



Welcome Letter | IOWA | 2018

We are excited that you will be joining us at Summit Debate home of National Debate Forum PF and LD, Interprod and EXL! **Here are some important reminders for you. Please read everything carefully:**

What to expect when you arrive?

Students should arrive on Sunday July 22, 2018

Registration will take place in the lobby of the Barker Residential Hall on the campus of Simpson College. Registration will be open from 10:00 a.m. -4:00 p.m. Students who arrive early via airport shuttles will be checked into their rooms and then come down for registration. Families that are driving students to campus should wait until registration opens at 10:00 am. Parking is available in the surface lot located next to Barker Hall.

We can make limited exceptions for families that have a great distance to travel and need to drop students off early on Sunday July 22, 2018 and those families should contact us in advance to set that arrangement up. For students that arrive after 5:00pm, we will register you and then fit you into the scheduled activities (this is not recommended). We are asking that all commuters arrive by 5:00 p.m. on Sunday July 22, 2018.

IMPORTANT NOTICE: Please submit your TRAVEL and HEALTH forms by June 17, 2018. Forms are attached. Late forms carry a \$20.00 late processing fee. Please complete and e-mail the forms back to info@summitdebate.com or mail them to our office: Summit Debate 6511 Nova Dr. #279 Davie, FL. 33317

In the dorms:

Barker Hall Residential Hall has double dorm rooms (two twin size beds, two dressers, two desks, and a closet for hanging clothes but students should bring hangers), and a shared bathroom/shower area on each hallway, with multiple private shower/bathroom stalls and they are air conditioned. The residential hall will have 24-hour security and the main entrance area is locked between the hours of 9pm and 8am. There is also 24-hour security and supervision in the dorms. We have two full time residential life staff members, who are dedicated to supervision and the health and wellness of the students in the program; we also have supporting faculty for dorm supervision in the evening hours after classes and throughout the day. There will be a linen package that includes: a pillow, sheets, pillowcase, towel, washcloth and blanket. Students who are residents will be provided all their meals in the dining hall, located next to Barker Hall and students that are commuters will receive lunch and dinner. There is a food court and many local eateries within one block of campus, where commuters and residents may check out to visit.

Roommate Requests must have been noted on the travel form to be guaranteed.

Internet Access:

There is wireless Internet service and all students should have laptop or iPad to the institute, as we will not have access to a computer lab. There will be laptop and printing stations in the Summit Debate office at Barker Hall, if a student does not have a laptop to bring to institute. All students should bring a flash drive to save their work for printing later. Summit Debate will provide paper and access to free copying for all printing and copying needs. A laptop is highly recommended..

What to Pack:

Students should pack toiletries, casual clothing (shorts/t-shirts), umbrella, sweatshirt, extra bath towel, one competition outfit for showcase rounds (except for students enrolled in InterProd), timer that counts up in minutes and seconds, paper, pens/pencils, and any other office supplies that students feel are necessary for preparation in their event. Students in Extemporaneous Speaking do not need to bring files, unless they choose to do so. Barker Hall has several washer and dryers available for students to use when they are at camp. They are free of charge and Summit Debate will provide laundry detergent and dryer sheets.

Receiving Mail and Packages:

From July 22nd -August 5th, mail can be sent to participants. Please use the following format for the address: Name of student, Summer Conferences, Summit Speech and Debate Summer Program, 701 North C Street, Indianola, Iowa 50125. There is no mail on Saturday or Sunday and all mail is sent to a central mail room on campus and then brought to the dorms to be distributed through the Summit Debate Office in the Barker Residence Hall. Any mail received after August 4th will not be delivered to the student and we cannot guarantee that the Simpson Mail room will be able to forward the mail.

Shuttle Service Only Available on Regular Arrival Day July 22, 2018 and Departure Day August 5, 2018:

If you are arriving to Des Moines International Airport and have requested our shuttle service, we will meet you in the baggage claim area. Faculty meeting students will be holding large Summit Debate signs and should be visible to students when they are in the baggage claim area. Students who do not immediately see a Summit Debate faculty member should wait in the baggage claim area for a faculty member to arrive. If after ten minutes, please call (954) 593-2974 and a faculty member will be immediately dispatched to your location. Students arriving by train are responsible for their transportation to and from the dorms.

Arriving By Car/Parking:

Parents who are dropping students off at the dorm will find parking in the parking lot next to Barker Hall at Simpson College. Parents will be permitted to go up to the dorm rooms on arrival and departure day, but will not be permitted to visit during the camp unless we have advance notice and a guest pass. This is for the safety and security for all the resident students.

Final Tuition Payment:

Final tuition payments should be made with a check payable to Summit Debate and placed in the hands of an overnight carrier or priority mail so that it reaches us in Fort Lauderdale by May 1, 2018. Online payments may be completed on our website. If you need an extension, please feel free to contact Dario Camara, our Operations Director via e-mail at info@summitdebate.com. If you are already on a payment plan, you can still continue to make your scheduled payments.

If you have any questions or concerns or need further information please do not hesitate to e-mail us at info@summitdebate.com or just give us a call at 954-593-2974.

Thank you!

Jenny Cook
Executive Director

Steven Schappaugh
Debate Director

Dario Camara
Operations Director



STUDENT TRAVEL FORM | IOWA | Due Date: June 17, 2018

FINALIZE ALL TRAVEL ARRANGEMENTS PRIOR TO COMPLETION OF THIS FORM.

