

**THE ASSOCIATE ALUMNI/AE OF
THE GENERAL THEOLOGICAL SEMINARY
THE CONSTITUTION**

ARTICLE I

OBJECT

This Association is to encourage a strong and active fellowship among the Alumni/ae of the General Theological Seminary and to advance in every way within its power the interests of the Seminary.

ARTICLE II

MEMBERSHIP

- A. Membership: All Alumni/ae as graduates or matriculated former students are considered to be active members of the Associate Alumni/ae of the General Theological Seminary and entitled to all the rights and privileges thereof.
- B. Honorary Membership: Those so elected shall be exempt from the payment of dues: shall be entitled to speak but not to vote at the meetings of the Alumni/ae; and shall not be eligible to hold any office in the organization.
 - 1. Faculty members who are not alumni/ae of the General Theological Seminary may upon nomination by the Executive Committee be elected at the Annual Meeting to Honorary Membership in the Associate Alumni/ae with all the rights and privileges thereof.
 - 2. Clergy and Laypeople who are not an alumni/ae but who have shown an active interest in, and concern for the life and work of the Seminary may, upon nomination by the Executive Committee, be elected at the Annual Meeting to Honorary Membership in the Associate Alumni/ae with all the rights and privileges thereof.

ARTICLE III

OFFICERS AND PROVINCIAL REPRESENTATION

- A. The Officers of this Association shall be:
 - 1. A President

2. A Vice President
 3. A Secretary/Treasurer
- B. All officers of this Association shall be in priest's orders.

The officers of this Association shall hold office for two years, and may be re-elected only once.

ARTICLE IV

DUTIES OF OFFICERS

- A. It shall be the duty of the President to preside at all meetings, services, banquets, reunions and other gatherings of the Association.
- B. In the absence of the President, Vice-President or Secretary/Treasurer, any member of the Executive Committee may call the assembly to order for the election of a presiding officer.
- C. It shall be the duty of the Secretary/Treasurer to keep, in a book provided for the purpose, as faithful account of all the proceedings of the Association, and the Executive Committee, of which such person shall act a Secretary/Treasurer. The Secretary/Treasurer shall also notify all committees of their appointments, of the duties assigned them, and of the time at which they are expected to report.
- D. It shall be the duty of the Secretary/Treasurer to hold the funds of the Association and to disburse them as the Executive Committee shall direct. The Secretary/Treasurer shall keep a roll of members and send annual notices of current dues.
- E. It shall be the duties of the Provincial Representatives to forward the interests of the Seminary in every way possible and act as liaisons between the Association and its members in the respective Provinces.

ARTICLE V

DIRECTORS AND EXECUTIVE COMMITTEE

- A. There shall be elected nine members from the Alumni/ae Association called representatives who, with the President, Vice-President, Secretary/Treasurer, and the Provincial Representatives shall be the Trustees of the Association as Provided for in the Articles of Incorporation, and shall as therein directed, manage the affairs and business of the Association.

- B. These Trustees shall be known as the Executive Committee and the nine elected members shall be divided into three classes, to serve successively three years. No person may serve more than two successive terms.
- C. The Executive Committee shall also contain the Director of Alumni/ae Relations who shall serve as the staff liaison for the Executive Committee of the Association of the Alumni/ae of the General Theological Seminary and shall have voice but no vote in all procedures.

ARTICLE VI

ELECTIONS

- A. Nominations for members of the Executive Committee shall be solicited from all alumni/ae of the Seminary. The nominating committee formed to consider nominees for the Board of Trustees shall also consider nominees for members of the Executive Committee and shall present to the Annual Meeting a slate of candidates. Additional nominations may be made from the floor at the Annual Meeting.
- B. Members of the Executive Committee shall be elected by ballots distributed to all alumni/ae following the Annual Meeting. Those elected shall assume office on January 1, of the year following their election. The President and/or Director of Alumni/ae Relations shall notify the candidates and all other alumni/ae of the outcome of the election.
- C. At a meeting during the first October after the adoption of the amendment, and every October thereafter, the Executive Committee shall nominate and elect the Officers of the Association. Those elected shall assume office on January 1, of the year following their election.
- D. At a meeting during the first October after the adoption of this amendment, and every October thereafter, the Executive Committee shall nominate and elect the Provincial Representatives. Those elected shall assume office on January 1, of the year following their election.
- E. At each Annual Meeting upon nomination by the Executive Committee there shall be elected a Necrologist to serve until the next Annual Meeting.
- F. All members of the Executive Committee, Officers of the Association, and Provincial Representatives on the date of the adoption of this amendment shall continue to hold office until those elected in accordance herewith take office as provided herein.

- G. One member of the Association shall be appointed by the Executive Committee for a three year term as representative of each Province of the Episcopal Church. Each member so appointed shall be canonically resident in a Diocese of the Episcopal Church with in the Province he/she is appointed to represent. Persons so appointed shall therefore be called Provincial Representatives. All such Provincial Representatives shall have a voice and a vote in all procedures.

ARTICLE VII

ANNUAL MEETINGS

The Annual Meeting of the Association shall be held at a date and time during the year, as specified by the Executive Committee, which shall also have the responsibility for making all necessary arrangements for the meeting. Due notice of the meeting shall be sent to all members of the Association.

ARTICLE VIII

AMENDMENTS

This Constitution may be amended by a vote of two thirds of the active members present at any Annual Meeting, provided that such amendment be not contrary to any provision of the Articles of Incorporation.

