, Lewisburg, PA 17837 \$30,370.80
Nittany Engineering, 2836 Earlstown Road, Suite 1, Centre Hall, PA 16828 \$9,200.00
Bassett Engineering Inc., 1440 Broad Street, Montoursville, PA 17754 \$49,670.00
Mctish-Kunkel & Associates, 1500 Sycamore Road, Suite 320, Montoursville, PA 17754 \$50,056.00
Hunt EAS, 1 Elizabeth Street, Suite 12, Towanda, PA 18848 \$45,850.00

After opening – Commissioner Hoffman requested an executive session, seconded by Commissioner Iannone, to discuss a contractual matter at 2:46 p.m. The meeting resumed at 2:55 p.m.

Commissioner Iannone made a motion to approve a deposit placement agreement between Sullivan County and Citizens and Northern Bank. The motion was seconded by Commissioner Fenton and unanimously carried.

The Prothonotary May report was available for review.
Treasurer Wilkins presented her May Report.

There being no addition business to discuss, Commissioner Iannone made a motion to adjourn the meeting at 3:00 p.m.

Sullivan County Commissioners

Attest:

Brian Hoffman, Chair

Francine Doyle, Chief Clerk

Donna Iannone, Vice Chair

Darlene Fenton, Commissioner