

Project Here Grant Application (PDF)

*Please apply using the form on www.here.world/grant

I. Technical Narrative

A. Applicant Information

1. Applicant type: (*Choose one*)
 - District (if applying on behalf of all or multiple middle schools in the district)
 - School District
 - Provide the names of individual public middle schools within your district that will be targeted by this grant.
 - Individual School (if applying as an individual school)
 - School Name
 - School Address
 - School District
 - Educational Collaborative (if applying as an educational collaborative approved by BESE)
 - Educational Collaborative Name
 - Educational Collaborative Address
 - Provide the names of Educational Collaborative member cities/towns/districts.
 - Provide the names of individual public middle schools within your district that will be targeted by this grant.
2. Grant Contact Information: (Note: This person will be responsible for submitting program requirements throughout the duration of the grant.)
 - Name
 - Organization
 - Title
 - Email Address
 - Phone Number
3. Population Information:
 - Current population by grade level
 - Grade 6
 - Grade 7
 - Grade 8

- Demographics by grade level (gender and ethnicity)
 - Grade 6
 - Grade 7
 - Grade 8

- Percent (%) on free and reduced lunch by grade level
 - Grade 6
 - Grade 7
 - Grade 8

4. Substance Use Prevention Curriculum Information:

- Do you currently offer a substance use prevention curriculum for middle school students?
 - If “yes” is selected:
 - Name of curriculum
 - Date implemented
 - Grade(s) taught
 - Total students reached each year

- What evidence-based substance use prevention curriculum do you propose to implement for this grant opportunity? (*Choose one*)
 - Botvin LifeSkills Training
 - Michigan Model for Health
 - Positive Action
 - Other: _____

- What grade level(s) will you implement the curriculum each grant year?
 - Year 1:
 - Year 2:

- What is the anticipated number of students reached per grade level per grant year?
 - Year 1:
 - Grade 6
 - Grade 7
 - Grade 8

 - Year 2:
 - Grade 6
 - Grade 7
 - Grade 8

B. Identified Need

1. Describe the unmet need for substance use prevention for this age group in your school or district, including data if possible. *(2,000 max character count with spaces)*
2. If you already indicated you currently offer a substance use prevention curriculum, are you applying to continue, supplement or replace your existing substance use prevention curriculum?
 - *If “continue” is selected:*
 - Describe why you need additional funds to continue your existing curriculum. *(1,500 max character count with spaces)*
 - Identify any outcome measures you have that show the program’s effectiveness. *(1,000 max character count with spaces)*
 - *If “supplement” or “replace” is selected:*
 - Describe why the existing curriculum is not sufficient for your students’ or school’s needs. *(2,500 max character count with spaces)*

C. Grant Project Goals and Objectives

1. How will the curriculum you are proposing to implement meet the needs of your targeted population? *(2,500 max character count with spaces)*
2. Provide an implementation plan (August 2018 – June 2020) for the grant program, including a timeline, anticipated dates for training, classes in which the curriculum will be implemented, class time devoted to the curriculum, and staff responsible for implementation (including the qualifications of these staff to implement a prevention curriculum). Please be as specific as possible. *(6,000 max character count with spaces)*
3. How will you ensure your school will implement the intended curriculum with fidelity? *(1,500 max character count with spaces)*
4. Do you have community partner(s) you will work with to implement this curriculum?
 - *If “yes” is selected:* Identify the partner(s), describe the role that the partner(s) will play, describe any past collaboration you have undertaken with the partner(s), and explain how the partner(s) will add value to the implementation of the curriculum. *(2,000 max character count with spaces)*

D. Sustainability

1. What is your plan for sustaining curriculum implementation (i.e., training and materials) after the grant period has concluded? *(2,000 max character count with spaces)*
2. How will you integrate or use resources provided in the Project Here toolkit to enhance your proposed curriculum? Please provide at least two examples. *(2,000 max character count with spaces)*

II. Budget

1. Provide a detailed, line-item budget quantifying all proposed costs and describe how each line-item was derived and what specific costs it will cover.
 - a. Curriculum materials:
 - Amount (\$)
 - Explanation
 - b. Training accompanying proposed curriculum
 - Amount (\$)
 - Explanation
 - c. Costs related to training (if applicable) for substitute teachers during training and/or travel costs
 - Amount (\$)
 - Explanation
 - d. Community partner stipends (if applicable)
 - Amount (\$ amount up to 5% of proposed budget)
 - Explanation
 - e. Printing costs (if applicable)
 - Amount (\$)
 - Explanation
 - f. Grant Administration
 - Amount (\$ amount up to 10% proposed budget)
 - Explanation
 - g. Total budget
 - Amount (\$)
2. Describe any monetary and/or in-kind resources (if applicable) that will be leveraged to support the grant.