

City of Ruidoso Downs

Residential/Commercial Building Permit Checklist

Prior to starting ANY development within the City of Ruidoso Downs, please follow this guidance.

1) Bring your site plan to City of Ruidoso Downs for review of the following issues:

- *Zoning approval*
- *Flood plain approval*
- *Site Plan requirements*

2) Complete the State Application.

{Residential}

The application can be found at: www.rld.state.nm.us/uploads/files/CID - APPLICATION.pdf. *The application will need to be brought to the Planning and Zoning Department for signatures, before mailing in your permit application. **Failure to obtain proper signatures WILL delay your permitting process!***

The Homeowners Responsibilities form must be signed and attached. This form can be found at: www.rld.state.nm.us/construction/Homeowners_Permitting.aspx

{Commercial}

Visit www.rld.state.nm.us/construction/Online_Permits.aspx to complete your application.

The application will need to be printed and brought to the Planning and Zoning Department to obtain signatures by the zoning department, before you submit to the state for approval. Failure to do so WILL delay your permitting process!

3) Call State CID to assess your permit fee at (505) 222-9801.

4) Have 3 complete sets (site plan, application, all building plans or drawings). Submit 1 set to the City of Ruidoso Downs, and send the remaining to the state with your permit fee to:

**Construction Industry Division
5200 Oakland Ave NE
Albuquerque, NM 87113**

If you have any questions or concerns, please call (505) 222-9800 or visit www.rld.state.nm.us