THE BY-LAWS

I

ORDER OF BUSINESS

The order of Business at the Annual Meeting shall be as follows:

- (1) Opening devotions. (2) Reception of the Graduating Class into the Associate Alumni/ae.
- (3) Reading of the minutes of the last Annual Meeting. (4) Report of the Secretary/Treasurer.
- (5) Report of the Executive Committee. (6) Report of Committees. (7) Elections.
- (8) Appointment of Committees. (9) Miscellaneous business.

II

QUORUM

At all meetings of the Association ten (10) active members shall constitute a quorum for the transaction of business.

III

DUES

Dues of an amount to be determined by the Executive Committee are payable to the Treasurer of the Association and may be paid at any time during the year. The dues period corresponds with the academic, or fiscal, year, September 1 –August 31.

IV

LIFE MEMBERSHIP

Any member of the Association who shall pay to the Treasurer at one time the sum of five hundred dollars (\$500.00) shall be considered a life member and shall be exempt from future payment of dues.

V

THE EXECUTIVE COMMITTEE

- A. The Executive Committee shall meet annually at least three times between Annual Meetings upon written notice from the Secretary/Treasurer at least three weeks before each meeting. Five members shall constitute a quorum for the transaction of business. Special meetings may be called at the discretion of the President or in his/her absence the Vice-President.
- B. The Executive Committee shall have power to fill vacancies in its own number and in the case of the death or resignation of any other officers of the Association or Provincial Representatives, to fill such vacancy for the unexpired term.
- C. The Executive Committee shall, as hereinafter provided, have power to make nominations for alumni/ae-elected members to the Board of Trustee of the Seminary.
- D. The Executive Committee shall report to the Association at each Annual Meeting.
- E. Shall any member of the Executive Committee miss three consecutive meetings he/she forfeits his/her position on the committee. This vacancy shall be filled by the Executive Committee.

VI

ELECTION OF SEMINARY TRUSTEES

- A. Nominations for members of the Board of Trustees of the General Theological Seminary to be elected by the alumni/ae shall be made each year by the reunion classes of that year. (i.e. the years of graduation ending in '0' and '5'; '1' and '6'; '2' and '7'; '3' and '8'; '4' and '9'; shall on successive years have the privilege of nomination). In February of each year the members of the reunion classes shall be notified by letter of their privilege to nominate. Nominations must be received by the Director for Alumni/ae Relations by March 31.
- B. Those nominated in the Episcopal Order must be graduates or former students of the Seminary, and Bishops of the Episcopal Church in the United States of America in good standing
- C. Those nominated in the Order of Presbyters must be former students of the Seminary with at least an academic year in residence at the Seminary, and must hold a certificate or a degree from the Seminary and be presbyters in good standing of the Episcopal Church.
- D. Those nominated in the Lay Order must be communicants in good standing of the Episcopal Church.
- E. No one shall be re-nominated who has served two consecutive terms as an alumni/ae elected trustee. Persons in this category must be off the Board for minimum of one year before again becoming eligible for nomination.
- F. The Executives Committee at its Fall meeting shall form the Nominating Committee by selecting at least four alumni/ae and a chairperson from the various reunion classes to conclude its work not later than April 15. Those so nominated shall be notified and when their consents have been received their names shall be reported to the Executive Committee at its May meeting.
- G. A ballot shall be prepared and sent to all alumni/ae eligible to vote before August 1. Completed ballots shall be returned by October 15 to the Director of Alumni/ae Relations who shall tally them and report the election results to the alumni/ae.
- H. The polls shall close on October 15, and a committee of two alumni/ae shall recount the vote and certify the results in writing to the Executive Committee. The candidate in each order receiving a plurality of the votes cast shall be declared elected. A tie shall be resolved by lot drawn in the presence of the Executive Committee.

- I. The Secretary/ Treasurer shall notify those elected and the other nominees of the results and also communicate to the Secretary of the Board of Trustees the names of those elected.

VII

DIOCESAN ALUMNI/AE ORGANIZATIONS

- A. Any five Active or Honorary members of this Association in a given diocese or missionary jurisdiction may form a Diocesan Alumni/ae Organization, which, upon approval of the Executive Committee, may be enrolled as a Diocesan Association, provided that not more than one such organization shall be recognized in one diocese or missionary jurisdiction.
- B. A list of all the officers and members of such organization, with addresses, shall be sent immediately after the Annual Meeting of said organization to the Secretary for Alumni/ae Affairs.
- C. Each diocesan organization may formulate its own constitution and by-laws provided that none of its provision conflicts in any way with the constitution and by-laws of the Associate Alumni/ae.
- D. The purpose of the diocesan organization shall be as follows:
1. To welcome recent graduates and special students of the Seminary:
 2. To promote social intercourse and scholarly effort among alumni/ae:
 3. To aid the trustees of the Seminary, at their request, in the raising of funds for the advancement of the interests of the Seminary:
 4. To assist in sending students to the Seminary:
 5. To disseminate information regarding the Seminary and the general topic of Theological education:
 6. To form groups throughout the world which may be addressed by members of the Board of Trustees of the Seminary, the Dean and members of the Faculty, officers of the Alumni/ae Association and members of its Executive Committee, on subjects relative to the life and work of the Seminary and the general topic of theological education.

VIII

AMENDMENTS

The By-Laws may be amended at any Annual Meeting of the Association by a majority vote of the members present.