South Asian Council for Social Services (SACSS) is looking for Chinese speaking food bank worker, full-time, but working 4 days a week, college degree not required, but must be able to communicate with SACSS staff in English.

- Stock and shelve boxes/cases of food items
- Frequently lift cases/bags/products that weigh between 1-50 lbs
- Receive deliveries from delivery trucks and move the cases to the food pantry (in the basement)
- Pack the grocery bags in accordance with relevant procedures and standards
- Work with program manager to ensure that pantry is stocked, shelved and ready for service
- Check food labels and organize pantry to guarantee that expired food items are cleared out as per Food Bank guidelines
- Work with the food pantry team to maintain cleanliness in the food pantry
- Provide administrative assistance to the Program Manager