

Dissolution of Pastoral Relation Report

A minister of the Presbytery (usually the moderator of session) moderates the meeting. The Clerk of Session shall serve as secretary for the meeting or, if the Clerk cannot be present, a secretary pro tem may be appointed

Moderator, _____, convened the meeting with prayer.

The clerk shall establish a quorum

The reading of the call of the meeting: "A special meeting of the _____
(name of the church) has been duly called and announced by the session to be held on
_____ (date) for the purpose of hearing and acting upon the request of that the
Presbytery of New York City dissolve the pastoral relationship between _____,
(name) and the _____ Church, to be effective on _____ (date).

Congregational Meeting Report

At a meeting of the congregation for the _____ Church,
held on _____ (date), and moderated by the
Rev. _____ the congregation voted to concur in the request
to Presbytery to dissolve the pastoral relationship between this church and the
Rev. _____, to be effective on _____ (date). All financial
obligations (*salary, housing/manse and benefits through the last day of service*) to the pastor
(check one) have been _____ or will be _____ met by dissolution date. _____ (date) (*pastor and congregation
shall negotiate reasonable manse exit date*).

Vote Results

A vote shall be taken by ballot

The results were (provide the actual numbers):

Yes _____ NO _____ Abstain _____

Moderator

Date

Clerk of Session

Date