NAME: _____
[Last Name, First Name]

EVENT: _____

Arrival Date: Saturday July 22, 2018

Departure Date: _____

STUDENT CELL PHONE: _____

RESIDENT ROOMMATE REQUEST: _____

Please check the appropriate section below as it applies to the student:

___ I will be a *commuter* and will be arranging my own transportation each day.

___ I am a *resident* and have arranged my own transportation.

___ I am a *resident* and I need arrival only OR departure only one way, airport shuttle \$40.00

___ I am a *resident* and I need both arrival and departure, round trip, airport shuttle \$60.00

If travelling via bus, car or train or not requiring airport shuttle: **Approximate Arrival Time:** _____

If payment for shuttle was not made on the application, you may submit payment with form when mailing the form to the office or make payment on our website under "Camp Payments" if e-mailing the form.

VERY IMPORTANT INFORMATION REGARDING TRAVEL:

The arrival and departure airport is **Des Moines International Airport**. Shuttle service will only all day arrival and 4:00 a.m.-12:00 p.m. on departure day. **WE HIGHLY RECOMMEND SUMMIT DEBATE SHUTTLE SERVICE FROM DES MOINES AIRPORT AS PERSONAL TRANSPORTATION OPTIONS to Simpson College are challenging and infrequent from the airport.**

IF REQUESTING SHUTTLE SERVICE YOU MUST include **a copy of the travel itinerary** to allow us to monitor your flights and connections on arrival and/or departure. ALL students arriving at Des Moines International will be met at baggage claim area by a Summit Debate representative. Representatives will be holding Summit Debate signage at baggage claim.

UNACCOMPANIED MINOR: Summit Debate tuition **DOES NOT INCLUDE THIS SERVICE**. A \$500.00 service fee to assign a staff member to meet an unaccompanied minor at Des Moines International Airport and personally escort an unaccompanied minor the day of arrival and departure. Parents are highly encouraged to travel with minor campers (campers under the age of 15) to and from camp. Summit Debate will not be held responsible for unaccompanied minors who are not allowed to process through ticketing at the airport. ***We do not recommend this service.***

_____ (Initial Here) I have read the above and understand the Summit Debate travel policies and procedures.

E-MAIL or MAIL FORM ALONG WITH TRAVEL DETAILS BY JUNE 17, 2018 TO:

info@summitdebate.com | Summit Debate 6511 Nova Dr. #279 Davie, FL 33317

If late, a \$20.00 late processing fee will be applied. Please do not delay.



Student Health Form | 2018

Return this form with a photocopy of your insurance card via e-mail to: info@summitdebate.com or via regular mail to: SUMMIT DEBATE, 6511 Nova Drive #279, Davie, FL 33317, by June 17, 2018

NAME: _____ **[Last Name, First Name]** **Event:** _____

Section I: Health Concerns: Does your child suffer from any of the following? (Circle the appropriate concerns)

- | | |
|---|------------------------------------|
| <input type="checkbox"/> Ear infections | <input type="checkbox"/> Allergies |
| <input type="checkbox"/> Depression | ___ Hay Fever |
| <input type="checkbox"/> Rheumatic Fever | ___ Insect Stings |
| <input type="checkbox"/> Asthma | ___ Penicillin |
| <input type="checkbox"/> Convulsions/Seizures | ___ Aspirin |
| <input type="checkbox"/> Diabetes | ___ Food |
| <input type="checkbox"/> Heart Condition | ___ Environmental |
| | ___ Other _____ |

Please circle the following that your child has had:

- | | |
|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Chicken Pox | <input type="checkbox"/> Mumps |
| <input type="checkbox"/> Measles | <input type="checkbox"/> Other _____ |

Section II: Please answer the following medical related questions, to assist us in seeking treatment for any illness or injury:

List any operations or serious injuries:

List any chronic illnesses:

SECTION III: Current Health Considerations:

List any prescription drugs student will need to take while at the institute and the student will have these medications in their possession:

(Remember that prescription medication must accompany student in the original container with the physician's orders on the label. If your child is in possession of a prescription drug that is a controlled substance, it will be mandated that Summit Debate Administration keep the medication and distribute the medication to the student. There must be full disclosure at registration about the prescriptions that students have brought to institute)

List any *special dietary concerns*:

Has anything happened recently in your child's life that our administration should be made aware of?

Does your child have activity limitations? _____ Yes _____ No

If so, please advise our staff how you would like us to respond to those limitations:

Are there any other health concerns?

AGREEMENT REGARDING OVER THE COUNTER MEDICATIONS:

SUMMIT DEBATE WILL PROVIDE THE FOLLOWING (IF NEEDED): *Tylenol, Advil, Aleve, Cough Drops, Cough Medicines (Day and Night formulas), Benadryl, Tums/Roloids and Imodium AD.*

PLEASE CHECK THE BOX REGARDING YOUR PREFERENCE TO ADMINISTERING THESE MEDICATIONS:

- Summit Debate administration *may* administer over the counter medications without contacting me.
- No. Contact me before administering any over the counter medications.

CONSENT FOR TREATMENT:

I give Summit Debate permission to seek additional medical treatment for _____ (Student Name) if there is a medical emergency.

Signature of Parent/Guardian

Date

Emergency Contact Name: _____ **Cell Number:** _____