

REPORT OF THE LOCAL CHURCH HISTORIAN

Church \_\_\_\_\_ District \_\_\_\_\_

To the Charge Conference \_\_\_\_\_ 20\_\_\_\_\_

Name and Address of Church Historian for Coming Year (\_\_\_\_) \_\_\_\_\_

and/or Members of the Committee on Records & History \_\_\_\_\_

When was your church founded? \_\_\_\_\_ When was your present church built? \_\_\_\_\_

Do you have a depository (room, closet, file drawers, etc.) under your control for keeping church records and history? Where is it located?

Is it fire safe? \_\_\_\_\_

Do you contact record secretaries of all church organizations at the end of each church year regarding the deposit of inactive records?

Do you have a written history of your church? If yes, up to what date? \_\_\_\_\_

Is a copy on file in the Conference Archives? \_\_\_\_\_

List the pastors for whom you have photographs.

Have identified and catalogued any artifacts that relate to the history of your church?

List sites of any closed United Methodist or antecedent churches within your area. Are their locations identified in any way?

Name of Church      Location      Identified

Do you have any materials you would like to transfer to the Conference Archives?

**To the District Superintendent: When these forms are received from the various charges in your district, please send them to: Northwest Texas Conference Archives, 1401 Ave. Lubbock, TX 79401**

(OVER)

1. Property construction/improvements (initiated, ground-breaking, in progress, completed, consecrations, dedications, etc.):

---

---

---

---

2. Special observances (historic landmarks, sites, centennials, grave markers, etc.):

---

---

---

---

3. Memorials (include items, persons memorialized, dedications, etc.):

---

---

---

---

4. Significant program activities/events:

---

---

---

---

5. Deaths of honored members:

---

---

---

---

6. Other matters of note:

---

---

---

---

Signed \_\_\_\_\_

Church historian \_\_\_\_\_

Pastor \_\_\_\_\_