

Selectmen's Meeting, Tuesday, January 7th, 2020 in the Cavendish Town Office Meeting Room at 6:00 PM.

Present: Bob Glidden (Chairman), Mike Ripley, George Timko, Brendan McNamara (Town Manager), Jen Leak (Recording Secretary), and citizens as listed on the attached sheet.

Absent: Sandra Russo, Stuart Lindberg

1. Call the meeting to order

Bob Glidden, Chairman, called the meeting to order at 6:02 p.m.

2. Review Correspondence

Bob Glidden, Chairman, informed the Board that there was no correspondence to review.

3. Adjust Agenda

Brendan said there were no adjustments.

4. Work on FY 2020-2021 Selectmen's Budget.

Brendan outlined the budget process with the Board. He said that in future he will email the budget overview to the Board before meetings so they can keep track of where it stands. Brendan added that Town Auditor Peter Labelle informed him recently that there was approximately \$242,000 excess spending in FY19. Brendan said that was due mainly to overspending in the categories of garage construction, salt, sand, diesel fuel and equipment repairs. Brendan said that there are several ways which the state statues allow towns to cover deficits. He said that Peter will be present at the next budget meeting on Thursday, January 9th, to go over the options in more detail.

Under the category of **Officers**, page 1 of 1, *George Timko moved/Bob Glidden seconded a motion to approve the page as requested except for items (a) Town Manager salary and (c) Town Clerk/Treasurer salary. All voted in favor.*

Under the category of **Office**, page 1 of 3, *George Timko moved/Bob Glidden seconded a motion to approve the page as requested except for items (a) Secretary/Bookeeper/Office Assistant salary and Secretarial/Office Assistant salary and (b) Land Records Books. All voted in favor.*

Under the category of **Office**, page 2 of 3, *Bob Glidden moved/Mike Ripley seconded a motion to approve the page as requested. All voted in favor.*

Under the category of **Office**, page 3 of 3, *Mike Ripley moved/George Timko seconded a motion to approve the page as requested. All voted in favor.*

Under the category of **Elections/Town Meeting**, page 1 of 1, *Bob Glidden moved/Mike Ripley seconded a motion to approve the page as requested. All voted in favor.*

Under the category of **General Services**, page 1 of 2, Brendan said that item (b) Closure Fund should be increased from \$0 to \$200. *Bob Glidden moved/George Timko seconded a motion to approve the page as revised. All voted in favor.*

Under the category of **General Services**, page 2 of 2, *Mike Ripley moved/Bob Glidden seconded a motion to approve the page as requested except for item (c) Sheriff's Office Services. All voted in favor.*

Under the category of **Appropriations**, page 1 of 2, *Mike Ripley moved/Bob Glidden seconded a motion to approve the page as requested except for Cemeteries, Library Appropriation and Recreation – General. All voted in favor.*

Under the category of **Garage**, page 1 of 1, Brendan said that item (c) Fire Extinguishers & Alarm System should be decreased from \$4,160 to \$2,000. *Bob Glidden moved/Mike Ripley moved to approve the page as revised. All voted in favor.*

Brendan added that he had not budgeted any money towards repairs of the pole barn or salt shed. He said that the Board had discussed moving the pole barn and diesel fuel pump to the new garage site and repairing the salt shed at that time. Brendan suggested that would probably be done when the plan for the old garage site is finalized in another year.

5. **Adjourn**

Mike Ripley moved/George Timko seconded a motion to adjourn at 6:53 p.m. All voted in favor.

Minutes Approved: _____

Date: _____