Bronx Innovation Factory Planning Intern

The Bronx Cooperative Development Initiative is looking for a graduate intern to help plan for the Bronx Innovation Factory—a center for advanced manufacturing designed to build shared wealth for low-income Bronxites of color, with a focus on innovations that matter for Bronxites. The internship will last for 9 weeks during the months of July and August 2019 and will lay the foundation for this groundbreaking economic development project. The intern will gain valuable hands-on experience designing and implementing community-driven models for inclusive economic development.

Organizational Background
The Bronx Cooperative Development Initiative (BCDI) is a community-led effort to build an equitable, sustainable, and democratic local economy that creates shared wealth and ownership for low-income people of color—what we call economic democracy. One of BCDI’s core programs is the Bronx Innovation Factory (BXIF), an advanced manufacturing program led by women and people of color, focused on shared wealth creation and innovations that matter for Bronx residents.

While the BXIF is currently in its prototype phase, we are actively planning for a full-scale center for advanced manufacturing, anticipating to launch by 2021, in partnership with grassroots leaders, educational institutions, entrepreneurs, workforce partners, and labor leaders. We are also fortunate to benefit from a partnership with the consulting arm of Mondragón—the largest network of worker-owned cooperatives in the world.

Responsibilities
The intern will conduct research, coordinate meetings, and produce documents that support the BXIF team to:
- Identify potential sites for a full-scale facility in the Bronx
- Build partnerships with critical stakeholders
- Determine budgeting and staffing needs, as well fundraising strategies and business model

They will also support the regular operations of our prototype facility by helping:
- Define additional programming and curricula needs within our prototype facility
- Develop recruitment strategies to ensure involvement from a broad range of Bronxites

This is the perfect opportunity for someone interested in community-driven alternative economic development approaches, especially in high-growth sectors like advanced manufacturing.
Required qualifications

- Excellent project planning and management skills, as well as written communications skills
- Familiarity with one or more of the following topics:
  - urban economic development, workforce development, and business development
  - advanced manufacturing
  - real estate development and construction, esp. commercial and industrial real estate
- Facility with arcGIS, QGIS, or other mapping software
- Ability to build budgets and pro forma

Preferred qualifications

- Understanding of the Bronx’s geographic and socioeconomic context
- Familiarity with Adobe Creative Suite, especially inDesign
- Familiarity with economic democracy and alternative approaches to economic development
- Experience with community organizing and community-based organizations
- Familiarity with innovation thinking and innovation ecosystems

Compensation: $20 per hour

Location: Interns will be based in NYC for the summer and will work primarily from BCDI’s office at 2431 Morris Ave, Bronx, NY 10468.

Dates: July 1st through August 30th

Eligibility: This opportunity is open to currently enrolled graduate students in relevant fields, as well as recent alumni.

To apply: Please email a resume and cover letter to jobs@bcdi.nyc with the subject line: BXIF Planning Intern by April 29th. Selected applicants will be invited to interview.

BCDI is an equal opportunity employer, and we are committed to a diverse workplace. Women, people of color, people with disabilities, LGBTQ people, and Bronx residents are strongly encouraged to apply.