Portland Covenant Church

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Director of Music Ministry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reports to</td>
<td>Lead Pastor</td>
</tr>
</tbody>
</table>

**Purpose**

The purpose of this role is to lead, inspire, and equip the congregation of Portland Covenant Church (PCC) in the area of musical worship.

**Primary Duties and responsibilities**

1. **Formation** - Support and supervise the formation of volunteers on the worship team. Oversee and participate in Sunday music, empower leaders, and provide direction.

2. **Responsibilities** - Meet weekly with the Lead Pastor to collaborate and plan Sunday Services. Recruitment and management of volunteers. Plan, lead, and develop worship services for our weekly Sunday Service. Perform other duties as assigned by the Lead Pastor.

**Preferred Experience**

Candidates will need to demonstrate proficiency in these specific areas:

1. Create a culture of worship that implements the values of Portland Covenant Church.

2. Attracting Leaders and Overseeing Teams – We are a small but growing congregation. In order to continue to grow we need a Director of Music Ministry who can oversee volunteers and create a healthy team.

3. Effectively Communicate and Lead various demographics – One of the established values of our church has been diversity, and our congregation is made up of various demographics in the areas of age, race, class, and gender. As a result, we are looking for candidates who have experience in leading diverse congregants and have high cultural competency.

**Time Obligation, Flexibility & Availability**

The time obligation for this role is an estimated 10 hours per week. A successful candidate understands they will need to be at the church building early on Sunday mornings in order to welcome and empower volunteers. The Director of Worship Ministry must also be able to provide sufficient time during the week for communication with members, church staff, and volunteers. Weekly preparation is key to this role.