Room Mate Hotels is looking for Room Attendants, the hours are normally 9:00 AM to 5:30 PM with a break, and have all the traditional benefits package:

- **Medical, Dental, Vision, and Life Insurance Plans (minimal cost to the employee)**
- 401k savings plan for retirement
- Two weeks' vacation after 1 year and an extra week that can be taken within the year. So, three weeks total.
- Five (5) personal days and all Federal Holidays will be paid with an extra day off
- Meal Voucher for $7 a day to be used at one of the local Deli in the area
- Require someone that is flexible to work weekends is a must

Fundamental Requirements:

- Employees must be able to work standing for an 8-hour shift which includes bending and cleaning under the bed, going up a ladder to stripe linen, and redo bunk bedrooms in the hotel. Cleanliness of the toilet area, shower, and closet will be necessary.
- Employees must at all times be attentive, friendly, helpful, and courteous to all guests, managers, and fellow employees.
- Thoroughly clean guestrooms according to standards of the hotel
- Follow Up with guests if special requests are made
- Complete all pre-cleaning duties, including but not limited to, guest supplies, cleaning supplies, and linen for housekeeping set-up.
- Remove all trash and dirty linen from guestrooms and hallways.
- Keep all hallways, public areas, and closets clean, neat, and vacuumed.
- Restock housekeeping supplies for the next day’s use.
- Replenish chemical bottles as needed
- Clean room according to standards, unless requested to do otherwise by the guest.
- Report all missing items from the room (i.e., irons/boards, hairdryers, etc.) to the Housekeeping Supervisor/Manager.
- Report any maintenance repairs immediately to the Housekeeping Supervisor/Manager.
- Handle items for “Lost and Found” according to the hotel policy.
- Ensure overall guest satisfaction