

**ARPA Meeting  
Tuesday Feb. 21, 2023  
5:15pm  
Cavendish Town Meeting Room**

**Present:** Peter LaBelle, George Timko, Julia Gignoux, Betty McEnaney, Jen Leak and Brendan McNamara.

**Absent:** Stephen Plunkard, Wendy Regier

1,     **Call Meeting to Order**

George Timko, Chairman, called the meeting to order at 5:25 pm

2,     **Approve Minutes of Previous Meeting**

*Peter Labelle moved/Betty McEnaney seconded a motion to approve the minutes of January 31, 2023, as written. All voted in favor.*

3,     **Review and Finalize Questionnaire**

The Committee revised and simplified the questionnaire. The Committee decided to have paper copies to hand out at Town Meeting and the Town Office, Library and School. A link to an online questionnaire will be posted on the Town website, Cavendish Community Facebook page and Cavendish Connects blog. Jen will look at setting up the questionnaire on SurveyMonkey.

4,     **Review and Finalize Press Release**

The Committee reviewed the press release. Peter said that he will submit it to the VTJournal, Chester Telegraph, Front Porch Forum, Cavendish Connects, Cavendish Community Facebook and the Town website.

5,     **Discuss ARPA Discussion Format at Town Meeting'**

The Committee discussed getting up during the meeting to briefly present the information contained in the press release. Julia said that she would try to get a PowerPoint presentation together, she thought she could edit one she had seen online, which can be broadcast via the OVTV zoom link.

The Committee agreed that the questionnaire's should be returned by May 1<sup>st</sup> and project proposals should be submitted by October 1<sup>st</sup>.

6, **First Discussion on ARPA funds for Town Projects**

George said that he had talked with Brendan about possible Town projects which could be funded by ARPA money. Brendan said that the Town would like to use some funds for replacing the municipal water system meters and updating the billing system, which would make this system run much more efficiently. He said that purchasing the meters and hiring a company to install them would cost about \$150,000. The Committee suggested it could be added to the water system budget or funded through state ARPA programs.

Brendan said that other potential projects could be digitizing the land records and/or parcel maps. He said that there could also be Recreation projects. The Committee suggested a half-court could be added behind the playground or at the old Town Garage site so that the basketball hoop could be moved out of the Town Office parking lot.

7, **Other Business**

The next meeting will be held on March 28<sup>th</sup> since several people will be away on the 21<sup>st</sup>.

8, **Adjourn**

*Peter Labelle moved/Julia Gignoux seconded a motion to adjourn at 6:40 pm. All voted in favor.*

Approved: \_\_\_\_\_

Dated: \_\_\_\_\_