

Each risk collects 2 scores; one is the likelihood and the second is the impact if the circumstances of the risk actually happen. The risk score is arrived at by multiplying the 2 figures. This Risk template is taken from Parish Resources website.

PROBABILITY OF OCCURENCE	
Identify the definition which best describes the likelihood of the risk actually happening	
Not likely	1
Could happen	2
Possible	3
Likely	4
Very likely	5

SEVERITY OF RISK	
Identify the definition which best describes the impact if the risk occurs	
Negligible	1
Significant	2
Considerable	3
Damaging	4
Disastrous	5

GOVERNANCE	Narrative	Risk owner	Likelihood	Impact	Overall risk
Activities outside St Kea objectives		Vicar	2	3	6
Lack of key skills eg treasurer		PCC	2	4	8
Lack of budgets and forward plans	Progress made so impact reduced to 4	PCC	2	4	8
Conflict of interest		PCC Secretary	2	3	6
Confidentiality issues		Vicar	2	4	8
Lack or loss of records	Work in progress by PCC Sec and Treasurer	PCC Secretary	2	4	8

OPERATIONAL RISKS		Risk owner	Likelihood	Impact	Overall risk
Fire & lightning, flood, storm etc		Warden -JS	2	4	8
Volunteer competencies	No Ops Manager in post so remains a high risk	Ops Manager	4	3	12
Health & Safety		Ben Goddard	2	4	8
Theft of valuables		Warden -JS	2	2	4
Vandalism		Warden - JS	2	2	4
Employment issues	PCC has agreed staffing plan but no appointments made yet	Sian Goddard	3	4	12
Computer failure		Ops Manager	2	4	8
Failure of phone, gas/oil or electricity		Warden – JS	2	4	8

supplies		Ben Goddard			
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FINANCIAL RISKS					
		Risk owner	Likelihood	Impact	Overall risk
Fraud		Treasurer - JT	1	4	4
Budget cost over-runs	Regular reporting to PCC and Team Leaders not in place yet	Treasurer - JT	3	4	12
Cashflow sensitivity		Treasurer - JT	1	5	5
Large increase in parish share required		Vicar/PCC	1	4	4
Loss of regular income from members	Regular monitoring now needs to be done by Standing Committee	PCC	3	5	15
Misuse of restricted or endowment funds		Treasurer - JT	1	4	4
Loss of fees, rents etc		Ops Manager	1	2	2

EXTERNAL RISKS					
		Risk owner	Likelihood	Impact	Overall risk
Upsetting local residents		Ops Manager	1	2	2
Economic recession affects income		PCC	2	2	4
Competition from other local churches		Vicar	2	2	4

REGULATORY NON-COMPLIANCE					
		Risk owner	Likelihood	Impact	Overall risk
Safeguarding of children issues	Risk being controlled and monitored - assume processes are working well	Vicar/AS	2	5	10
Safeguarding of vulnerable adult issues	Inherently a high risk area as much of activity is lone worker led	Vicar/AS	3	4	12
Data protection	PCC has appointed a lead person for DP but system not yet proven	Vicar/PCC	4	3	12
Disability discrimination		Vicar/PCC	2	3	6
Charity Commission		Treasurer/PCC Secretary	1	2	2
Ecclesiastical canon law		Vicar	5	1	5