EXECUTIVE SUMMARY

The National Network of Public Health Institutes (NNPHI) is guided by a mission to support national public health system initiatives and strengthen public health institutes to promote multi-sector activities resulting in measurable improvements of public health structures, systems, and outcomes. NNPHI works to unite public health institutes, training centers, community organizations, government agencies, health care systems, and businesses in advancing public health practice and improving population health. Mobilizing more than 40-member public health institutes with over $1.4 billion in annual funding – as well as 10 university-based regional training centers and 40 affiliates – NNPHI is a social, financial and information network, connecting more than 8,000 subject-matter experts with organizational partners across the nation. NNPHI and its member institutes work together to implement public health policy and program initiatives throughout all 50 states and Puerto Rico.

During a critical period for the field of public health’s response to the COVID-19 pandemic, NNPHI is seeking an experienced professional to serve as Director, National Coordinating Center for Public Health Training (NCCPHT). The Director will oversee a portfolio of initiatives focused on public health workforce training and development, working in collaboration with public health training centers, public health institutes, federal agencies, national public health organizations, and other partners. This is an exciting opportunity for a seasoned team leader with a background in workforce development and learning networks to provide leadership in support of public health professionals nationwide.

NATIONAL COORDINATING CENTER FOR PUBLIC HEALTH TRAINING AT NNPHI

NNPHI has a 20-year track record of strengthening the capacity of the public health workforce. In 2014, NNPHI established the NCCPHT to expand its network to better serve the public health workforce. Part of this expansion includes partnering with HRSA-supported public health training centers and numerous training partners across the nation. Collectively this training center network comprises the Public Health Learning Network. The NCCPHT supports nationwide collaboration to build a sustainable and coordinated network of Regional Public Health Training Centers and other network partners nationwide that work together in co-creating, modernizing, standardizing, and distributing evenly to all communities and Tribes quality training, tools, and resources that advance the nation’s public health workforce throughout all fifty states, tribal communities and five US territories.
The new Director, National Coordinating Center for Public Health Training, will report to the President and CEO and will work closely with staff, subcontractors/sub-recipients, and partners to oversee NNPHI and the NCCPHT support the training needs of health strategists nationwide. The Director will expand the network’s strategic partnerships to strengthen workforce capacity that results in measurable improvements in the public’s health. Responsibilities include:

**Develop and implement a shared strategic direction and agenda for NCCPHT initiatives.**
- Identify priorities based on input from internal and external stakeholders
- Engage high performing staff, institute collaborators, and strategic partners in workforce development and training initiatives
- Develop and monitor budgets for NCCPHT initiatives
- Direct and assure quality performance of all sub-awardees and technical contractors

**Identify and develop funding opportunities and strategic partnerships as well as identify sustainable business models to fund NCCPHT activities.**
- Cultivate relationships with new funding partners to support NCCPHT priorities
- Secure investigator-initiated grants, compete successfully for contracts, and expand the resource base available for support of NNPHI projects and infrastructure
- Build new partnerships with local, state, tribal, and national organizations
- Manage relationships with a broad set of partners with tact and diplomacy
- Negotiate appropriate roles, responsibilities and compensation for staff and partners supported by contracts, fees for services, and grants

**Build capacity to implement and manage quality initiatives and services with the network, including NNPHI staff and colleagues from member institutes.**
- Oversee the development and design of NCCPHT plans, logic models, and training protocols and tools
- Assist NNPHI in developing programs to build workforce capacity to achieve health and racial equity, including initiatives related to performance improvement, Tribal public health, impacts of climate change, and opioid misuse prevention and treatment
- Provide strategic and programmatic support to the Regional Public Health Training Centers and Public Health Learning Network
- Support the growth and management of the Public Health Learning Network

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1 NCCPHT develops training for many segments of the health workforce, working in collaboration with public health training centers and public health institutes. While NNPHI has multiple funding vehicles, one of its cooperative agreements with the Centers for Disease Control and Prevention primarily serves the health strategist workforce: leaders and mid-career professionals working in state, tribal, local and territorial health departments.
Disseminate learning products to a variety of constituencies.
- Build internal and network capacity to develop manuscripts and other publications, including non-traditional and innovative storytelling and writing
- Produce publications, presentations, research resources, briefing/concept papers and other products to build recognition of and support for the NCCPHT
- Lead the development and execution of the NCCPHT communications strategy
- Represent NNPHI as a thought leader at conferences and other events

Provide leadership in strategic growth and development of the NCCPHT portfolio team and broader NNPHI team.
- Recruit, supervise, and mentor NCCPHT team members and student interns
- Lead team development and foster a sense of cohesion, collaboration, and open communication among team members and across the organization
- Support the NCCPHT team and NNPHI in its equity, diversity, and inclusion work
- Serve as an advisor on projects and initiatives related to workforce development and training
- Support other NNPHI projects that have workforce development component

QUALIFICATIONS OF THE IDEAL CANDIDATE

The new Director of the National Coordinating Center for Public Health Training will be committed to advancing training, tools, and resources available to public health professionals and organizations, deepening collaboration and strengthen shared learning opportunities. While no one candidate will embody all the qualifications enumerated below, the ideal candidate will possess many of the following professional and personal abilities, attributes, and experiences:

- Deep field experience in public health with specific focus on workforce development, capacity building, and training
- Demonstrated experience building relationships with stakeholders, funding partners, and collaboratives engaged in critical public health efforts
- Experience leading programmatic and fiscal components of large-scale research and/or evaluation projects
- Experience working with state/county agencies on review/revision of their workforce development plans and procedures
- Familiarity with training needs assessments and learning management systems
- Deep commitment to health and racial equity work geared toward achieving improved public health outcomes
- Interest in and drive to create new partnerships and funding relationships
- Strong interpersonal skills and ability to work effectively on a team and with diverse external partners
• Enthusiasm for exploring multi-sector initiatives that yield innovative solutions to enhance public health workforce capacity and improve the health of populations

• Deep creativity and an ability to leverage data and discover potential opportunities for growth and innovation

• Entrepreneurialism and flexibility, with an ability to maneuver effectively in the face of uncertainty and transition

• Experience mentoring, developing, and providing leadership to high-performing, multi-disciplinary teams that engage staff, members, and sub-recipients/contractors to achieve project/program goals

• Experience collaborating with team members and stakeholders to document and share lessons learned both internally and externally

The position requires approximately 15% travel during non-COVID-19 conditions.

TO APPLY

Due to the COVID-19 pandemic, this position will commence remotely. Ultimately, NNPHI requires the position will be based in either of our two office locations. Therefore, applicants should indicate their preference to work in NNPHI offices located in New Orleans or Washington, DC.

NNPHI is partnering with Carolyn Ho, Cara Pearsall, and Catherine Seneviratne of NPAG on this search. Applications including a cover letter describing your interest and qualifications, your resume (in Word format), and where you learned of the position should be sent to: nnphi-dir@npag.com. In order to expedite the internal sorting and reviewing process, please type your name (Last, First) as the only contents in the subject line of your e-mail.

NNPHI is an equal opportunity employer and proudly values diversity. Candidates of all backgrounds are encouraged to apply.