



EVENT DETAILS FORM

THE CORNER BAR

NAME _____

DATE OF FUNCTION _____ GUESTS ATTENDING _____

START TIME _____ FINISH TIME _____

SIGNAGE _____

EVENT SET-UP INFORMATION

SECURITY (min 4 hours) N / Y START TIME _____

ROOM REQUIRMENTS (high tables & stools/sml tbl w tablecloth etc.) _____

BUMP IN TIME _____ BUMP OUT TIME _____

AV REQUIREMENTS _____

SPECIAL REQUESTS _____

BEVERAGE INFORMATION

PAYMENT TYPE

BAR TAB (all purchases charged to one tab) N / Y TAB LIMIT \$ _____

SUBSIDISED (guests pay part - variance on tab) N / Y TAB LIMIT \$ _____

CASH BAR (guests pay) (min spend of \$500 is still required - including food) N / Y

BEVERAGE CHOICES

BEER/CIDER TAPS	CIRCLE (can be more than 1)	SUBSIDISED PRICE - GUEST
_____	SCH / PINT / JUG	_____
_____	SCH / PINT / JUG	_____
_____	SCH / PINT / JUG	_____
_____	SCH / PINT / JUG	_____

PLEASE ASK IF YOU WOULD LIKE TO SEE A LIST OF WHAT IS AVAILABLE ON TAP

STUBBIES _____

_____ SUBSIDISED PRICE - GUEST _____

BEVERAGE CHOICES cont.

WINES	CIRCLE (can be more than 1)	SUBSIDISED PRICE - GUEST
<u>AUSTRAL (sparkling/white/red)</u>	GLASS / BOTTLE	_____
<u>1</u>	GLASS / BOTTLE	_____
<u>2</u>	GLASS / BOTTLE	_____
<u>3</u>	GLASS / BOTTLE	_____
<u>4</u>	GLASS / BOTTLE	_____
<u>5</u>	GLASS / BOTTLE	_____
<u>6</u>	GLASS / BOTTLE	_____

BASE SPIRITS		REQUESTED SPIRITS	
SPIRIT	SUBSIDISED PRICE - GUEST	OTHER SPIRITS	SUBSIDISED PRICE - GUEST
VODKA (\$8)	_____	1	_____
SCOTCH (\$8)	_____	2	_____
BEAM (\$8)	_____	3	_____
GIN (\$8.5)	_____	4	_____
BUNDY (\$8)	_____	5	_____
JACKS (\$9.5)	_____	6	_____
CC (\$8)	_____	7	_____
TEQUILA (\$9)	_____	8	_____
SOFT DRINK & JUICES (full amount on tab) N / Y			

FOOD INFORMATION

TYPE OF EVENT

PLATTERS / FINGER FOOD (pre-ordered range of finger food) N / Y

SET MENU (guests order from a menu with set choices) N / Y

A LA CARTE (guests order from the full menu) N / Y

FOOD SERVICE START TIME _____

NOTE. KITCHEN CLOSSES AT 9PM

EXTRA INFORMATION
