PREP & TRAINING CHORUS LEVEL DIRECTOR

The San Francisco Girls Chorus is seeking a choral director to join the SFGC faculty as a Prep Chorus and Training Chorus Director in January of 2023. Reporting to SFGC’s Director of Choral Studies, a Level Director is responsible for teaching and preparing repertoire and leading performances for Prep and Training Chorus classes of SFGC’s Chorus School.

The Chorus School, which annually serves more than 350 singers, ages 4 to 18, from the greater Bay Area, provides a comprehensive music education that begins with a preparatory program for choristers ages 4 – 7, and continues through four levels of progressively challenging training. Upon graduation from the Chorus School, singers are eligible to audition for SFGC’s GRAMMY Award-winning Premier Ensemble, led by Artistic Director, Valérie Sainte-Agathe.

This position would teach the following weekly schedule:
- Mondays from 4 to 6 pm at Kanbar Performing Arts Center, SF
- Tuesdays from 4 to 6 pm at Bayview-Hunters Point YMCA, SF

GENERAL RESPONSIBILITIES:

- Select, teach, and conduct a variety of choral repertoire, implement curriculum, and set goals for singers.
  - Choral repertoire should be balanced to provide a variety of selections from various periods of music history, including contemporary and commissioned works.
  - All repertoire is reviewed by the Artistic Director prior to final selection.
- Teach and model healthy vocal technique
- Integrate music theory and sight-singing curriculum into the regular rehearsal schedule
- Provide opportunities for choristers to explore the dramatic elements of repertoire, and develop their physicality and expressivity in performance
- Select and/or provide choristers for collaborations with other arts organizations; teach and prepare the music for these collaborations, with guidance from the Director of Choral Studies. Attend rehearsals and performances with choristers
- Communicate with choristers and families about program expectations and singers’ responsibilities, including each chorister’s commitment to learning and attendance at all rehearsals and performances
- Hold annual parent/chorister conferences to discuss musical growth and learning, as well as expectations for Chorus School promotion
- Update and maintain records of choristers, including attendance, information on parent conferences, and chorister progress
- Prepare semi-annual Progress Reports
- Attend Chorus School auditions held annually
- Attend monthly faculty meetings, camp meetings, and other meetings relating to the Chorus School
- Arrive at least 15 minutes before rehearsal and be prepared to stay 15 minutes after

OTHER
- Directors may be asked to conduct other levels during special rehearsals or performances
- Attend meetings at the discretion of the Artistic Director and Director of Choral Studies

Updated November 2022
QUALIFICATIONS:
- B.A. in Music or Music Education, with emphasis on vocal performance, vocal pedagogy and/or choral conducting or equivalent experience
- Experience and passion for working with young singers.
- Understanding of and proficiency in vocal technique, especially for young female voices.
- Thorough knowledge of classical and concert music repertoire.

POSITION:
Level Director is an hourly position, 20 weeks this season (Jan-June), non-exempt position. Additional hours may be assigned.

COMPENSATION:
Starting compensation will be $40 per hour. Compensated hours include:
- Rehearsal time
- Administrative work (writing and answering emails, meetings, writing reports, offering support to students, auditions, etc.)
- Preparation time (preparing scores, picking repertoire, planning rehearsals, etc.)
- Concerts

For each hour of teaching, directors are eligible for an additional 1.5 hours of paid preparation and administrative time. This position is eligible for 10 hours of compensated time per week.

TO APPLY:
Email a brief cover letter, resume, and a list of three professional references to Director of Choral Studies Laney Armstrong at larmstrong@sfgirlschorus.org, and include the job title in the subject line. No phone calls, please.

The San Francisco Girls Chorus is an equal opportunity employer and does not discriminate on the basis of race, color, religion, gender, age, national origin, disability, marital status, or sexual orientation.
Prep and Training Chorus Calendar – Spring 2023

Kanbar Prep Chorus Classes: Mondays from 4:00 to 4:45pm and 5:00 to 5:45pm
Bayview Prep Chorus Class: Tuesdays from 4:00 to 4:45pm
Bayview Training Chorus Class: Tuesdays from 4:00 to 6:00pm

JANUARY
1/17 Bayview Training Chorus Rehearsals resume
1/23 Kanbar Prep Chorus Rehearsal resume with Drop In Classes
1/24 Bayview Prep Chorus Rehearsal resume with Drop In Classes
1/30 Kanbar Prep Chorus Drop In Classes
1/31 Bayview Prep Chorus Drop In Classes

FEBRUARY
2/20, 2/21 No Prep Chorus Rehearsals due to Presidents’ Day

MARCH
3/14 Hold this day for Kanbar Prep Chorus Demo Class
3/14 Bayview Training Chorus Demo Class; Hold this day for Prep Chorus Demo Class
3/20 Hold this day for Kanbar Prep Chorus Demo Classes
3/21 Hold this day for Bayview Prep Chorus Demo Class
3/27, 3/28 No rehearsals due to Spring Break

APRIL
4/3 Kanbar Prep Chorus Rehearsals resume
4/4 Bayview Prep and Training Chorus Rehearsals resume

MAY
5/13 Prep and Training Chorus Final Spring Concert
5/15 Final Kanbar Prep Chorus Class
5/16 Final Bayview Prep Chorus Class

JUNE
6/6 Final Bayview Training Chorus Class