

**Selectmen’s Meeting, Thursday, January 9th, 2020 in the Cavendish Town Office
Meeting Room at 6:00 PM.**

Present: Bob Glidden (Chairman), George Timko, Sandra Russo, Stuart Lindberg, Brendan McNamara (Town Manager), Jen Leak (Recording Secretary), and citizens as listed on the attached sheet.

Absent: Mike Ripley

1. Call the meeting to order

Bob Glidden, Chairman, called the meeting to order at 6:00 p.m.

2. Review Correspondence

There was no correspondence to review.

3. Adjust Agenda

There were no adjustments to the agenda.

4. Work on FY 2020-2021 Selectmen’s Budget.

Peter Labelle, Town Auditor, and Diane McNamara, Town Clerk/Treasurer, were present to discuss the \$242,539 overspending from FY19. They said that this was mainly due to costs associated with relocating the town garage to the new site and must be accounted for in the FY21 budget as per state statute.

Brendan said that he, Peter and Diane have consulted with the VT Bond Bank Counsel, Paul Guiliani, and several local banks and had several options to present. He said that one option is to refinance the \$250,000 delinquent tax note with Berkshire Bank and modify the term from one year to seven years at a rate of 2.75%. Brendan said that another option would be to take out a separate note from Mascoma Bank for \$250,000 and use that to pay off the delinquent tax note with Berkshire. He said that Mascoma had not yet confirmed their terms and interest rate.

Diane said that the delinquent tax note has been renewed for approximately the same amount for at least 10 years. Brendan said he felt that paying down this note seemed like a better option than taking on new debt. Peter agreed. Brendan said that the Board did not need to make a decision tonight but would by next week, either at the regular monthly meeting on Monday, January 13th or the next budget work session on Thursday, January 16th, 2020.

The Board moved to discuss Item #5 while Peter and Diane were present.

Under the category of **Appropriations**, page 2 of 2, *Bob Glidden moved/George Timko seconded a motion to approve the External appropriations as revised:*

Visiting Nurse Association and Hospice	\$4,000
HCRS	600
Big Heavy World	250
Black River Senior Center	2,500
Green Mountain RSVP	200
Black River Good Neighbors	1,000
SEVCA	600

VT Rural Fire Protection Task Force	100
Windsor County Youth Services	400
Council on Aging/Senior Solutions	350
The Current	0
Okemo Valley TV	750
American Red Cross	500
Women's Freedom Center	250
Windsor County Mentors	100
VT Family Network	100
VT Adult Learning	100
VT Center for Independent Living	100

in the total amount of \$11,650. All voted in favor.

Brendan mentioned that Dan Churchill, formerly of the Black River Senior Center, had told him that he did not recommended increased funding for the Center due to low numbers of people who eat meals there and poorer food quality. Brendan said Dan also mentioned that a group of Cavendish seniors is meeting in Proctorsville at the Episcopal Church once a month and had received a grant to buy a van.

Under the category of **Equipment**, pages 1 through 6, *Sandra Russo moved/Bob Glidden seconded a motion to approve all Equipment as requested. All voted in favor.*

Under the category of **Winter Roads**, page 2 of 2, *Bob Glidden moved/Sandra Russo seconded a motion to approve the page as requested. All voted in favor.*

Under the category of **Summer Roads**, page 2 of 2, *Sandra Russo moved/Bob Glidden seconded a motion to approve the page as requested. All voted in favor.*

Under the category of **Bridges**, page 1 of 1, *George Timko moved/Bob Glidden seconded a motion to approve the page as requested. All voted in favor.*

Under the category of **Street Lights & Storm Sewers**, page 1 of 1, *George Timko moved/Sandra Russo seconded a motion to approve the page as requested. All voted in favor.*

Under the category of **Town Business**, page 1 of 1, *Bob Glidden moved/George Timko seconded a motion to approve the page as requested. All voted in favor.*

Brendan said that the remaining budget categories to consider were taxes, financial, insurance & retirement and salaries. He reminded the Board that there is a regular monthly meeting on Monday and a budget meeting on Thursday next week. He suggested the Board might need to schedule one more meeting after those to finalize the budget and approve the Town Meeting warning.

5. **Select Board to consider proposal from Sullivan, Powers & CO., PC regarding Town Auditing Services.**

Brendan said that the Town needs both a full and single audit for FY19. The proposal from Sullivan, Powers & Co. would do both audits in the amount of \$35,600. He said that the full audit is needed before the Town can apply for a bond for the Town Garage construction loan and

the single audit is needed because the Town was granted more than \$750,000 federal dollars. Diane added that Sullivan, Powers & Co was the only the company who responded out of eleven RFP's that she sent out and they had done our previous audit. She said that the audits will be finished this spring which gives the Town enough time to apply for the summer bond pool.

George Timko moved/Sandra Russo seconded a motion to accept the proposal from Sullivan, Powers & Co. regarding Town auditing services in the amount of \$35,600. All voted in favor.

The Board continue working on Item #4 – FY 2020-2021 Selectmen's Budget.

6. **Adjourn**

George Timko moved/Sandra Russo seconded a motion to adjourn at 7:22 p.m. All voted in favor.

Minutes Approved: _____

Date: _____