

**TOWN OF CAVENDISH PLANNING
COMMISSION
MINUTES JUNE 5TH, 2024
CAVENDISH TOWN OFFICE 37 HIGH
STREET CAVENDISH VT**

MEMBERS PRESENT: TIM CALABRESE, BRUCE MCENANEY, SHIRLEY CLARK(VIA ZOOM), MIGUEL SEVILLE AND SHANNON DEVEREUX (SELECT BOARD LIAISON)

MEMBERS ABSENT: JEFF STRANGE

MEMBERS OF PUBLIC: ABRAHAM GROSS, SANDRA RUSSO

1. CALL HEARING TO ORDER, ROLL CALL. TIM CALABRESE CALLED THE MEETING TO ORDER AT 6:35 PM.

2. NO AGENDA ADJUSTMENTS

3. HEAR CITIZENS: SANDRA RUSSO STARTED OFF BY SAYING SHE BELIEVED THE WORK COMPLETED THUS FAR BY THE PLANNING COMMISSION IN REGARDS TO THE SUBDIVISION REGULATIONS WAS ADMIRABLE. SHE VOICED SEVERAL CONCERNS SUCH AS THE SIZE OF THE TASK, THE INVESTMENT OF TIME UNTIL COMPLETION, REDUNDANT MATERIAL

ALREADY COVERED/PROTECTED BY ACT 250 AND THE HURDLE OF THE PUBLIC BEING ABLE TO PROCESS ALL THE INFORMATION AND MAKING A DECISION OF APPROVAL/DISAPPROVAL.

4. THE PLANNING COMMISSION MEMBERS NEXT MOVED ON TO APPROVING THE MEETING MINUTES FOR THE MAY 1ST MEETING. BRUCE MCANANEY MADE THE MOTION TO APPROVE AND SHIRLEY CLARK SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

5. JASON RASMUSSEN FROM THE MOUNT ASCUTNEY REGIONAL COMMISSION WAS PRESENT TO ASSIST WITH EDITS AND/OR CHANGES TO THE DRAFT OF THE SUBDIVISION REGULATIONS AFTER HEARING PUBLIC FEEDBACK FROM THE INFORMATION FORUM HELD BACK ON MAY 24TH. THE PLANNING COMMISSION, WITH GUIDANCE AND ASSISTANCE FROM JASON, MADE THE DECISION TO CONCENTRATE THE FOCUS OF THE REGULATIONS ON “SMALL SCALL” SUBDIVISION PROJECTS SINCE ACT 250 WOULD COVER THE “LARGE SCALE” SUBDIVISION PROJECTS. CONSIDERABLE EDITS WERE MADE IN THE FORM OF SIMPLIFYING AND CONDENSING THE REGULATIONS WITH A MUCH MORE NARROW AND ACCURATE FOCUS. TIM ASKED JASON IF THE MOUNT ASCUTNEY REGIONAL COMMISSION COULD TAKE ON THE ROLE OF “ADMINISTRATOR” FOR THE TOWN TO ENFORCE THE SUBDIVISION REGULATIONS. JASON ADVISED THAT WOULD REQUIRE A COMMITMENT BY

THE SELECT BOARD TO COMMUNICATE SUCH A REQUEST TO THE MOUNT ASCUTNEY REGIONAL COMMISSION AND DRAFT AN AGREEMENT/CONTRACT FOR THE RESPONSIBILITY OF “ADMINISTRATOR”. TIM OUTLINED A POSSIBLE ROUGH GOAL OF MARCH FOR A POSSIBLE TOWN VOTE TO ADOPT THE SUBDIVISION REGULATIONS.

6. JASON NEXT CONDUCTED A FOLLOW UP ON THE AFFORDABLE HOUSING PROJECT BY PROVIDING A MAP OF SEVERAL LOTS IN CAVENDISH THAT WERE IDENTIFIED FROM THEIR PROJECT AS AN EXAMPLE. THEY COULD ASSIST AND PROVIDE POSSIBLE RESOURCES TO PRIVATE PROPERTY OWNERS SUCH AS MAPPING AND FUNDING. SHANNON DEVEREUX ASKED HOW MANY PROJECTS WERE IDENTIFIED FROM THEIR STUDY. JASON ADMITTED THERE WERE NOT MANY IDENTIFIED UNDER THE PARAMETERS THE STUDY FELT HAD THE BEST PATH TOWARDS FRUITION.

7. JASON ADVISED THE PLANNING COMMISSION THE TOWN’S ENHANCED ENERGY PLAN WAS SCHEDULED FOR A HEARING AT THE REGIONAL LEVEL FOR POSSIBLE APPROVAL.

8. THE PLANNING COMMISSION NEXT MOVED ON TO DISCUSSING THE FUTURE STATUS OF ZOOM MEETINGS. TIM VOLUNTEERED TO USE HIS ACCOUNT TO KEEP HAVING ZOOM AVAILABLE. JASON COMMENTED SENATE BILL 55, ON OPEN MEETING

LAW, MAY HAVE A REQUIREMENT TO KEEP ZOOM AVAILABLE.

9. REVIEW CORRESPONDENCE: NO
CORRESPONDENCE

11. OLD BUSINESS & NEW BUSINESS: TIM ADVISED THE PLANNING COMMISSION THE DEPOT ST. PROPERTY IN PROCTORSVILLE HAD NOTIFIED THE PLANNING COMMISSION THEY HAVE COMPLETED THE MANDATED CHANGES AND REQUIREMENTS TO BE IN COMPLIANCE. TIM ALSO NOTIFIED THE PLANNING COMMISSION OF A POSSIBLE HEARING ON A BOUNDARY ADJUSTMENT ON PRIOR RD IN CAVENDISH COULD BE A FUTURE AGENDA ITEM.

12. BRUCE MCENANEY MADE A MOTION TO CLOSE THE MEETING & SHIRLEY CLARK SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY AND TIM CALABRESE ENDED THE MEETING AT 7:34 PM.

RESPECTFULLY SUBMITTED,
MIGUEL SEVILLE