

**Select Board Meeting, Monday May 13<sup>th</sup> , 2019 in the Cavendish Town Office**  
**Meeting Room at 6:30pm**

**Present:** Bob Glidden (Chairman), Mike Ripley, Sandra Russo, Michael Kell, Stuart Lindberg, Brendan McNamara (Town Manager), Bruce McEneaney (Assistant Town Manager), Jen Leak (Recording Secretary), Ed McEneaney (OkemoValleyTV) and citizens as listed on the attached sheet.

**1. Call the meeting to order**

Bob Glidden, Chairman, called the meeting to order at 6:30 p.m.

**2. Act upon minutes of April 8<sup>th</sup>, 2019.**

*Mike Ripley moved/Bob Glidden seconded a motion to approve the minutes of April 8<sup>th</sup>, 2019, as written. All voted in favor.*

**3. Adjust Agenda**

Brendan said that he wished to add two items to tonight's agenda:

5.a. Select Board to consider approval of an outside consumption permit for Neal's LLC.

5.b. Select Board to consider approval of the appointment of Dan Tyrrell to the Cavendish Fire District #2 Prudential Committee

**4. Hear Citizens**

Carl Snyder was present. He said that he wished to bring up an issue which had been discussed by the Board in July and August of 2011. Carl handed out copies of minutes from those meetings where the Board had discussed identified muddy road problem areas and had agreed to rebuild a section of Center Road which is bad every year. Carl said that this project was never done since Hurricane Irene caused damage to many Town roads at the end of August that year. Carl said that he would like the Board to consider doing this project now.

Brendan said that he was willing to investigate this issue and discuss it with the Highway crew. The Board agreed.

Scott Ranney was present. He said that Ranney Hill Road where he lives is very rough, especially during the winter, and has become dangerous because sometimes cars skid through the stop sign at the bottom of the hill and out onto High Street. Brendan said that road is included on a list of about six roads which need to be addressed. He agreed that Ranney Hill Road was in bad shape and said that the Highway Department will look at it. He added that one issue will be finding the funding to do all the necessary repairs on all the Town roads which need them.

**5. Select Board to consider approval of First Class Liquor License for Outer Limits Brewing, LLC.**

Brendan said that Outer Limits Brewery, located on the Proctorsville Green, is planning to open July 4<sup>th</sup> of this year. He added that it has taken them close to 2 years to get all their permits in order.

***Bob Glidden moved/Mike Ripley seconded a motion to approve a First Class Liquor License for Outer Limits Brewing, LLC. All voted in favor.***

**5.a. Select Board to consider approval of an Outdoor Consumption Permit for Neal's LLC**

Brendan said that Neal's has an existing Outdoor Consumption Permit but they are requesting to expand their area onto a portion of their lawn, which will be defined by a rope barrier. He said that this request does not require signatures but does need approval from the Select Board.

***Mike Kell moved/Mike Ripley seconded a motion to approve an Outdoor Consumption Permit for Neal's LLC. All voted in favor.***

**5.b. Select Board to Consider Approval of the Appointment of Dan Tyrrell to the Cavendish Fire District #2 Prudential Committee**

Brendan said that he received a letter from Bob Evens saying that Dan Tyrrell has agreed to fill a vacant position on the Cavendish Fire District #2 Prudential Committee due to the resignation of Stuart Lindberg. Brendan said that this appointment needs to be approved by the Board.

***Bob Glidden moved/Stuart Lindberg seconded a motion to approve the Appointment of Dan Tyrrell to the Cavendish Fire District #2 Prudential Committee until the next annual Fire District meeting in 2020. All voted in favor.***

**6. Review and sign service contract with Windsor County Sheriff's Dept for FY 19-20.**

Brendan reminded the Board that Sheriff Michael Chamberlain had discussed the proposed contract with them during budget season. The Sheriff's Deputies will continue to patrol for 12 hours per week (with a minimum of 4 hours per shift) at a cost of \$55 per hour and .60 per mile. Brendan said that the deputies always stop in the Town Office and ask if there are any concerns they should know about. He encouraged Town residents to let him know about anything that should be conveyed to the Sheriff Department. Brendan said that he particularly likes having the Sheriff in front of the Elementary School to control speeds during morning drop off and afternoon pick up times.

Stuart asked if the Weathersfield Police Department also covered Cavendish. Brendan said that Weathersfield had sent a proposal for regional police coverage during budget season. He said that the Board choose not to accept that proposal since it was significantly more money than the Sheriff's contract. Brendan said that he believed Weathersfield Police is covering the Town of Baltimore. He added that Weathersfield Police does respond to emergencies in town.

Stuart said that he has seen flashing speed limit signs in many nearby towns and thought they might also be effective. Brendan said that he has spoken with the Chester Police Chief who agreed that they are effective. Brendan suggested that Depot Street would be a very good test

area for one of these signs once the bridge is completed this fall since cars come off of Route 103 at a high rate of speed.

