Job Opening: Assistant Tutor, Historic Deerfield Summer Fellowship Program, Historic Deerfield, Deerfield, MA

Description: Based at Historic Deerfield Museum, the Assistant Tutor provides program support to the Director of the Summer Fellowship Program and mentors seven undergraduate fellows. This position requires strong organizational skills and an accompanying interest in and ability to collaborate and work in group settings. Museum or other public history experience is a plus; applicants must hold a valid driver’s license and be comfortable with driving extended distances (see description of museum visits and week-long trip, below.) Minimum requirements: Master’s level coursework in History (American) or related discipline (American Studies, Art History, Public History, etc.)

The Assistant Tutor
- Arranges and participates in day-long museum visits and a week-long trip at the end of the program that includes Washington DC, Williamsburg (VA), Winterthur (DE) and New York.
- Assists with (and has opportunities to facilitate) seminars on early New England history, material culture and museum studies.
- Advises, assists and mentors independent research and writing projects.
- Oversees residential life including daily meal details.
- Monitors evening hours at the museum’s research library.
- Provides other administrative support as needed.
- Assists with Program wrap-up and works on the Summer Fellowship Alumni Newsletter at Program conclusion (August 11-14.)

Effective Dates: June 1-Aug. 14, 2020

Salary: $4250.00; furnished apartment and all meals included.

For more information or to apply, email or mail a letter of interest, vita, and contact information for three references by Friday, March 6, 2020 to:

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