

Select Board Meeting, Monday, June 14th at 6:30pm

(Meeting Held Via Zoom Meeting)

Meeting login info can be found on the Town Website

www.cavendishvt.com

Present: Bob Glidden (Chairman), Mike Ripley, Sandra Russo, Stephen Plunkard, George Timko, Brendan McNamara (Town Manager), Jen Leak (Recording Secretary), Sharon Huntley (VTJournal), Matt Seaton and Shawn Cunningham (Chester Telegraph).

1. **Call the meeting to order**

Bob Glidden, Chairman, called the meeting to order at 6:30 p.m.

2. **Act upon the minutes of May 10th, 2021**

Stephen Plunkard moved/Mike Ripley seconded a motion to approve the minutes of May 10th, 2021, as written. All voted in favor.

3. **Adjust agenda**

Brendan said that he had one item to add to tonight's agenda

9 b. – Consideration of credit on wastewater account at 866 Main Street

4. **Hear Citizens**

There were no citizens wishing to be heard.

5. **Update on the Route 131 Paving Project.**

Brendan said that materials are being added to bring the road up to grade starting at Downer's Four Corners and moving west, which will create a better surface base than what is currently in the center of town. He said that they plan to begin working in Proctorsville after school is out for the summer.

Brendan said that some residents are concerned about vibrations created by the heavy rollers and graders causing damage to foundations of older homes in the villages. He said that Stephen Plunkard and Margo Caulfield are working with Pike Industries to put together a proposal for a no-vibration zone in the village areas, which would be subject to approval by the State.

Stephen said he believed that for many people in town their biggest equity was in their homes and therefore damage to them would be an important financial issue. He added that old foundations are expensive to fix. Stephen asked whether a public meeting had been held to discuss this project because he did not remember attending one. He asked if a cost-benefit analysis had been done because he believed the equipment being used was more appropriate for highway construction which would speed up the process for the contractor but at a cost to homeowners. Stephen asked what could be done moving forward as far as assessing the damage done and asking the contractor for a change order to use different equipment.

Mike asked if Brendan thought these vibrations were comparable to vibrations from the train which passes near the house he grew up in. Brendan said that he thought they were similar although the road construction vibrations probably lasted longer. Stephen commented that his house shakes from regular truck traffic said wondered if there would be more compaction and less vibration after the new asphalt is laid down and finished, which would be comforting to know.

Brendan said that he could ask the contractors some of these questions. He added that he believed this project had been planned for a long time before he became Town Manager so he was not familiar with the planning stages.

6. **Discussion regarding the replacement of a section of sewer line on Rt. 131**

Brendan said that there was one bid for the replacement of the sewer line in the amount of \$175,225. He said that he and Randy are reviewing it and working out the final details. They hope to coordinate it with the Route 131 repaving project. He said one of the biggest costs will be for a temporary sewer bypass line and two pumps to run it. Brendan said that the Board may need to have a brief meeting to approve the bid before the regular July meeting.

George asked if there would be any federal funds from the Recovery Act which might be available for this project. Brendan said that he is in contact with our State Representative who was still not sure when that money will be released or what types of projects it can be used for. He said that he would keep the Board updated.

7. **Review and action on 2021-2022 Windsor County Sheriff Dept contract.**

Brendan said that he has received the contract for FY22 Sheriff services which was discussed during budget meetings. He said that the hourly rates and mileage costs are the same as last year - \$55 per officer per hour, and \$0.60 per mile. Brendan added that the revenue from tickets, which is used to offset the Sheriff contract costs, will be less this year since last winter they made fewer stops. He said that the sheriffs continue to regularly check in with the Town Office and assist both Fire Departments and he wished to commend them on the service they provide.

Stephen asked whether the sheriff or state police make the Town aware of criminal activity in the area. Brendan said they do not.

Bob Glidden moved/Mike Ripley seconded a motion to accept the Windsor County Sheriff Department contract for FY 21-22. All voted in favor.

Brendan asked the Board to stop by the Town Office to sign the contract.

8. **Review of Application for ‘Vermont Golden Honey Festival’**

Brendan read aloud the application for a special event permit for the Vermont Golden Honey Festival, to be held on Saturday, September 11, 2021, from 9 am – 5 pm at the Golden Stage Inn in Proctorsville.

George Timko moved/Sandra Russo seconded a motion to approve the special event permit for the Vermont Golden Honey Festival. All voted in favor.

9. **Appointment of Rep/Alternate to the Solid Waste District.**

Brendan said that he may have covered the appointment of a representative and alternate to the Solid Waste District at the organizational meeting in March but he needed to do it again and submit a form signed by the Board Chair. He said that Bruce McEnaney is willing to continue serving as the is representative and he is willing to serve as the alternate. The Board agreed.

9.b. Consideration of credit on wastewater account at 866 Main Street

Brendan said that this property is on Main Street in Proctorsville near the Catholic Church. He said that the owner is requesting inactive status effective December 1st, 2020 and a credit in the amount of \$277.74. Brendan said that although the general policy is to wait for three quarters of inactivity before granting inactive rates, he supported granting this request because he knew that the water had been shut off on December 1st.

George Timko moved/Stephen Plunkard seconded a motion to approve a credit of \$277.74 and inactive status for the wastewater account located at 866 Main Street. All voted in favor.

11. Discussion regarding return to in person meetings

Brendan said that as of tomorrow at midnight, all Covid-19 restrictions will be lifted by the Governor. He said that the Board could consider allowing in person meetings, or a hybrid of in person and online meetings. The Board agreed to hold the regular monthly July meeting in person at the Town Office.

Brendan said that he, Diane and Jen have discussed Town Office operations. He said that the Office will start phasing in changes, still scheduling research by appointment but allowing the researchers to do more work themselves. Brendan said that he applauded the office staff who did most of the work for researchers over the past year while still running a functional office.

12. Town Manager to discuss various ongoing Town Projects.

Brendan said that he would like to do some paving of Class 3 Town roads this fall if funds allow. He thought that repaving Class 2 roads might be done next year.

Brendan said that he is planning a reorganization of the Transfer Station to improve the traffic flow. He said that he will advertise the new pattern before it is implemented.

Brendan said that the Energy Committee is sponsoring a Composting Workshop on Thursday, June 24th at 6:30 pm at the Cavendish Town Elementary School. He added that attendees have a chance to win a free composter.

Brendan said that the Summer Concerts begin on Wednesday, July 7th at 6:00 pm on the Proctorsville Green.

Brendan said that the RC car track opened at Greven Field on June 7th and there was a great turnout from area residents of all ages. He thanked the RC group and Recreation Director Terry O'Brien for organizing this.

13. Other business

Stephen Plunkard – Stephen said that he would like to discuss properties in town which have multiple unregistered cars. He said that he would like to start by doing a town-wide inventory and then working to remove the junk cars. Stephen said that he would like to discuss this topic with other towns to come up with solutions for junkyards, especially on scenic roads. Stephen added that he believed this to be an economic issue affecting the value of homes and not merely an aesthetic issue.

Sandra Russo – none.

George Timko – none.

Mike Ripley – none.

Bob Glidden – none.

14. **Adjourn**

Mike Ripley moved/George Timko seconded a motion to adjourn at 7:20 pm. All voted in favor.

Minutes Approved: _____

Date: _____