*Mike Ripley moved/Bob Glidden seconded a motion to approve the service contract with Windsor County Sheriff's Department for FY 19-20. All voted in favor.*

7. **Board to consider request from the CCCA for use of the Proctorsville Green for the Summer Concert Series.**

Brendan read aloud a letter from Peter LaBelle, CCCA President, requesting use of the Proctorsville Green for their annual Summer Concert Series. He said they are scheduling concerts for six Wednesday nights during July and August.

*Mike Kell moved/Mike Ripley seconded a motion to approve the request from the CCCA for use of the Proctorsville Green for the Summer Concert Series. All voted in favor.*

8. **Select Board to review request from CTES regarding use of the Proctorsville Green for graduation.**

Brendan said that he has spoken with the Principal at the Cavendish Town Elementary School and 6<sup>th</sup> grade graduation is scheduled for Wednesday, June 19, 2019 at 6 p.m., on the Proctorsville Green (weather permitting).

*Bob Glidden moved/Mike Ripley seconded a motion to approve a request from CTES regarding use of the Proctorsville Green for graduation on Wednesday, June 19, 2019 at 6 p.m. All voted in favor.*

9. **Town Manager to give update on Green Up Day Activities that were held on May 4<sup>th</sup>.**

Bruce said that he participated in this year's Green Up Day. He said there was a good turn-out of about 50 volunteers who cleaned up 20 roads in Town. Brendan said that he wished to thank all the volunteers who came out and cleaned up.

10. **Select Board to discuss plan for replacement of bridge/culverts located on Brook Rd and Meadowbrook Farm Rd.**

Brendan said that the Board has previously discussed the box culvert on Brook Road which is located just past Roger and Joyce Fuller's driveway. He said that it needs to be replaced as soon as possible since the water is undercutting it. Brendan said that he would like to have a Request For Proposals ready for the Board to review at the June meeting.

Brendan said that the culvert on Meadowbrook Farm Road washed out during the recent flooding about 3 weeks ago. He reminded the Board that there had been a bridge at that location which was destroyed during Tropical Storm Irene in 2011 and was replaced by a 3' pipe culvert.

Brendan said that the same culvert has been put back in order to reopen the road. However, it is undersized and needs to be replaced by a span bridge or box culvert. Brendan said that he has

asked the company working on the Depot Street Bridge (Cold River Bridge Co.) to give us an estimate. He added that a temporary access will also be required since it is a dead end road and there are year-round dwellings as well as the campground on the far side of the bridge. Brendan said that he would like to have the RFP for this project also ready for the Board to review at the June meeting so that both these projects can be completed this summer.

11. **Town Manager to update Select Board on various town projects.**

Brendan informed the Board that the VT100 Endurance Race will pass through part of Cavendish again this year on July 20-21. He said that it is one of the few 100 mile races in the country and is open to both runners and horseback riders.

Brendan said that replacement of the bridge on Depot Street is on schedule. He said that the old bridge has been almost completely demolished and replacement will begin soon.

Brendan said that the Wastewater Aeration System replacement will be starting up soon. He said that draining and sludge removal in the 2<sup>nd</sup> & 3<sup>rd</sup> lagoons will begin on May 20<sup>th</sup>. The new aeration system can then be installed and Brendan said that it should be finished by October.

Brendan said that the Highway crew will begin cleaning out the ditches on the dirt roads soon. He said that residents may request delivery of the removed material for yard fill by calling the Town Office. Brendan said that he is implementing a new release of liability form which needs to be signed in order for the Town to deliver the fill.

12. **Update on town wide reappraisal and grievance hearings.**

Brendan said that the reappraisal is complete and all property owners should have received an Official Notice of Change of Appraisal booklet. He said that informal hearings were held last week and formal grievance hearings will be held on Wednesday and Thursday of this week, May 15<sup>th</sup> and 16<sup>th</sup>. He said anyone wishing to grieve their assessment should call the Town Office to make an appointment. Brendan added that any questions concerning the reappraisal should also be directed to the Town Office at 226-7291.

13. **Other business**

Brendan McNamara – none.

Bruce McEnaney – Bruce said that he is looking for another company to treat the trees along Route 131 by the Academy Building which suffer from salt damage. He said that the 6<sup>th</sup> grade class will be putting flags on the veterans graves in the cemeteries this week. The Memorial Day parade will be held on Thursday, May 30<sup>th</sup>, starting at the old Town Garage site and progressing to the Cavendish Village Cemetery. Bruce said there will be a ceremony at the Elementary School before the parade which will probably start at 10:30 a.m.

Stuart Lindberg – none.

Mike Kell – none.

Sandra Russo – Sandra said that she would like to address the concerns that Amy Perry brought up at the last Board meeting regarding Stuart Lindberg. Sandra read her letter aloud and addressed each of the concerns that Amy had put forward. She ended by saying that in her opinion the issue of Stu being on the Select Board is closed.

Mike Ripley – none.

Bob Glidden – none.

14. **Adjourn**

*Mike Kell moved/Mike Ripley seconded a motion to adjourn at 7:13 p.m. All voted in favor.*

Minutes Approved: \_\_\_\_\_

Date: \_\_\_\_\_