A Flushing Abstract company is seeking a Title Counsel.

Responsibilities for the Title Counsel include but are not limited to:

Research of various state underwriting practices and development of guidelines and search procedures to complement Company's underwriting standards

Issues underwriting standards and guidelines in accordance with established company processes

Assist underwriting team in addressing coverage issues raised in the underwriting and negotiation process to assist in the successful closing of business opportunities

· Effectively assess risk and make underwriting decisions in accordance with company guidelines

· Performs other duties as assigned.

Requirements for the Title Counsel include:

· Title underwriting or related experience preferred

· Bilingual Chinese and English highly preferred

· Possession of a Law license in New York state

· Strong negotiation skills, verbal and written communication skills

· Good organizational skills with the ability to multi-task, prioritize and timely follow up.

· Strong understanding of fundamental concepts, practices and procedures of real estate title and settlement process

Job Type: Full-time

Benefits:

401(k)

Health insurance

Paid time off

Schedule:

8 hour shift

Monday to Friday

License/Certification:

NY bar (Required)