

**Board of Civil Authority Meeting
Wednesday, September 25, 2024 at 6:00 p.m.**

Present: Mike Ripley (Chair), George Timko, Rolf van Schaik, Bob Glidden, Christopher Saylor, Diane McNamara

1. Open Meeting

Mike Ripley, Chair, opened the meeting at 6:00 p.m.

2. Appoint Election Officials for General Election 11/05/2024

Rolf vanSchaik made a motion to appoint Gladys Seville, Theresa McNamara and Christopher Leonard as Election Officials. George Timko seconded the motion and all voted in favor.

3. Discuss and vote on early processing of General Elections ballots

Diane McNamara requested that the board approve the processing of early and absentee ballots using the tabulator during the 30 days preceding the General Election. Diane informed the board that during the 2020 General Election, 462 ballots were processed early. She said that doing this in advance helps to keep things running smoothly at the polls on election day.

Bob Glidden moved/George Timko seconded a motion to process the absentee and early voted General Elections ballots on October 30, 2024 at 9:00 a.m. until all ballots are processed with Rolf van Schaik and Christopher Saylor present as Justices of the Peace. All voted in favor.

4. Other Business

There was no other business to be discussed.

5. Adjourn and open Board of Tax Abatement Meeting

Bob Glidden moved/Chris Saylor seconded a motion to adjourn the meeting at 6:18 p.m. All voted in favor.

Approved: _____

Date: _____