



Gazebo & Pavilion Rental Agreement Columbia County Community Events

\$150.00 _____ ETCP Gazebo

\$75.00 _____ ETCP or CCA Pavilion

Payment due upon signing

Payment Received

Pavilion Name/Location _____

Event Date: _____ Event Hours: _____

Event Name: _____

Name of Applicant: _____

Address: _____

City, State, Zip: _____

Phone Number: _____ Cell: _____

Email Address: _____

On your designated Event date, Columbia County will provide a “Reserved for” sign with your name on the area you have chosen to rent.

Rentals will be accepted no more than 30 days prior to the event date and no later than 5 business days in advance.



Cancellation by Columbia County:

An event can be cancelled by Columbia County if any part of the agreement has been breached. Additionally, Columbia County reserves the right to cancel or discontinue any event held at either park that does not adhere to acceptable community standards and/or County ordinances. These standards include but are not limited to obscenity, sexually explicit acts, protest rallies, or statements/use of language that may incite violence. Columbia County also reserves the right to cancel an event upon the advisement of the Columbia County Sheriff’s Department or any other law enforcement agency.

Cancellation due to Weather:

Under extreme circumstances, an event can be cancelled due to inclement weather. This could occur if the National Weather Service has issued a severe weather watch or warning for the time of the event or Columbia County determines the event should be cancelled due to severe or unsafe weather conditions. If cancellation occurs prior to the start of the event and rescheduling is not an option, Columbia County will refund all rental fees. If the event has already begun, a decision regarding rescheduling or refunding monies to the Renter is left up to Columbia County.

Please note:

- Rental is for one 4-hour period, as outlined above.
- Some pavilions have electricity; however, inflatables are not allowed.
- Additionally, Columbia County does not allow grills or alcohol on premises.
- Please dispose of all trash appropriately.
- Decorations are not to be permanently affixed to any structure.

Event Organizer Signature: _____

Date: _____

Event Manager Approval: _____

Date: _____

*ETCP = Evans Towne Center Park

*CCA = Columbia County Amphitheater (located behind Library)