

Notice of Concern for Child

First Presbyterian Church
Sioux Falls, South Dakota

1. **Today's Date:** ____/____/____
2. **Name of Person Reporting:** _____
Home Address: _____
Telephone Numbers: (home) _____ (mobile) _____
3. **Name of Child for Whom There is Concern:** _____
(A separate notice of concern should be submitted for each child involved.)
Age: _____ Date of Birth: ____/____/____ Sex: M F
Home Address: _____
Parent or Guardian Name(s): _____
Parent or Guardian Telephone Number(s): (home) _____ (mobile) _____

4. Details of Concern

Type of Concern:

- Inappropriate behavior with a child
- Potential policy violation with a child
- Suspected abuse or risk of abuse
- Other _____

Please describe the circumstances that raised concern for the child: what happened, where it happened, when it happened (date and time), who was involved, and who was present. If based on personal observation, specify what was observed as factually as possible. If based on statements of a child, use the child's words to relate what was said. If based on statements from another person(s), identify the person(s) involved and relate what was said as accurately as possible. Please provide contact information, if known, for any person involved who is not identified in Sections 2 or 3 above. *Attach additional sheets to this report if necessary.*

Submit this form to the staff member in charge of the program at which a concern arose, the Director of Children's Ministries, or the Head of Staff.

For the staff receiving this form, please indicate to whom notification of the concern for child has been given:

Parent/Guardian: _____ Date/Time: _____

Church Leader: _____ Date/Time: _____

Others: _____ Date/Time: _____