



283 Thomas Raddall Drive
PO Box 25136
Halifax, NS B3M 4H4

Phone: +1 (902) 457-3239
Fax: +1 (902) 443-7362

BOOKING FORM

Please fill in all fields and return to our business office by fax or email to info@bellaroseartscentre.com

Have you contacted the Bella Rose Arts Centre and obtained a pre-arranged date? Yes No

Date of the Event _____
DD/MM/YYYY

Contact Name & Organizational Title _____

Organization Name _____

Address _____
Street Address

City

Province

Postal Code

Email _____

Phone Number _____

Fax Number _____

Client Type: Commercial Non-Profit HRSB

Event Name _____

Brief Description: _____

Event Type: Commercial Non-Profit HRSB Meeting Fundraiser

Approximate Cast Size _____

Audience Size: 1-120 121-240 241-360 361-498 499-546 547-600

Expecting Accessibility Patrons? Yes No

Technical Services Package: Tech Package 1 Tech Package 2 Tech Package 3

(As outlined on the Rental info page on our website)

Do You Require Use of Our Multimedia Player: Yes No

Lobby Set Up Level: Level 1 Level 2 Level 3

(As outline on the Rental Info page on our website)



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Do You Require Any of The Following Special Arrangements?: Use a smoke/mist generator

Serve alcohol

Serve refreshments

Usher Enforced Rules: No flash photography No photography No video recording

No audio recording

Do You Require Box Office Service?: Yes No

Ticket Prices:

Admission Type	Price	Admission Type	Price
Tickets (in Advance)		Discounted Tickets (in Advance)	
Adult		Adult	
Senior		Senior	
Student		Student	
Child		Child	
Tickets (at Door)		Discounted Tickets (at Door)	
Adult		Adult	
Senior		Senior	
Student		Student	
Child		Child	

Fill in all that are applicable to your event

Would You Like To Receive Complimentary marketing: Yes No

This includes promotion on our website and social media (Twitter, Facebook, Instagram). Advertising materials must be provided to the business office.

Schedule (Please include all breaks, performances, rehearsals, etc.):

Event	Date	Time In	Time Out
Load In / Setup			
Load Out / Tear Down			

If additional lines are needed for your schedule, please include the entire schedule on a separate sheet following this template as a guide.