

**Selectmen's Meeting, Thursday, January 23rd, 2020 in the Cavendish Town Office
Meeting Room at 6:00 PM.**

Present: Bob Glidden (Chairman), Mike Ripley, George Timko, Sandra Russo, Brendan McNamara (Town Manager), Jen Leak (Recording Secretary), and Katalin Welch and Peggy Svec (Cavendish Fletcher Community Library).

Absent: Stuart Lindberg

1. Call the meeting to order

Bob Glidden, Chairman, called the meeting to order at 6:00 p.m.

2. Review Correspondence

There was no correspondence to review.

3. Adjust Agenda

There were no adjustments.

4. Work on FY 2020-2021 Selectmen's Budget.

Library Appropriation - Kata Welch and Peggy Svec were present to discuss the Cavendish Fletcher Community Library budget. Kata said that they have asked for an increase in the Town Appropriation from \$38,600 to \$42,000. She said that still leaves a deficit of almost \$20,000 in the FY21 budget which the library board will have to solve.

Kata outlined upcoming changes in the library which will create a pre-school space and a better meeting space. She said that they will be tearing out the large circulation desk, using mostly volunteer labor and donated materials, but will need to move electric and fire alarm wires which will be expensive. Sandra (Library Treasurer) commented that the lighting upgrade last year costs \$17,000 and was unanticipated. She added that moving the circulation desk will allow the librarian to see the library patrons entering the front door more easily. Kata added that the library would like to give the old circulation desk away to anyone who wants it.

Mike asked if the elementary school paid any part of the library budget. Kata said that the school provides some supplies and utilities at a value of a little less than \$2000 per year. She added that she would like to see the school step up and contribute more but understands the school has its own budget concerns.

The Board thanked Kata and Peggy for coming tonight.

Recreation Appropriation – Brendan said that he would be discussing the Recreation Department budget with the Board since Terry O'Brien, Recreation Director, could not attend tonight's meeting. The budget shows only a \$100 increase overall, not including costs associated with a 2.8% COLA wage increase, for a total budget of \$36,176.

Cemetery Appropriation – Brendan said that he and Bruce McEnaney, Cemetery Sexton, had discussed the cemetery budget. Brendan said that cemetery labor was overspent by about \$7,000 last year. He said that Bruce explained the labor overspending was due to an exceptionally wet spring which required more mowing than expected. Brendan said therefore the proposed Cemetery budget kept the labor costs level-funded at \$10,000 for a total budget of \$21,320. He

said that the Trustees of Public Funds contribute \$3000 to the cemeteries which leaves a Town Appropriation request of \$18,320.

Under the category of **Appropriations**, page 1 of 2, *George Timko moved/Mike Ripley seconded a motion to approve appropriations in the amounts of \$18,320 for the Cemeteries, \$42,000 for the Library and \$36,176 for Recreation. George Timko, Mike Ripley and Bob Glidden voted in favor. Sandra Russo abstained.* The motion was approved.

Under the category of **General Services**, page 2 of 2, *Bob Glidden moved/Mike Ripley seconded a motion to approve the Sheriff's Office Services in the amount of \$18,400. All voted in favor.*

Under the category of **Financial**, page 1 of 1, *George Timko moved/Mike Ripley seconded a motion to approve the page as requested. All voted in favor.*

Under the category of **Insurance & Retirement**, page 1 of 1, *Mike Ripley moved/Bob Glidden seconded a motion to approve the page as requested. All voted in favor.*

The Board now went back to review the personnel wages which they had not approved previously. Brendan said that he was recommending a 2.8% COLA raise for all personnel.

Under the category of **Officers**, page 1 of 1, *Bob Glidden moved/Mike Ripley seconded a motion to approve the Town Manager salary in the amount of \$67,569 and the Town Clerk/Treasurer salary in the amount of \$34,656. All voted in favor.*

Under the category of **Office**, page 1 of 3, *Mike Ripley moved/Sandra Russo seconded a motion to approve the Secretary/Bookkeeper/Office Assistant salary in the amount of \$29,554 and the Secretarial/Office Assistant salary in the amount of \$28,753. All voted in favor.*

Under the category of **Summer Roads**, page 1 of 2, *Bob Glidden moved/Mike Ripley seconded a motion to approve the page as amended. All voted in favor.*

Under the category of **Winter Roads**, page 1 of 2, *Mike Ripley moved/Bob Glidden seconded a motion to approve the page as amended. All voted in favor.*

Under the category of **Summer Roads**, page 2 of 2, Brendan suggested decreasing the Resurfacing Fund line item from \$65,000 to \$50,000. He said that amount would still allow for needed repairs next year. *George Timko moved/Mike Ripley seconded a motion to reduce the Resurfacing Fund line item from \$65,000 to \$50,000. All voted in favor.*

Under the category of **Taxes**, page 1 of 2, *Bob Glidden moved/Mike Ripley seconded a motion to approve the page as requested. All voted in favor.*

Under the category of **Taxes**, page 2 of 2, *Mike Ripley moved/George Timko seconded a motion to approve the page as requested. All voted in favor.*

Brendan said that taking into account the adjustments made tonight the Selectman's budget now totals \$1,556,280. He said that is an increase of \$73,793 from last year, or about 4.9%. Brendan said that he will double check that total and email the final draft budget to the Board. He said that the Board can review the budget and a draft Town Meeting Warning at the final budget work session next Tuesday, January 28th, at 6 p.m.

George Timko left the meeting at 6:55 p.m.

5. **Other Business**

Sandra Russo – none.

Mike Ripley – none.

Bob Glidden – none.

Brendan McNamara – none.

6. **Adjourn**

Bob Glidden moved/Mike Ripley seconded a motion to adjourn at 6:59 p.m. All voted in favor.

Minutes Approved: _____

Date: _____